CREATING A NEW HIGHMARKS USER ACCOUNT AND UPDATING YOUR PROFILE



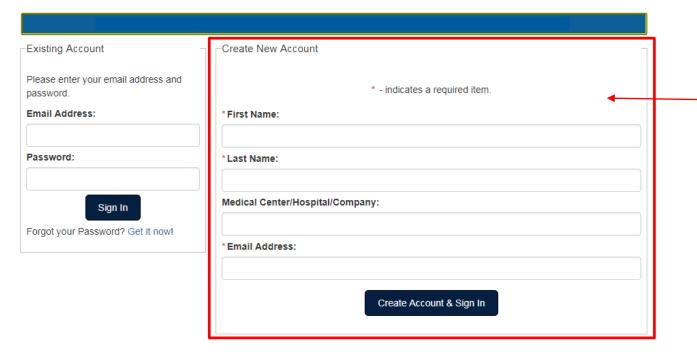
EAST TENNESSEE STATE UNIVERSITY



You can access the login page by vising our website at etsu.edu/com/cme or ww2.highmarksce.com/etsu/

Welcome Registration

Welcome



Utilize the 'Create New Account' section on the right hand side to create your new account.

If you have already created an account, please login under the 'Existing Account' section to the left with your email address and password.

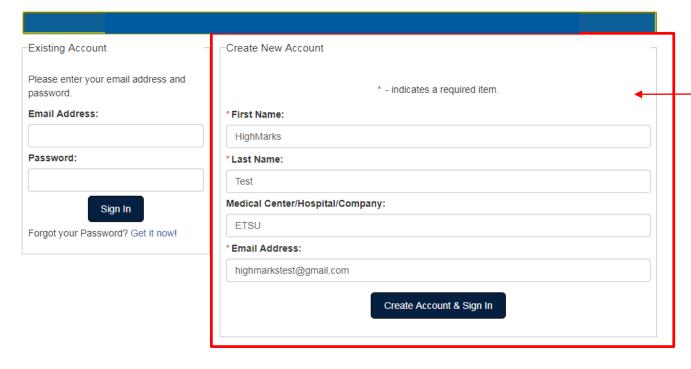




Welcome

Registration

Welcome



Please use the name you want listed on your earned credits and the email address you regularly use.



