



School of Graduate Studies
East Tennessee State University
Box 70720
Johnson City, Tennessee 37614-1710-U.S.A.

Dear International Applicant:

Thank you for your interest in graduate study at East Tennessee State University. The School of Graduate Studies, celebrating more than 50 years of quality graduate education, offers a comprehensive array of programs, all with specialized faculty and resources. We are unlike most regional universities in the breadth and scope of our offerings: 20 different graduate degrees, with 48 majors or certificates that include 90 different concentrations. In addition to regional accreditation and state approval, all graduate programs that are eligible for accreditation—by a variety of regional and specialized agencies—are accredited. These include master's and certificate programs in academic, technical, and professional fields, and doctoral programs in education and health sciences.

This application booklet is designed to give you a brief overview of ETSU's wide range of graduate programs. We invite you to do additional research on the programs that interest you by accessing our online catalog at <http://www.etsu.edu/reg/grad-cat-index.htm>. The Graduate School web site (<http://www.etsu.edu/gradstud/index.htm>) will also be useful, because these pages link you directly to individual program sites, many of which allow you to directly contact the faculty in your area of interest. A paper application is included in this publication, but you may prefer to apply to your chosen program via the web by accessing our electronic application at the above address.

Our Graduate Office staff is eager to assist you by answering questions, directing you to the appropriate program contacts, and facilitating the application process. We appreciate your interest in us and hope that you will make ETSU your choice for graduate study.

Sincerely,

Wesley Brown, Ph.D.
Dean, School of Graduate Studies

THE GRADUATE SCHOOL

The School of Graduate Studies has enjoyed more than 50 years of leadership in the state and in the South, producing quality graduates who go on to serve their communities and employers as well-trained professionals. Since 1949, when the State Board of Education authorized East Tennessee State College to offer graduate instruction, the Graduate School has grown from one Master of Arts degree in education to approximately 50 programs with 90 concentrations across eight schools and colleges. East Tennessee State University now offers 15 master's degree programs, three doctoral programs, and four certificate programs. In the state of Tennessee, the number and variety of graduate offerings at ETSU rank only behind the University of Tennessee and the University of Memphis. ETSU, along with Middle Tennessee State University, is the third-largest public graduate school in the state.

HOUSING

ETSU provides several options in on-campus housing, from traditional residence halls and efficiency apartments to Buccaneer Village Apartments, which offer one- and two-bedroom units for married couples and single parents and a limited number of efficiency apartments for single graduate students. The new Buccaneer Ridge Apartments, which are not open to freshmen, offer furnished, air-conditioned two- and four-bedroom units, with private bedrooms. All options have TV cable and computer network access. An added convenience is that rent includes telephone, TV cable, computer network access, and all connection fees, deposits, and monthly service fees for utilities. For more information or to arrange a tour, call (423) 439-4446. You may also contact University Housing staff at housing@etsu.edu or visit the web site at <http://www.etsu.edu/students/housing/housing.htm>.

STAFF: CAN WE HELP YOU?

Every graduate program has an assigned Program Liaison in the Graduate Office. This individual, in addition to the Graduate Program Coordinator within your specific major, is your primary contact and can assist you with all aspects of your program from pre-application through graduation. Our Graduate Office staff will be happy to answer your questions:

- Robin O'Dell** (423) 439-6148 odell@etsu.edu
Counseling, Early Childhood Education, Elementary and Secondary Education, MAT, Physical Education, Educational Media-Educational Technology, Reading, Special Education, Storytelling, and Non-degree Students
- Mary Duncan** (423) 439-4302 duncanm@etsu.edu
Biomedical Sciences, Communicative Disorders, Environmental Health, Gerontology Certificate, Health Care Management Certificate, Nursing, Physical Therapy, Public Health, and the Post-Master's Certificate in Advanced Nursing Practice
- Judy Lawson** (423) 439-6590 lawsonj@etsu.edu
Accounting, Business Administration, Business Certificate, Educational Leadership and Policy Analysis, and Public Management
- Gail Powers** (423) 439-4703 powersg@etsu.edu
Art, Biological Sciences, Chemistry, Clinical Nutrition, Communication (Professional), Computer Science, Criminal Justice, English, History, Liberal Studies, Mathematics, Music, Psychology, Sociology and Anthropology, and Technology

LET US SAVE YOU SOME VALUABLE TIME

Using the ETSU web page you can . . .

