



ETSU Campus Recreation

Volunteer Sport Club Coaching Application

This form must be completed by all persons wishing to be a Sport Club Coach. Please Print.

Name of Sport Club: _____

Personal Information

Name			
Address Line 1			
Address Line 2			
Email Address		Cell/Contact Number	

Work and Coaching Experience

Current Job			
Supervisor Name		Phone Number & Email Address	
Previous Job			
Supervisor Name		Phone Number & Email Address	
Previous experience relating to sport/coaching			
Location		Phone Number & Address	

Personal References

Name		Phone	
Relationship		Email	
Name		Phone	
Relationship		Email	
Name		Phone	
Relationship		Email	

Please attach a copy of your current resume or circum vitae.



ETSU Campus Recreation

Volunteer Sport Club Coaching Agreement

This agreement must be completed by all Sport Club Coaches. Please Print.

Name of Sport Club: _____

Name of Coach: _____

Sport Club Coaching Guidelines

A. Integrity and Respect for Participants and Officials – Coaches are honest, fair, and respectful of others. Coaches should not exploit athletes or other participants over whom they have supervisory, evaluative or other authority. Coaches respect the fundamental right, dignity and worth of all participants and officials. Coaches will be aware of cultural and individual differences, including those due to age, gender, race, national origin, religion, sexual orientation, disability, language and socioeconomic status.

B. Concern for Others' Welfare – Coaches seek to contribute to the welfare of those with whom they interact. In their actions, coaches consider the welfare and rights of their and other participants. When conflicts occur among coaches' obligations or concerns, they attempt to resolve these conflicts and to perform their roles in a responsible fashion that avoids or minimizes harm. Coaches are sensitive to differences in power between themselves and others, and they do not exploit nor mislead other people during or after their interaction. Coaches will take reasonable steps to avoid harming their athletes or other participants, and to minimize harm where it is foreseeable and unavoidable.

C. Participant Selection – Coaches perform participant evaluations only in a manner consistent with ethical standards. Coaches **cannot** cut participants from a sport club team for any reason.

D. Drug-Free Sport – Coaches do not tolerate the use of performance-enhancing drugs and support athletes' efforts to be drug free.

E. Alcohol and Tobacco – Coaches will not allow the use of alcohol and tobacco in conjunction with home events or victory celebrations related to athletic events. Alcohol use is prohibited in connection with away competitions.

F. Leadership and Mentoring – Club coaches serve as mentors to club members, and shall conduct themselves in an appropriate manor while interacting with club members and Campus Recreation staff. Coaches and Club Officers have the authority and the responsibility to manage any situation where the playing or conduct rules are being violated. Coaches and Club Officers shall report rules violations to the Director of Campus Recreation as soon as possible after being made aware of such violations.

G. Roles of Club Officers and Club Coaches – Sport Clubs at ETSU are first and foremost student-lead and student-ran organizations. It is the responsibility of the Club officers to take an active leadership role in organizing and coordinating all management and administrative aspects of the club, including serving as liaisons between the Club and Campus Recreation. Many coaches feel that their role as a "coach" includes club management responsibilities such as administering a budget, securing facilities, scheduling contests, arranging travel, etc. However, the Sport Club Program is designed to develop the club officers and allow these students to gain the leadership experience of handling these facets of the Club's activity.

A sport club coach **should limit** his/her contributions to the club to instruction and coaching; they should minimize active involvement in club management, dealing only with workouts, training, and strategy. In addition, the role of a sport club coach is not a way for alumni to remain or community members to become part of the club's active roster. Alumni and community members can serve as great coaches and coaches may become physically involved in a practice to demonstrate technique, form, etc. but are not to be competing players for the club.

H. Volunteer Status – Sport Club coaches are volunteers and are not considered employees of the University even though their contributions to their specific club and the Sport Club program are very valuable. As non-employee volunteers, club coaches are not eligible for stipends or expense (travel) reimbursement from the University. These expenses, however, are considered Eligible Expenses that can be paid out of the club's treasury. Faculty/staff advisors that serve a dual role as advisor and coach may be eligible for travel reimbursement, in accordance with ETSU Policy.

I. Disciplinary Action – In the event that a violation of the aforementioned coaching guidelines is alleged, that allegation will reviewed by the Campus Recreation Sport Club Staff. The Sport Club Staff may take disciplinary action when necessary, with due process given. Director of Campus Recreation will keep a written report on all reviews and actions. Students who are alleged to have violated student conduct policies may be referred directly to the Student Judicial Affairs Office.

J. Oversight – Club coaches report to the Campus Recreation Assistant Director for Sport Clubs and the Sport Clubs Graduate Assistant. The Sport Club Staff reserves the right to limit the number of coaches for individual clubs.

All coaches must fill out the Coaching Application Form and turn it in to the Sport Clubs GA in the Campus Recreation Administrative Office. All coaches are strongly encouraged to be certified in First Aid/CPR/AED.

ETSU Sport Club Coaching Agreement

I, agree to be the Coach/Instructor of the above named club. I understand and accept the Sport Club Coaching guidelines and responsibilities of this volunteer position, which are:

1. That I am responsible and accountable to East Tennessee State University, ETSU Campus Recreation and the Sport Club for which I am coaching and providing instruction.
2. That I may act only in those areas in which I have been empowered by the Sport Club, subsequent to approval by the ETSU Sport Club Program. A Sport Club is first and foremost a student initiated organization to be administered by elected student leaders.
3. That I shall not solicit money from any source, in the name of East Tennessee State University or the above named club without written approval by the club and the proper University officials.
4. That I will not receive any payment in cash, nor do I expect any form of remuneration from the University or Club for my services.
5. That I shall conduct safe and well-organized practice sessions/classes that will enable club members to develop and improve their skills.
6. That I shall give attention to appropriate safety practices, including inspection of sport gear and the reporting of any hazardous facility conditions.
7. That I am responsible for all medical or all other costs arising out of any bodily injury or property damage sustained by me in the performance of my duties.
8. That I shall promote fair play and good sportsmanship.
9. That I shall be familiar with the Sport Club Handbook that outlines all policies and procedures that govern the operation of the Sport Club Program. I am expected to abide by all applicable rules and regulations of the University, the Department of Campus Recreation, and any conference, league, or association to which the club may belong.
10. That I shall represent the above named club, the Sport Club Program, and East Tennessee State University in a positive and professional manner.
11. That I shall adhere to all local, state and federal laws.
12. That I shall adhere to all University and Campus Recreation policies and procedures pertaining to clubs.

All coaches must renew the Sport Club Coaching agreement every year. As parties to this agreement, the Coach/Instructor and the Sport Club understand that either party may terminate this agreement at any time one party feels the obligations assumed by the other party are not being met. Furthermore, the Department of Campus Recreation Sport Club Program reserves the right to terminate this agreement at any time. Termination by any party must be in writing with the reasons for termination stated, and a copy of the termination must be provided to the Department of Campus Recreation and all other parties involved.

This agreement becomes effective when signed by the Coach/Instructor, Sport Club President, Sport Club Advisor and then submitted to the Campus Recreation Sport Club Program.

Please indicate your acceptance of this agreement by signing below.

Coach/Instructor Name (please print)	Signature	Date
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Contact Phone Number	Email Address	
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Additional signatures required:

Club President Name (please print)	Signature	Date
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Contact Phone Number	Email Address	
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Sport Club Advisor Name (please print)	Signature	Date
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Contact Phone Number	Email Address	
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