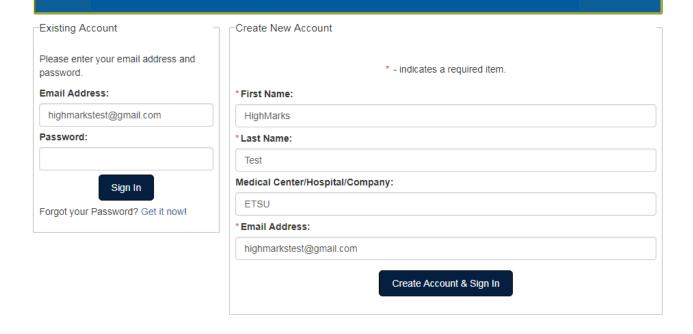


Welcome

Registration

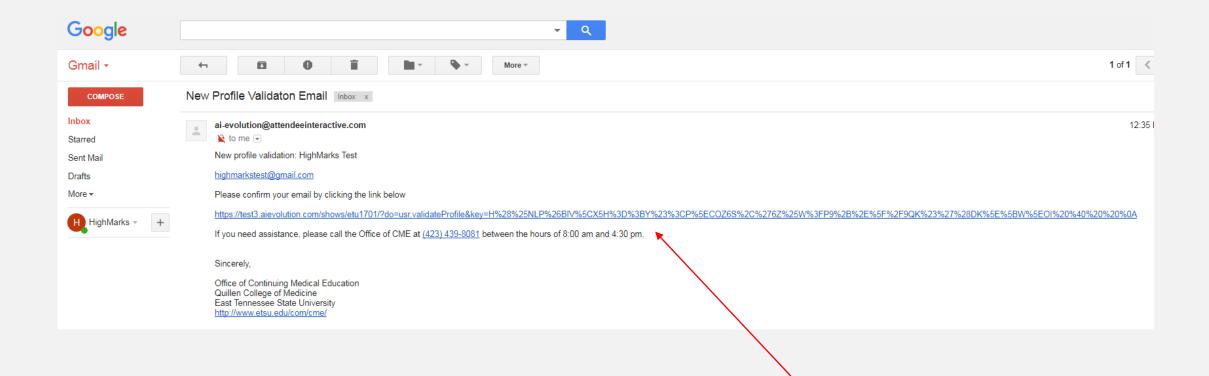
Sign In Required to Access Account

You must validate your email address before your account is complete. Please check your email and use the provided link to continue the process.



An email will be sent to the email address provided and you will be asked to verify that email address by clicking the provided link.

*This email might not arrive immediately.
Please allow some time for this process to occur before trying to create another account.



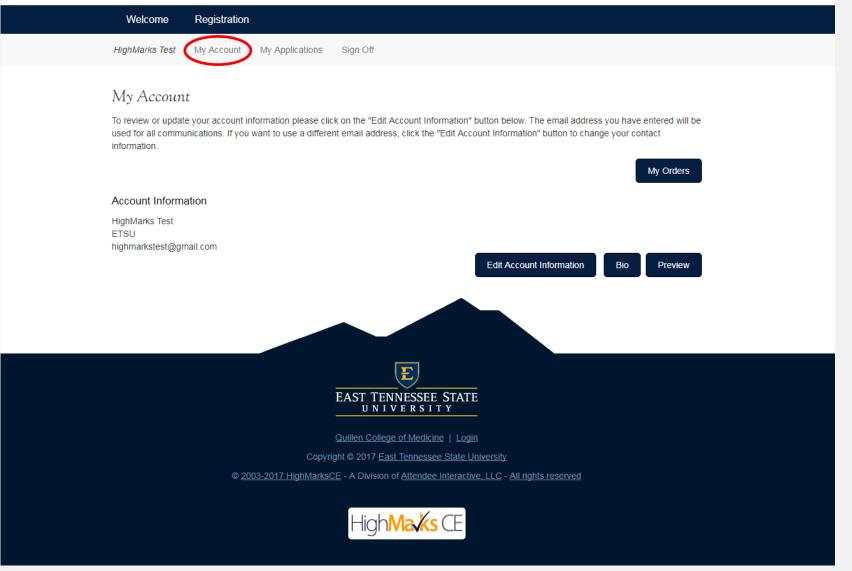
Click the link provided in your 'New Profile Validation Email' to confirm your email address and finish creating your account.



Welcome Registration	
HighMarks Test My Account My Applications Sign Off	
Step 1 of 1: Update Password	
You have successfully signed into the system. Use the 'Sign Off' option to exit the site.	
Passwords must be between 6-15 characters long and contain at least 1 upper case letter, 1 lower case letter and 1 number.	
New Password: Confirm Password:	
Save	
EAST TENNESSEE STATE UNIVERSITY	
Quillen College of Medicine Login	
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You will be required to update your password immediately after clicking the link.





Once your email address is updated you will be directed to the 'My Account' page.

From here you can edit your account information, update your bio, and view your orders.

