

Sport Clubs at East Tennessee State University

Creating a New Sport Club

Sport Clubs are registered student organizations that are recognized as Sport Clubs by the Campus Recreation Department at East Tennessee State University. Below is information on how to start a club and have it recognized as a Sport Club. For more information, to reserve space for an interest meeting, or to schedule a meeting with a member of the Sport Club staff please email us at SportClubs@etsu.edu.

To best prepare a club for success the Sport Club program requires potential clubs to complete the following steps:

- ✓ The club must be student-initiated.
- ✓ Document interest via an interest meeting or interest sign-up sheet.
- ✓ Register with the Student Activities Organization (SAO)
 - http://www.etsu.edu/students/sorc/documents/Process_for_Registering_a_NEW_Student_Organization_at_ETSU.pdf
- ✓ Meet with a member of the Sport Club staff to discuss goals, activity of the proposed club , organization, club requirements, and budget
 - Review the requirements and application process for New Sport Clubs.
- ✓ Submit Application for Sport Club Charter to Sport Club office along with constitution.
- ✓ Create budget proposal for Sport Club staff hearing
 - Sport Club funding template is available and must be used during this process.
- ✓ If approved for provisional charter status a club is entitled to
 - Collect member dues
 - All clubs are required to have at least 10 dues-paying members
 - For team sports, clubs are required to have 10 members or 150% of the number of players it takes to field a team for that sport, whichever is greater. For example:
 - Club Basketball requires 10 members (150% of 5 = 7.5, rounded to the next whole number is 8; 10 > 8)
 - Club Soccer requires 17 members (150% of 11 = 16.5, rounded to the next whole number is 17; 10 < 17)
 - Fundraise
 - Petition to receive start up funding
 - Request practice and/or meeting space
- ✓ At the end of the school year, the Sport Club staff will meet to review the status of all Provisionally Chartered Clubs. The staff will determine the club's status for the next school year:
 - Grant fully active charter status
 - Continue on provisional status
 - Revoke charter
- ✓ A club's charter may be revoked at any time if a club fails to meet the requirements or violates any policies detailed in the Sport Club Handbook.



SPORT CLUBS