Sport Club Officer Election Certification Form

Club Name: _____

Date of Election: _____ **Length of Term:** _____

Election Type: *(circle)* **Normal / Regular Election** **Special-Called Election** *(i.e. to fill vacancy)*

- All Sport Clubs at ETSU are required to hold annual elections for the club's officer positions**. The elections must be held with a minimum of 2/3 of the club's membership present.**
- **Elections must be held by April 15 each year** to elect or re-elect officers for the following school year and each Club Secretary is required to submit the **Sport Club Officer Election Certification Form** by this date.
- It is imperative that officer information is updated and accurate with the Department of Campus Recreation and the Student Activities Organization (SAO).
- It is recommended that clubs follow Robert's Rules of Order while conducting elections (http://www.robertsrules.com).

Club Members Present For Election

	Name	E Number	Signature		Name	E Number	Signature
1				16			
2				17			
3				18			
4				19			
5				20			
6				21			
7				22			
8				23			
9				24			
10				25			
11				26			
12				27			
13				28			
14				29			
15				30			

Utilize additional Officer Election Certification Forms if more than 30 members are present at the time of election.

Election Results

Method for Election: ☐ Secret Ballot ☐ Show of Hands ☐ Acclamation ☐ Other: _____

Office/Position:	Nominees	Total # of Votes or % of Votes	**Office/Position:**	Nominees	Total # of Votes or % of Votes

Office/Position:	Nominees	Total # of Votes or % of Votes	**Office/Position:**	Nominees	Total # of Votes or % of Votes

Current President's Signature: _____ Current Secretary's Signature: _____