



HOT WORK PERMIT POLICY

Responsible Official: Chief Operations Officer

Responsible Office: Environmental Health and Safety

Policy Purpose

This policy specifies the program and procedures implemented to control the risk of fire hazards on campus resulting from Hot Work maintenance and construction activities that have the potential to produce open flames, sparks or significant heat.

Policy Statement

It is the policy of East Tennessee State University (ETSU) to control the risk of Hot Work fire hazards by requiring prior approval for any maintenance or construction work activity having the potential to produce open flames, sparks or significant heat. This policy applies to all Hot Work operations and ETSU employees, outside contractors and their representatives, or any company representative hired by ETSU to provide Hot Work services on ETSU property.

ETSU Facilities Management, Office of Environmental Health and Safety (EHS) has established [written procedures and a permit system](#) incorporating the *National Fire Protection Association Standard for Fire Prevention During Welding, Cutting, and Other Hot Work* (NFPA 51B) for the purpose of recognizing, evaluating and controlling Hot Work hazards on campus.

No ETSU employee, outside contractor or subcontractor shall perform any Hot Work at any ETSU facility or property unless a Hot Work permit is first obtained from EHS.

This program does not apply to designated areas that have been equipped for such operations (e.g., Facilities Management maintenance shops).

Authority: The Focus Act, TCA § 49-8-203, et. seq.; National Fire Protection Association (NFPA) 51B, Occupational Safety and Health Administration (OSHA) 1910.252, and OSHA 1926.352

Previous Policy Implemented December 2014

Defined Terms

A defined term has a special meaning within the context of this policy.

HOT WORK

Work activities that have the potential to produce flames, sparks or significant heat. Hot Work also includes any activity that could generate sufficient smoke or heat to activate a fire alarm detection system. These activities include cutting, welding, thermit welding, brazing, soldering, grinding, thermal spraying, thawing pipe, installation of torch-applied roof systems, or any other similar activity.

Policy History

Effective Date:

Revision Date: 03/04/23

Procedure

[Hot Work Written Procedures and Permit Form](#)

Effective Date:

Revision Date: 03/04/23

Related Form(s)/Links

[National Fire Protection Association \(NFPA\) 51B](#)

[Occupational Safety and Health Administration \(OSHA\) 1910.252](#)

[OSHA 1926.352](#)

Scope and Applicability

Primary:

Secondary: