

BUC RIDGE CLOSING NOTICE

**NEED TO STAY A FEW
EXTRA NIGHTS?**

**REQUEST VIA
RESIDENCE PORTAL
(SEE DETAILS BELOW)**

**NON-GRADUATES MUST CHECK OUT WITH STAFF 24 HOURS AFTER LAST FINAL
NO LATER THAN 6:00PM, FRIDAY, MAY 3**

GRADUATES MUST CHECK OUT WITH STAFF BY 9:00AM, SUNDAY, MAY 5

SUMMER HOUSING AVAILABLE

**APPLY VIA
RESIDENCE PORTAL**



**EAST TENNESSEE STATE
UNIVERSITY**

**DEPARTMENT OF
Housing &
Residence Life**

Buc Ridge residents,

Thank you for living with us this year! This notice includes important dates and action items you need to take as this semester ends, along with information regarding Summer 2024 Housing, so please review fully.

Buc Ridge Apartments officially close for Summer at 6:00pm Friday, May 3, 2024.

Residents must properly check out with hall staff within 24-hours of your last final exam. Residents of Buc Ridge Buildings C, D, E, and F will need to be moved/checked out of their room by Friday, May 3, 2024 due to summer renovations.

Graduates, those assisting with Graduation, or residents who have obtained permission from the Area Coordinator or Apartments Manager, may stay for an extended time, no later than 9:00am Sunday, May 5, 2024.

Q: What steps do I take to properly check out of my housing assignment?

1. Remove all personal belongings.
 - Remove all personal items from your apartment and bedroom. Check drawers and closets, and space under the sink to be sure you have taken everything. Anything you do not want to keep is your responsibility to throw away or take to donate to a local organization. If you brought a bike with you to campus, please take it home.
2. Leave your room clean.
 - Take all trash and recycling to the proper location (dumpster or recycling bins). Sweep the floor and wipe off any surfaces in your room. Remove and discard any items from your refrigerator. Failure to remove all trash and other belongings will result in a cleaning charge.
3. Contact Housing & Residence Life Staff prior to leaving.

- Please visit the clubhouse. If closed, call the duty number(s) posted for RA assistance.
- You will return your key (if applicable), have your ID deactivated, and . Failure to follow this step will result in a minimum charge of \$35.00, plus \$50.00 for a rekey (if applicable), and any damages/dirty room charges applied to your ETSU student account.

Q: What do I do if I need to stay longer than May 5, 2024?

Permission to stay longer than May 5, 2024 must be requested by **12:00 PM on Wednesday, May 1, 2024**. All requests may not be approved. Residents will be charged their hall's daily rate for each additional night approved.

To make this request, log into your Residence Portal and submit the available **Spring to Summer Break Application and Agreement Form**. Staff from our Assignments Team will follow-up with you as needed. This form must be submitted to ensure your ID will work after May 5, 2024.

If you have applied for Pre-Summer Housing, it is assumed you/your items will be here for the small break, so this form is not necessary. Staff from our Summer Assignments Team will follow-up with you regarding moving to your Summer Assignment, if applicable.

Q: May I stay for Summer 2024?

Yes! The **Summer Housing Application** is live in all Spring residents' portals. Please visit <https://www.etsu.edu/students/housing/summerhousing.php> for full details prior to applying.

If you have already applied for Summer Housing, be on the lookout for assignments to begin coming out later this month!

Not Returning to On-Campus Housing for 2024-2025?

If you did not reapply for on-campus housing for 2024-2025, please complete the [Deposit Refund Form](#) as soon as possible. As Returning Reapplication has closed, any returning student who did not complete a reapplication should now prepare alternative, off-campus accommodations.

If you did reapply for on-campus housing, but have since changed your mind, be advised you have confirmed agreements in place, so please complete a [Deposit Refund Form](#) to indicate your intention to not return and cancel your agreements.

Students may cancel until June 1, 2024 and receive a refund of the \$100 deposit. Failure to cancel by June 1, 2024 will obligate the student to pay rent/meal plan charges, if enrolled at ETSU for fall 2024.

Congratulations to All Graduates, Best Wishes to Students Not Returning to Campus Housing, and to Returners - We Look Forward to Living the Buccaneer Life with you again Next Year!

Have a Great Summer!

Questions? Contact Us!

ETSU Housing & Residence Life

M-F: 8:00am to 4:30pm

423-439-4446

housing@etsu.edu

D.P. Culp Student Center, 2nd Floor,
Carrier Center Suite 226