

**Graduate Council – Minutes  
East Tennessee State University  
June 18, 2018 1:15pm  
President’s Conference Room, Burgin Dossett 206**

**Present: Dr. Julia Bernard, Dr. Patrick Bradshaw, Dr. Jon Ellis, Dr. Jean Hemphill, Dr. Lori Marks, Dr. Mitch Robinson, Dr. Craig Wassinger, Dr. Brittany Wilkins, David Currie, Marsh Grube, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Dr. Cecilia McIntosh, Evelyn Roach, Casey Gardner**

**Absent: Dr. Karin Bartoszuk, Queen Brown, Maria Costa, Dr. William R. Duncan, Dr. Wendy Doucette, Dr. William Flora, Dr. David Hurley, Dr. Jill Leroy-Frazier, Guillermo Mendoza, Dr. Rob Pack, Dr. Martha Pointer, Dr. Kelly Price, Brandon Weirick**

**Guests: Dr. Cynthia Chambers, Dr. Mike Ramsey, Dr. Karin Keith**

**A. Approval of April 2018 minutes**

***Motion was made, seconded, and carried to approve the April 23, 2018 minutes.***

**B. Curriculum Subcommittee – Drs. Ellis and Marks:**

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

(The proposals can be viewed through Curriculog, <http://www.etsu.edu/curriculum-process/>.)

1. Program Policy Revision - Ed.D, Educational Leadership (Administrative Endorsement Concentration); Ed.S, Educational Leadership (Administrative Endorsement Concentration); M.Ed, Educational Leadership (School Administration and Leadership Concentration), ZA Program Policy Revision 2017 <https://etsu.curriculog.com/proposal:1911/form>; Cynthia Chambers
2. Program Policy Revision - M.Ed in Special Education (Early Childhood Special Education, High Incidence, and Low Incidence Concentrations); MA, Early Childhood Education (Initial Licensure Concentration); M.A.T. (K-5, Middle Grades Education 6-8, Secondary Education 6-12 and PreK-12 Concentrations); M.Ed, School Librarianship ), ZA Program Policy Revision 2017 <https://etsu.curriculog.com/proposal:1904/form>; Cynthia Chambers

3. Non-substantive Curriculum or Minor Revision - Ph.D. in Sport Physiology and Performance - Sport Physiology Concentration, ZA Non-substantive Curriculum or Minor Revision 2017; <https://etsu.curriculog.com/proposal:1890/form>; Satoshi Mizuguchi/Mike Ramsey
4. PEXS - 6630 - Neuromotor Control, ZA Revise Course: Substantial Modification (major 2017); <https://etsu.curriculog.com/proposal:1789/form>; Satoshi Mizuguchi/Mike Ramsey
5. PEXS - 6666 - Athlete Monitoring, ZA Propose New Course 2017; <https://etsu.curriculog.com/proposal:1788/form>; Satoshi Mizuguchi/Mike Ramsey
6. PHYT - 7755 - Pain Science for Physical Therapists, ZA Propose New Course 2017 <https://etsu.curriculog.com/proposal:1875/form>; Craig Wassinger
7. Terminate Academic Program: Advanced Studies in Teaching and Learning; Terminate Academic Program or Concentration, <https://etsu.curriculog.com/proposal:1992/form>

***Motion was made, seconded, and carried to approve the curriculum changes.***

**C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins.**

**Graduate Faculty Subcommittee Report  
June 2018**

<b>Reappointments</b>			
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
Ranjan Nanigopal Chakraborty	Health Sciences	Senior	Senior
Larry Rudolph White	Economics & Finance	Member	Affiliate
William Raymond Duncan	Graduate School	Member	Member
Marc A Fagelson	Audiology and Speech-Language Pathology	Senior	Senior
Jane Blair MacMorran	Appalachian Studies	Affiliate	Member
Sarah Marie Boyce	Audiology and Speech-Language Pathology	Affiliate	Affiliate
Samantha R Wampler	Audiology and Speech-Language Pathology	Member	Affiliate
Marie Johnson	Audiology and Speech-Language Pathology	Affiliate	Affiliate

***Motion was made, seconded, and carried to accept the graduate faculty appointments and reappointments.***

**D. Old Business**

- I. Update on Implementation of new application system/CRM – Dr. Kirkby

***Dr. Kirkby did a demonstration on the new CRM – the different phases of the application and how to fill it out. He also talked about program deadlines and how the application would have to be paid online. It will go live on August 1, 2018 for submitted applications for Spring 2019 semester. Coordinators will be able to look at applications information and send to specialists.***

**E. New Business –**

I. Selection of a Graduate Council Representative for ETSU's Quality and Effectiveness Sub-council (see attachment *Quality and Effectiveness Sub-Council* file)

***Dr. Julia Bernard agreed to be the Graduate Council Representative. This committee will probably meet 3 times a semester.***

II. Other

***With Dr. McIntosh stepping down as Dean of the Graduate School, Dr. Marks talked about her service to the Graduate Council and said "Thank You" and how much she was appreciated and that everyone will miss her.***

**F. Other**

I. A motion was made for Dr. Lori Marks to continue as chair of the Graduate Council for the coming year.

***Motion was made, seconded and carried for Dr. Lori Marks to remain as chair of the Graduate Council.***

2. Curriculum subcommittee will meet August 13, 2018, Faculty subcommittee will meet August 20, 2018 and Graduate Council will meet August 27, 2018. All meetings will be held in the president's conference room. Dr. Marks will send out invites on outlook.

**H. ETSU Graduate Education Policy Review, Executive Session – Dr. Marks**

**I. Adjournment**

***There were no other items to discuss. Meeting was adjourned at 2:27 p.m.***