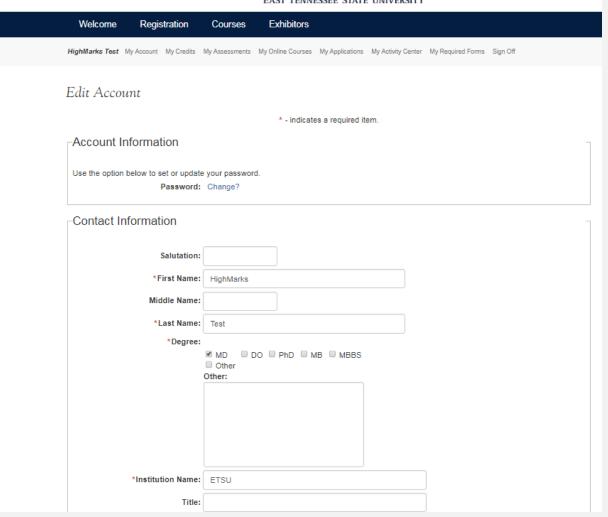


Registration Welcome My Account My Applications My Account To review or update your account information please click on the "Edit Account Information" button below. The email address you have entered will be used for all communications. If you want to use a different email address, click the "Edit Account Information" button to change your contact information. My Orders Account Information HighMarks Test ETSU highmarkstest@gmail.com Preview **Edit Account Information** EAST TENNESSEE STATE UNIVERSITY Quillen College of Medicine | Login Copyright © 2017 East Tennessee State University © 2003-2017 HighMarksCE - A Division of Attendee Interactive, LLC - All rights reserved

At this point, you will need to update your account information to provide additional information about yourself.

Click the 'Edit Account Information' tab.



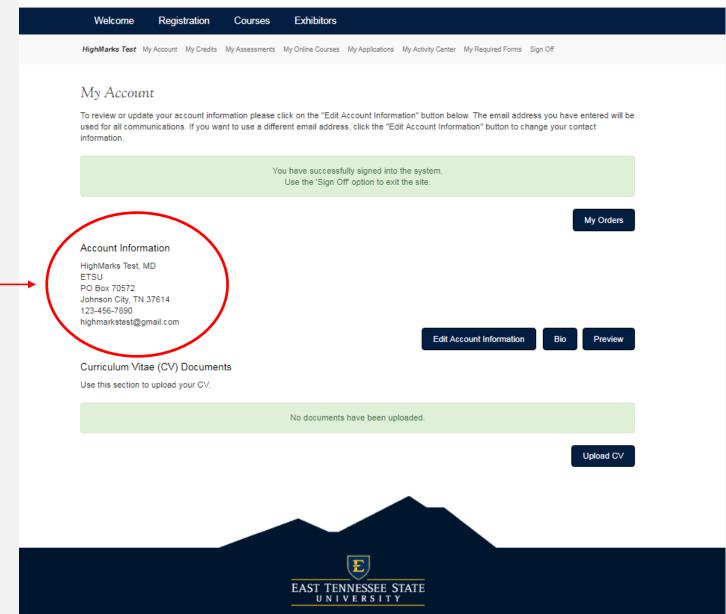


*Preferred Mailing Address:	PO Box 70572				
Address 2:					
Address 3:					
*City:	Johnson City				
* State/Province/Region:	Tennessee	•	Other		
*Postal Code:	37614				
*Country:	United States		▼		
*Phone Number:	123-456-7890				
Fax Number:					
*Preferred Email:	highmarkstest@gmail.com				
-Assistant Information					
Institution Name:				Date of	Birth
Phone:				and ei	
Email:					
Additional Information for	Claimina Cradit			Licer	
Additional Information for	Claiming Credit			Numb	er or
*Profession:	Physician	•		NPI Nu	mber
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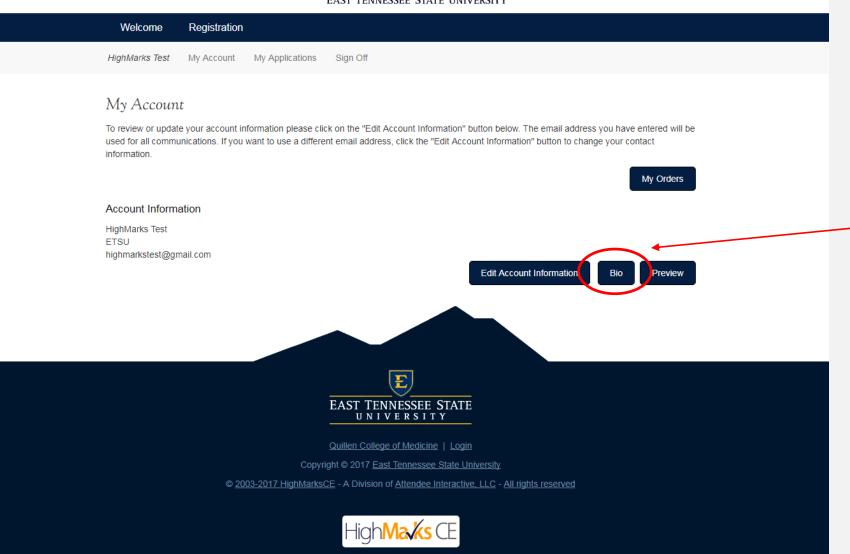
Enter the requested information and click 'Save'. Required fields are marked with a red asterisk.