- ▶ Communicate directly with a Graduate Liaison in the School of Graduate Studies at <http://www.etsu.edu/gradstud/staff>
- ▶ Locate vacant positions for graduate assistantships and tuition scholarships at <http://www.etsu.edu/gradstud/information/positions.htm>
- ▶ View the Graduate Catalog at <http://www.etsu.edu/reg/grad-cat-index.htm>
- ▶ Apply over the Internet at <http://www.etsu.edu/gradstud/gradad.htm>
- ▶ Register online at <http://www.etsu.edu/reg/reginst.htm>

Or you can register by telephone using ETSU's *Goldlink* (423) 439-7700 and *Goldlink* Helpline (423) 439-5584.

Once you are admitted, you can download necessary program forms via the Internet at <http://www.etsu.edu/gradstud/downform.htm>

Visit the web site for the Center for Adult Programs and Services, which offers a wide range of services for adult students: <http://www.etsu.edu/students/caps/index.htm>

ADMISSION REQUIREMENTS FOR INTERNATIONAL STUDENTS

International students must meet the same requirements for admission to the graduate program that apply to citizens of the United States. An international student must have an equivalent four-year bachelor's degree with at least a "B" average on undergraduate coursework on various grading scales; this would indicate:

- a. 3.0 on a 4.0 scale;
- b. 16 on a 20 point scale;
- c. 80.0 from Chinese institutions;
- d. 1st Class, 2nd Class Honors, or Division from Indian institutions;
- e. Upper 2nd Class Honors on various British systems.

Other grading systems will be evaluated upon receipt of transcripts. An international student may apply for admission any semester. International student application materials should be received by: May 1 - fall semester; October 1 - spring semester; February 1 - summer session. The School of Graduate Studies must be notified of any change in the entering date after admission has been granted. Individual programs may have early admission deadlines and additional requirements. For this information, students should contact the departments whose program they wish to enter.

The following items must be received before admission will be considered:

1. A completed application form with a nonrefundable application fee.
2. Official or attested university records, with certified translations if the records are not in English (notarized copies are not acceptable).
3. A personal essay.
4. Certification of English proficiency. Graduate students whose native language is not English must either submit a score of 550 (paper) or 213 (computer-based) on the Test of English as a Foreign Language (TOEFL), taken within the past two years, or have received a degree from an accredited U.S. institution. Certain programs may require higher TOEFL scores. (All international students who receive a tuition scholarship or graduate assistantship must sit for an oral English proficiency interview upon their arrival at ETSU.)
5. Documented evidence of financial resources sufficient to support the student with at least U.S. \$19,230 per calendar year during the period of enrollment. (Figure subject to change)
6. Official scores on the Graduate Record Examination (GRE) or Graduate Management Admission Test (GMAT), if required.
7. Letters of recommendation or rating forms, if required.
8. All international students are required to have acceptable insurance coverage against illness and accidents. The health and accident insurance must be maintained throughout the student's enrollment at ETSU.

Qualified international students may be considered for graduate nondegree admission to ETSU only as (1) visiting students during vacation breaks from other collegiate institutions in the U.S.; (2) nondegree students enrolled in ETSU courses offered outside the U.S.; and (3) nondegree students enrolled in appropriate ETSU campus classes. Students in category 3 who are on ETSU IAP-66s (J-1 status) must pursue programs of full-time study approved by the School of Graduate Studies, the Office of International Programs, and the appropriate academic division.

INSTRUCTIONS FOR SUBMITTING THE APPLICATION

Print the application pages and submit all materials to the School of Graduate Studies. Do not submit any materials, such as transcripts or letters of recommendation, separately; instead, collect all items and mail them in one large envelope to: School of Graduate Studies, P. O. Box 70720, East Tennessee State University, Johnson City, TN 37614-1710. Please read all instructions carefully and feel free to contact us with questions.

A complete application will include University requirements and departmental/program requirements:

A. University requirements to be submitted by all applicants:

___ Completed application form. Please type or print legibly

___ Nonrefundable application fee of \$35.00 made payable to East Tennessee State University (check or money order only-do not include cash). (Use the detachable form included in this booklet.)

