



**TO:** University Council

**FROM:** Lori Erickson, Assistant Vice President for Human Resources  
Kay Lennon-McGrew, Associate University Counsel and Policy Counsel

**DATE:** February 7, 2023

**RE:** Human Resources Obsolete Policies

---

**I. Introduction.**

Pursuant to Procedure G of the ETSU Policy Development and Administrative Rulemaking Policy, staff, faculty, or students may recommend that a policy be removed. The sponsor of the policy is advised of the recommendation and reviews the suggestion with the Office of University Counsel. After a legal review and review with appropriate parties, a written recommendation stating the reason the policy or procedure is obsolete is made to either Academic Council or University Council. The applicable council votes to either approve deletion of the obsolete policy or deny the proposed deletion.

**II. Obsolete Policies Recommended for Removal.**

The Office of Human Resources recommends removal of the obsolete policies listed below. The Office of University Counsel reviewed these policies and agrees with the recommendation from the Office of Human Resources.

<b>Current Policy Number</b>	<b>Current Policy Title</b>	<b>Reason for Deletion</b>
PPO-06	<a href="#"><u>PPP-06 Resignation and/or Termination</u></a>	PPO-06 is a TBR policy. University Council previously approved the Voluntary Separation from Employment Policy and the Involuntary Separation from Employment Policy. These policies cover the subject matter that was previously governed under PPP-06.
PPP-42	<a href="#"><u>PPP-42 ETSU Health and Safety Program</u></a>	PPO-42 is a TBR policy. It outlines the requirements under the Tennessee Occupational Safety and Health Act. As this reiterates state law, we recommend removing it from a redundancy standpoint. In addition,

		other institutional policies address the content of this policy. ETSU's Director of Environmental Health and Safety has reviewed this recommendation and agrees with this proposal.
--	--	---