PRESENT: Mary Andrews, Paul Baggett, Jessica Barrett, Lisa Bell, Nellie Blanton, Sheryl Burnette, Deidra Close, Polly Crowder, Joanna Cyrier, Tim Dills, Debbie Dotson, Kevin Flanary, Charvi Greer, Janelle Grooms, Dennis Hamm, Val Higgins, Natalie Honeycutt, Heather Levesque, Frannie Miller, Jessica Miller, Stefanie Murphy, Stacy Onks, Evelyn Roach, Ian Steidle, Joel Tramel, Megan Walden, Carla Warner, Sammie West

COLLEGES/DEPARTMENTS REPRESENTED: Admissions, ACTS, Allied Health, Arts and Sciences Advisement, Athletics, College of Business and Technology, College of Education, College of Nursing, Financial Aid, Registrar, Social Work, Student Affairs, University Advisement Center

Transfer Works – Valerie Higgins and Evelyn Roach

Transfer Works is a tool ETSU and non ETSU transfer student will be able to access. This program will be used to show what is needed to earn a degree in a particular ETSU major once transfer work is uploaded. The transfer work can be added from any institution not just TBR institutions. If a non ETSU student accesses the system a “apply now” button will be visible.

The hope is to make this program look similar to Degree Works.

The Transfer Works program will give students opportunities to browse through different majors/degree requirements to help the student pick a major. This program will be available on the Admissions website as well as other places on the ETSU website. This will be live in mid-March 2014 (before registration begins).

Degree Works will now show two separate requirements blocks. One for their General Education and one for their major requirement “block”. The students General Education block will move from major to major.
As thousands of students are utilizing Degree Works, advisors are requested to go to Degree Works training, if they have not already done so.

**John Cabot University, Rome – D.J. Jessee**

John Cabot University is a full term study abroad program at an American University in Rome.

The program is looking for 10 students to kick off this Fall 2014 term.

This is an American University with transferable work with a choice of 25 courses.

Scholarships are available – must meet GPA requirements.

For additional information, please see attached brochure.

**Parts of Term update – Deidra Close**

Parts of term will start Summer 2014.

Deidra distributed a handout with parts of term information. Session codes, section numbers, course types (i.e. first 5 weeks, middle 5 weeks, and session dates.

End of term processing will be the same as always for - GPA lines, good standing, probation, etc.

During registration times students will be allowed to register for all parts of term for Summer term and Fall term.

Overloads will be handled the same as the winter/spring term.

Look up classes will have new names for Summer/Fall courses.

Departments can offer condensed courses. Five weeks during fall, but must meet 2250 minutes for a three credit hour course. Requirements must be met but not restricted to on-campus, on-line, ITV, etc.

**Financial Aid Updates – Lisa Bell**

Summer aid information is linked to summer application or student can use left over funds from 2013-2014 school year.

FAFSA 2014-2015 is now available.

Award emails will go out in April. This will show on student’s GoldLink.

GoldLink portal change. There will now be a Financial Aid tab that shows all their financial aid information and student requirements.
June 2014 Financial Aid call center will set-up.

Fast Pass will be available again for students.

**Updates – Teresa Williams**

**Transfer information** – NOCR – no credit courses ????? 120 credit hours helping students to graduate if met all requirements but not enough hours.

**Graduation and residency requirements**
If a student cannot be here their last semester an appeal must be submitted and approved by Sheryle Burnett’s office. To “walk” at graduation ceremony the student must meet requirements and guidelines.

**TBR is changing undeclared “majors” to Macro majors.** Teresa will update AAC as she receives information form TBR.

The FYE course will be available just for Macro Majors in Fall 2014, permits will be required.

**15 to Finish – Degree Now Not Later**
This is an initiative to have students sign up for 15 credit hours per semester every semester in order to guide students to a four year degree. Departments are encouraged to put together programs to meet the “15 to Finish” initiative.

**Education Advisory Board SSC demonstration will be coming soon.**

**Announcements –**

Heather Levesque announced new on-line orientation program is coming soon. Should be more user friendly and easier than current program. Launch will be incorporated into the new program.

Invitations for orientation will go out one month prior to orientation dates starting with BIO.

Freshman days and transfer days are going to look a little different this coming summer. Heather will update at a later time.

Sally Lee announced that SGA voted to have a “wait list” to activate permit tool in Banner. SGA Senate moved to have more professional advisors.