___ Two official or attested copies of university records (transcripts) of all previous college and university work, with certified translations if the original records are not in English (notarized copies are not acceptable). Records must show proof of degree. Official transcripts must be included in this packet in envelopes that are sealed, stamped, and verified by the issuing institution. The School of Graduate Studies will not accept as official any transcript not transmitted according to the above-stated process.

___ A brief, typewritten essay of approximately 150 - 300 words, which conforms to accepted standards of good written English. The essay should address your areas of interest in graduate school, especially your proposed field of study, abilities or strengths you bring to the program, and your career objectives. Other topics might include your undergraduate record, including major and minor, honors you have received, and teaching or work experience. If you have a weak undergraduate background that does not denote potential for success in graduate school, indicate clearly why you feel you can successfully pursue graduate work.

___ A completed Confidential Statement of Finances form. All international students must provide documented evidence of sufficient financial resources.

___ A minimum TOEFL score of 550 (paper) or 213 (computer based). See Item C below.

B. Departmental/Program requirements: (See online Graduate Catalog at <http://www.etsu.edu/reg/grad-cat-index.htm> to determine whether the program of your choice requires GRE scores, letters of recommendation, etc.)

___ If available, you may send photocopies of GRE, GMAT, or TOEFL test score reports as required by the program to which you are applying. HOWEVER, official scores must also be sent directly to us from the testing agency. International applicants must submit a minimum TOEFL score of 550 on the paper test or 213 on the computerized test. ___ Letters of recommendation, if required by your program (see online Graduate Catalog at <http://www.etsu.edu/reg/grad-cat-index.htm>). Recommendation forms, which are included in this booklet, should be mailed directly to your references. Each reference should complete the form, place it in a sealed envelope, sign across the seal, and return the envelope directly to you. These unopened, signed, sealed envelopes should be included in this packet. The School of Graduate Studies will not accept letters of recommendation that have been opened by the student. Letters of recommendation will be verified with the individual providing the reference.

___ Additional requirements, if specified by your chosen program.

C. Items which must be sent directly to the Graduate Office separate from the packet:

___ Official GRE or GMAT scores, if required by your program, and official TOEFL scores must be sent directly to the school of Graduate Studies from ETS-even if photocopies were included in your packet.

___ Some institutions may refuse to send official transcripts directly to you, in which case, they may be sent directly to the School of Graduate Studies. Your application cannot be fully processed until all official transcripts have been received.

NOTE: Admission must be granted and financial documentation and degree confirmation must be received prior to issuance of an I-20 or IAP-66 form needed to obtain a visa.



APPLICATION FOR GRADUATE SCHOOL

East Tennessee State University • School of Graduate Studies • P.O. Box 70720 • Johnson City, Tennessee • 37614-1710-U.S.A.

Non-refundable application fee of \$35.00 must accompany all applications:
Please type or print firmly.

Check all that apply.
I wish to be considered for a:

Tuition Scholarship
 Graduate Assistantship

For office use only.
Fee paid _____
Date input _____
Initials _____

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SOCIAL SECURITY NUMBER

1. Full Name _____
LAST FIRST MIDDLE

2. Permanent Home Address _____
NO. AND STREET

_____ CITY STATE ZIP CODE
()

_____ HOME TELEPHONE NUMBER

3. Present Mailing address _____
NO. AND STREET

_____ CITY STATE ZIP CODE
() @

_____ HOME TELEPHONE NUMBER EMAIL ADDRESS

4. Personal Data

a. Your date of birth: _____ Sex: Male Female

b. The U.S. Department of Education requires institutions of higher education that receive federal assistance to report minority group student enrollments. The information requested here will assist in meeting this requirement and will provide statistical data for the University.

Race/Ethnic Origin: **(Please check the appropriate box)**

American Indian/Alaskan Native Asian/Pacific Islander Black, not of Hispanic Origin Hispanic White

c. Are you a U.S. Veteran? Yes No

d. Do you have any need for special assistance in the scheduling of classes due to a physical disability? Yes No

5. Citizenship **(Please check appropriate box)** U.S.A. Yes No Type of Visa/Immigration Status _____

If not a U.S. citizen, of what country are you a citizen? _____

State place of birth _____ Home County (Only if TN or VA) _____

6. Are you a legal resident of Tennessee? Yes No

If yes, you must complete the enclosed application relating to claimed Tennessee residency for tuition purposes.

