



# Application for Academic Credit Earned at Non-Regionally Accredited Collegiate Institutions

## Office of Admissions, East Tennessee State University Johnson City, Tennessee

East Tennessee State University will review for possible credit courses earned through non-regionally accredited collegiate institutions. If a student wishes ETSU to consider acceptance of academic credit completed through institutions not accredited by regional accrediting associations, this form must be completed to petition that such credit be accepted. Credit will be recorded on a student's academic record only after the appropriate ETSU academic department and dean have reviewed the course and determined it to be equivalent in content to an ETSU course and approval is issued by the Vice-Provost. The academic department will determine that end of course competencies have been satisfactorily completed by the student. Credit hour(s) awarded will not exceed the credit hour(s) awarded by ETSU for the equivalent course. A grade of "P" for "passed hours" will be recorded for approved courses. Departmental examinations, standardized testing, validation, and other means may be used by the academic department to determine course competencies. One form is required for each course petitioned for acceptance.

Name of student \_\_\_\_\_ Social Security Number \_\_\_\_\_  
(Please Print) Last First Middle Initial

Name of Institution Where Course Was Completed:			Date of Completion:
Department	Course No.	Transfer Course Title	Semester Hrs.

  

ETSU Course for Which Transfer Equivalent is Recommended:			
Department	Course No.	ETSU Course Title	Semester Hrs.

Additional information may be provided on an attachment.

### Academic department should complete the following:

Please identify in some detail the methodology utilized by the department to ensure that the student has thorough knowledge of the course content of the ETSU course.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approval of reviewing faculty \_\_\_\_\_ Date \_\_\_\_\_

Approval of chair, academic department \_\_\_\_\_ Date \_\_\_\_\_

Approval of dean of the college in which course is offered \_\_\_\_\_ Date \_\_\_\_\_

Approval of Vice Provost \_\_\_\_\_ Date \_\_\_\_\_

**After all signatures are obtained please forward this form to the Office of Admissions**  
**106 Burgin Dossett Hall**  
**or P. O. Box 70731, ETSU**  
**Johnson City, TN 37614-0731**