Updated Account Information should be reflected on the 'My Account' page upon entering profile information.









If you wish to add a bio, you may do so by clicking the 'Bio' tab.

If you will be introduced as a speaker at a conference, it is recommended that you complete this step within your profile.

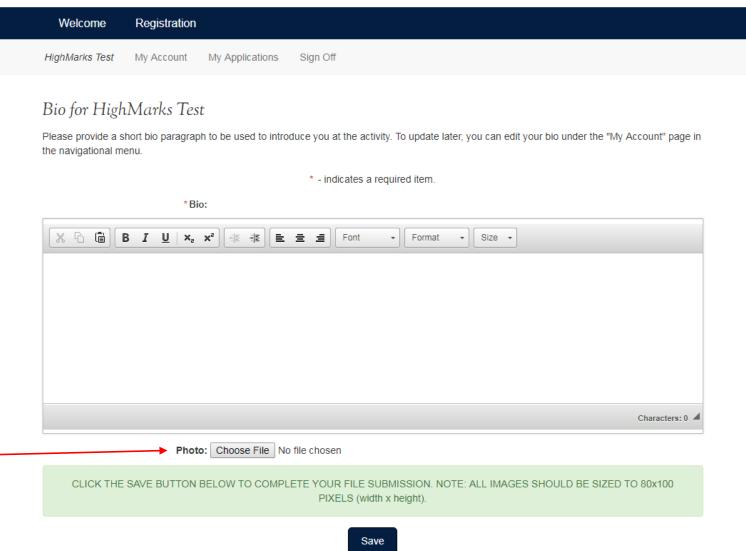
Please provide a short bio paragraph in the text box provided on this page, upload your photo, and click 'Save'.

This is short bio, not your CV/resume.

Your bio and photo are important as these will be used if you are ever a speaker, activity director, or planning committee member. Please provide these in a manner you would like published.

Your photo can be uploaded here.



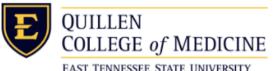




Welcome Registration Courses Exhibitors HighMarks Test My Account My Credits My Assessments My Online Courses My Applications My Activity Center My Required Forms Sign Off My Account To review or update your account information please click on the "Edit Account Information" button below. The email address you have entered will be used for all communications. If you want to use a different email address, click the "Edit Account Information" button to change your contact information. You have successfully signed into the system. Use the 'Sign Off' option to exit the site. My Orders Account Information HighMarks Test, MD ETSU PO Box 70572 Johnson City, TN 37614 123-456-7890 highmarkstest@gmail.com Edit Account Information Preview Curriculum Vitae (CV) Documents Use this section to upload your CV. No documents have been uploaded. EAST TENNESSEE STATE UNIVERSITY

A copy of your CV or resume can be uploaded here.

If you will be speaking at a conference the CV upload will be required.



Click in the box to select your CV/resume file or drag and drop the file to upload.