7. Degree Program to which you are applying

a. Check the reverse side of this form for a list of degrees offered at East Tennessee State University. In the spaces below, use appropriate codes for major, concentration, and degree.

<small>MAJOR</small>	<small>CONCENTRATION</small>				<small>DEGREE</small>	

b. Term and year in which enrollment is desired (please check only one): Fall: _____ year Spring: _____ year Summer: _____ year.

c. **Check one:** Full time student Part time student

d. Have you previously taken graduate level courses at another institution? Yes No

e. Have you previously taken courses at East Tennessee State University? Yes No

If yes, Graduate Level Undergraduate Level

8. Current graduate major

a. Are you currently enrolled in a Graduate Program at East Tennessee State University? Yes No

If yes, identify in the spaces below the major, concentration, and degree program in which you are currently enrolled (Use appropriate codes from the reverse side of this form.)

b. _____ MAJOR _____ CONCENTRATION _____ DEGREE

Scissors icon: Cut Along Dotted Line



ETSU GRADUATE PROGRAMS

East Tennessee State University • School of Graduate Studies • P.O. Box 70720 • Johnson City, Tennessee • 37614-1710-U.S.A.

1. Select one graduate program from the following list.
2. Transfer the Major, Concentration, and Degree codes for that specific program to item 7 on the reverse side. (If no concentration is listed for your desired graduate program, do not supply one.)

PROGRAM	MAJOR	CONCENTRATION	DEGREE	PROGRAM	MAJOR	CONCENTRATION	DEGREE
Accounting	MACC		MAcc	English	ENGM		MA
Archival Studies Certificate*	ASCG		GCER	Environmental Health			
Art & Design				Administration	MSEH	ADMP	MSEH
Art History	ARTM	HIST	MA	Specialist	MSEH	SPEC	MSEH
Studio Art	ARTM	STUO	MA	Gerontology Certificate	GERN		GCER
Art Education	ARTM	EDUC	MA	Health Care Management Certificate	HCMC		GCER
Art & Design				History	HISM		MA
Studio Art	AMFA	STUO	MFA	Liberal Studies	MALS		MALS
Biological Sciences				Archival Studies	MALS	ARCH	MALS
Biology	BIOM	BIOL	MS	Mathematics	MASC		MS
Microbiology	BIOM	MBIO	MS	Music Education	MMUE		MMuEd
Biomedical Sciences				Nursing	NURM		MSN
Anatomy	BMES	ANAT	MS	Nursing Doctrate *	NDSN		DSN
Biochemistry	BMES	BIOC	MS	Nursing - AP Certificate	NUMC		PCER
Microbiology	BMES	MICR	MS	Physical Education			
Pharmacology	BMES	PHAR	MS	Exercise Physiology	PEDM	EXPH	MA
Physiology	BMES	PHYS	MS	Sports Sciences	PEDM	SPTS	MA
Biomedical Sciences				Fitness Leadership	PEDM	FITL	MA
Biomedical	BMED	UDEC	PhD	Sports Management	PEDM	SPTM	MA
Business Administration	MBA		MBA	Physical Education	PEMD		MEd
Business Certificate	GCBA		GCER	Physical Therapy	MPTH		MPT
Chemistry	CHMM		MS	Psychology			
Clinical Nutrition	CLNU		MS	Clinical	PSYM	CLIN	MA
Communication, Professional	PCOM		MA	General	PSYM	GENL	MA
Communicative Disorders				Public Health			
Audiology	CDIS	AUDI	MS	Public Health Administration	PUBH	PHAD	MPH
Speech Pathology	CDIS	SPCH	MS	Community Health	PUBH	PHED	MPH
Computer & Info. Science				Public Management			
Applied Computer Science	CSCM	ACSI	MS	City Management	PMCM	CMGT	MCM
Information Technology	CSCM	ITEC	MS	Urban & Regional Planning	PMGT	URPL	MPM
Counseling				Urban & Regional Eco. Development	PMGT	URDV	MPM
Community Agency	CNSL	CACL	MA	Community Development	PMGT	CMDV	MPM
Elementary & 2ndary School	CNSL	SCHL	MA	Municipal Service Management	PMGT	MUSM	MPM
Marriage & Family Therapy	CNSL	MFAM	MA	General Administration	PMGT	GADM	MPM
Criminal Justice	CJCM		MA	Reading			
Early Childhood Education	ECED		MA	Reading Education	READ	REDU	MA
Early Childhood Education				Reading & Storytelling	READ	STOR	MA
General	EMED	ECHG	MEd	Reading			
Teaching	EMED	ECHT	MEd	Reading Education	RMED	REDU	MEd
Educational Leadership	LMED		MEd	Reading & Storytelling	RMED	STOR	MEd
Educational Leadership				Secondary Education	SMED		MEd
School System Leadership	LEDS	SCSL	EdS	Secondary Education	SMAT		MAT
Teacher Leadership	LEDS	TCHL	EdS	Sociology			
Administration	LEDS	AMNS	EdS	General	SOCM	GENE	MA
Educational Leadership				Applied	SOCM	APPL	MA
School Leadership	LEDD	SCOL	EdD	Special Education			
Classroom Leadership	LEDD	CLSL	EdD	Special Education	SPMD	SPED	MEd
Post 2ndary & Private Sector	LEDD	PPSL	EdD	Early Childhood Special Ed.	SPMD	SEEC	MEd
Administration	LEDD	AMND	EdD	Advanced Practitioner	SPMD	SEAP	MEd
Educational Media & Technology				Technology			
Ed. Communication & Tech.	EDMT	EDCT	MEd	Digital Media	TECM	DIGM	MS
School Library Media	EDMT	SLIB	MEd	Engineering	TECM	ENGT	MS
Elementary Education	EEDM	EDCT	MEd	Industrial Arts/Tech. Ed.	TECM	INDA	MS
Elementary Education	MATE	EDCT	MAT				

- 9. List in chronological order all colleges and universities attended (including ETSU), dates attended, and degrees received. Two official transcripts from each institution listed must be sent according to the instructions for domestic or international applicants.

NAME OF INSTITUTION	MAJOR	DATES ATTENDED FROM	TO	DEGREE & DATE RECEIVED
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Full name used on previous transcripts or other supporting documents.

LAST NAME FIRST NAME MIDDLE NAME

- 10. **Test Score:** I (have taken) (plan to take) the GRE, GMAT, TOEFL in _____ and I have requested that official copies of the score(s) be sent directly to the School of Graduate Studies. MONTH/YEAR

GRE SCORE	GMAT SCORE	TOEFL SCORE	SUBJECT SCORE	SUBJECT						
<table border="1"> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>V</td> <td>Q</td> <td>A</td> </tr> </table>				V	Q	A				
V	Q	A								
	TOTAL	TOTAL	TOTAL							

- 11. Have you ever been dismissed or placed on probation by a school? Yes No
If yes, please explain the circumstances on a separate sheet of paper.
- 12. Have you ever been convicted of a criminal offense other than a minor traffic violation or are such criminal charges pending against you at this time? Yes No **If yes,** please explain circumstances on a separate sheet of paper.
- 13. Do you hold a Teacher's Certificate? Yes No **If yes,** is it currently effective? Yes No

TYPE _____ GRADES OR SUBJECTS CERTIFIED _____ STATE ISSUING _____

- 14. In case of emergency, who should be notified?

LAST NAME FIRST NAME RELATIONSHIP TELEPHONE#

- 15. References: Name those persons acquainted with your academic work (former professors, deans, etc.) or with your professional experience, whom you will ask to recommend you. Applicants must mail recommendation forms directly to the references listed below. (Not all programs require letters of reference. See instructions for inclusion of reference letters in the application packet.)

NAME & TITLE	ADDRESS
_____	_____
_____	_____
_____	_____
_____	_____

I understand that withholding information in this application or giving false information may make me ineligible for admission or continuation at East Tennessee State University. I certify that the above statements are correct and complete.

SIGNATURE _____ DATE _____



CONFIDENTIAL STATEMENT OF FINANCES

East Tennessee State University • School of Graduate Studies • P.O. Box 70720 • Johnson City, Tennessee • 37614-1710-U.S.A.

East Tennessee State University requires verification of adequate financial support from International Student applicants. This confidential Statement of Finances and bank or sponsor verification must be received by the Graduate School prior to consideration for admission.

You must be prepared to pay all fees and expenses at the beginning of each academic term. If you do not have the necessary funds upon arrival at East Tennessee State University, or if your funds are exhausted prior to the completion of your graduate studies, it will be necessary for us to notify the United States Immigration and Naturalization Service that you cannot be enrolled due to insufficient funds.

STATEMENT OF FINANCIAL RESPONSIBILITY

I, _____, affirm that

(Print name as it appears on application form)

1. I will have sufficient funds available to pay all academic and living expenses and will further be able to pay for travel from and to my home country.
2. I understand that I will not be guaranteed financial aid such as a scholarship, grant, graduate assistantship, loan, or part-time work from East Tennessee State University.
3. The specific source(s) of my funds and the amount in U.S. dollars to be received from each is listed below:
 - A. Family Funds _____ \$ _____
 - B. Government Sponsor _____ \$ _____
 - C. Other (please specify) _____ \$ _____

I hereby certify that the information that I have provided is accurate and complete to the best of my knowledge and that I will have available for academic fees and living expenses the full amount reported above.

In the event that my financial resources become insufficient prior to my arrival at East Tennessee State University, or in the event I decide to attend another university, I will give prompt notice to the Dean of the Graduate School so that my admission status at East Tennessee State University can be canceled.

(Date)

(Signature)

(Street Address, Apartment Number, Post Office Box Number, etc.)

City

State (Number)

Country



SCHOOL OF GRADUATE STUDIES RECOMMENDATION REPORT
 East Tennessee State University - School of Graduate Studies - P.O. Box 70720 - Johnson City, Tennessee - 37614-1710- U.S.A.

Ms., Mr. _____ is applying for the Master's, Specialist, Doctoral
(TO BE COMPLETED BY APPLICANT) (CIRCLE ONE)
 or certificate program at East Tennessee State University in the Department or Program of _____

(TO BE COMPLETED BY APPLICANT)

Please complete this recommendation report which is a vital part of the prospective student's application. Please forward your recommendation to the address listed at the end of this form. Thank you for your time and help in evaluating the potential of this applicant.

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SOCIAL SECURITY NUMBER

Waiver of Right to Access: Under the Family Educational Rights and Privacy Act of 1974 a candidate for a program or a student at East Tennessee State University has access to his or her educational records. We comply with this law, while still allowing the student the option of waiving the right to access. If you wish to waive the right to examine this Recommendation Report, please sign here. The alternative you choose in no way affects consideration of your application.

 APPLICANT'S SIGNATURE

 DATE

To Be Completed By The Respondent

In what capacity have you known this candidate? _____

Specify the reference group to which the applicant is being compared:

- Undergraduate students applying to graduate school
- Master's students
- Doctoral students

In the rating scales below please evaluate the applicant by placing a check after each characteristic to be evaluated in the column that most nearly represents your opinion. If you lack knowledge to make a definite rating, check the column "Inadequate Opportunity to Observe."

	INADEQUATE OPPORTUNITY TO OBSERVE	BELOW AVERAGE	AVERAGE	TOP 25%	TOP 10%
Ability to master academic work					
Written expression/ability to write					
Ability to communicate orally					
Familiarity with research techniques					
Ability to work independently					
Ability to work with others					
Motivation/Perseverance					
Reliability/Dependability					

(OVER)

REGARDING THE PROGRAM TO WHICH THE CANDIDATE HAS APPLIED WOULD YOU

- 1. Recommend admission strongly
- 2. Recommend admission
- 3. Recommend admission with reservation
- 4. Not recommend admission

Please add any comments which might assist in making a judgement as to whether the applicant should be admitted to our Graduate School. Cite specific strengths and weaknesses.

NAME (please print)

TITLE

ADDRESS OF RESPONDENT

EMAIL

SIGNATURE OF RESPONDENT

DATE

Please enclose your recommendation report in an envelope, sign your name across the sealed flap, and return the envelope to the applicant. **ETSU will accept from the applicant only those recommendation reports that are enclosed in envelopes which are sealed and signed by the respondent, even in the case where the applicant has retained the right of access. Letters of recommendation will be confirmed or verified with the respondent.**



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	<small>INADEQUATE OPPORTUNITY TO OBSERVE</small>	<small>BELOW AVERAGE</small>	<small>AVERAGE</small>	<small>TOP 25%</small>	<small>TOP 10%</small>
Ability to master academic work					
Written expression/ability to write					
Ability to communicate orally					
Familiarity with research techniques					
Ability to work independently					
Ability to work with others					
Motivation/Perseverance					
Reliability/Dependability					

(OVER)

Cut Along Dotted Line

REGARDING THE PROGRAM TO WHICH THE CANDIDATE HAS APPLIED WOULD YOU

- 1. Recommend admission strongly
- 2. Recommend admission
- 3. Recommend admission with reservation
- 4. Not recommend admission

Please add any comments which might assist in making a judgement as to whether the applicant should be admitted to our Graduate School. Cite specific strengths and weaknesses.

NAME (please print)

TITLE

ADDRESS OF RESPONDENT

EMAIL

SIGNATURE OF RESPONDENT

DATE

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Ability to master academic work					
Written expression/ability to write					
Ability to communicate orally					
Familiarity with research techniques					
Ability to work independently					
Ability to work with others					
Motivation/Perseverance					
Reliability/Dependability					

(OVER)

Cut Along Dotted Line

REGARDING THE PROGRAM TO WHICH THE CANDIDATE HAS APPLIED WOULD YOU

- 1. Recommend admission strongly
- 2. Recommend admission
- 3. Recommend admission with reservation
- 4. Not recommend admission

Please add any comments which might assist in making a judgement as to whether the applicant should be admitted to our Graduate School. Cite specific strengths and weaknesses.

NAME (please print)

SIGNATURE OF RESPONDENT

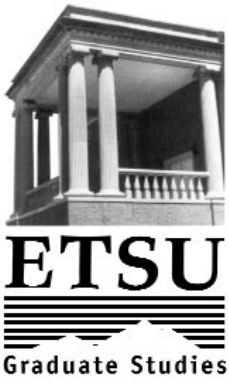
TITLE

DATE

ADDRESS OF RESPONDENT

EMAIL

Please enclose your recommendation report in an envelope, sign your name across the sealed flap, and return the envelope to the applicant. **ETSU will accept from the applicant only those recommendation reports that are enclosed in envelopes which are sealed and signed by the respondent, even in the case where the applicant has retained the right of access. Letters of recommendation will be confirmed or verified with the respondent.**



INTERNATIONAL FEE PAYMENT OPTIONS

East Tennessee State University - School of Graduate Studies - P.O. Box 70720 - Johnson City, Tennessee - 37614-1710- U.S.A.

Your graduate school application cannot be processed without the required non-refundable application fee of \$35. Please select one of the three options listed below by checking the appropriate box:

- Option 1 I wish to pay by MasterCard or VISA. I understand that a manual charge will be applied to my account by the School of Graduate Studies.

Please check one: MasterCard VISA

Credit Card # _____ Expiration Date _____
(month/date)

Name exactly as it appears on credit card _____

Address if different from applicant's _____
(street)

(city) (state) (zip code)

Daytime telephone number _____

- Option 2 I wish to pay by calling in my MasterCard or VISA information to the School of Graduate Studies: (423-439-4221 or 423-439-4706)
- Option 3 I wish to pay by personal check, certified check, or money order enclosed in this application packet. **Please make checks or money orders payable to East Tennessee State University.**

SIGNATURE

DATE

(NOTE: Credit Card information on this form is confidential and will be destroyed when transaction is complete.)

ETSU is a Tennessee Board of Regents institution and is fully in accord with the belief that educational and employment opportunities should be available to all eligible persons without regard to age, sex, color, race, religion, national origin, disability, or veteran status.

East Tennessee State University makes available to prospective students the ETSU Security Information Report. This annual report includes campus crime statistics for the three most recent calendar years and various campus policies concerning law enforcement, the reporting of criminal activity, and crime prevention programs. The ETSU Security Information Report is available upon request from the Department of Public Safety, Box 70646, ETSU, Johnson City, TN 37614. The report can be accessed on the Internet at:
http://www.etsu.edu/dps/security_reprot.htm

ETSU is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia, Telephone number 404-679-4501) to award certificate, associate, bachelor's, master's, educational specialist, doctor of education, Ph.D., and M.D. degrees.

Project Managers: HUNTER [&associates] inc., Johnson City, Tennessee

TBR 120-002-01 5M

THE REGION

Johnson City is one of the Tri-Cities of Northeast Tennessee, an area noted for its natural beauty, cultural richness, and attractive living conditions. The entire Tri-Cities region, which includes Kingsport and Bristol, is a highly desired community among the Appalachian mountains. Named an All-America City region in June 1999, the area boasts such diverse attractions as two symphony orchestras; a nationally known ETSU Bluegrass Program; the nationally recognized James H. Quillen College of Medicine; the Birthplace of Country Music Association; NASCAR racing at the Bristol Motor Speedway; a chain of TVA lakes with unlimited water sports; plentiful outdoor activities including hiking, whitewater rafting, downhill and cross-country skiing; a new Johnson City Public Library; and a wealth of historical sites including Jonesborough, Tennessee's oldest town. The area is rich with services, shopping, theaters, and restaurants common to much larger metropolitan areas. With a population of approximately 55,469 (in a metropolitan statistical area of 480,091 people), Johnson City offers graduate students a quality, affordable standard of living with safe streets and thriving neighborhood communities in a suburban rural setting.

THE UNIVERSITY

Founded in 1911, East Tennessee State University is one of six state universities governed by the Tennessee Board of Regents. With approximately 12,000 students, ETSU is large enough to offer many choices in programs and activities, but small enough to avoid the intimidating atmosphere and anonymity of a larger university. ETSU is fully accredited by the Commission on Colleges of the Southern Association of Colleges and Schools.

THE CAMPUS

ETSU's main campus has 366 tree-shaded acres and more than 70 buildings. The university is proud of its expansion and growth, which is complemented by the new Adelphia Centre at Millennium Park, a continuing education center and hotel complex. The campus is rich with tradition, such as the 1911 Gilbreath Hall, but also prepared for the coming century, as evidenced by the new Sherrod Library, which opened in 2000, and the Center for Physical Activities, which is under construction. The \$28 million library has 192,000 square feet, can hold 800,000 volumes, can seat 1,800 students, has multiple computer stations, and houses 420 individual study carrels, including a limited number of private rooms for students who are working on theses or dissertations. The university offers a beautiful and safe setting in which to pursue graduate education.

GRADUATE TUITION AND FEES*

In-state	\$220 per semester hour	\$1,893.50	(9 credit hours)
Out-of-state	\$490 per semester hour	\$4,323.50	(9 credit hours)

*Fees are effective at the time of this publication and are subject to change without notice.

FINANCIAL AID

In addition to the wide range of private and federal aid offerings, ETSU boasts approximately 600 graduate assistantships and tuition scholarships, including Geier awards for African-Americans. Graduate assistants are required to work 20 hours weekly in teaching, research, or administrative roles. Their stipends, which are set by individual programs, begin at \$5,000 (for a nine-month contract), in addition to in-state and out-of-state tuition remission. Tuition scholars are required to work eight hours weekly for full tuition remission, both in-state and out-of-state. In addition to departmental assignments, assistantships and tuition scholarships are also available in non-academic departments across campus, such as University Housing, Sherrod Library, and various administrative offices. For information regarding all types of financial aid, visit the ETSU web site at <http://www.etsu.edu/gradstud/finaid.htm>.

COMPUTER RESOURCES

Four student microcomputer labs contain IBM and Mac PCs, all of which provide access to the campus e-mail server, the Internet, and the library online catalog system. A large number of other departmental and dedicated labs, as well as multimedia classrooms, meet specialized needs of individual programs. The new Sherrod Library also provides study tables and carrels that are network accessible and has laptop computers for in-library use, four-hour checkout.