How to Schedule Advising

Log in URL = https://etsu.campus.eab.com
Username = your ETSU username (the first part of your ETSU email)
Password = the same password you use to log into Goldink, D2L and email

- Click on the Blue Button “Get Advising” (on the top right hand side)

- Select “Advising Services” from the menu

To help you get advising quickly, please tell us why you’d like to meet with an advisor.

- Select Advising again from the next menu and click next

Choose from the following options and click Next.

- Select your major (Health Sciences) from the next menu

What location do you prefer?

Economics (316 Sam Wilson Hall)
Finance (316 Sam Wilson Hall)
Health Sciences
- Select your advisor's name from the next menu and click next

Which advisor? You may select more than one.

*If you don't have a preference, just click Next.*

- Click on an available appointment block

**Appointment Times For The Week Of February 20**

<table>
<thead>
<tr>
<th>Mon, Feb 20</th>
<th>Tue, Feb 21</th>
<th>Wed, Feb 22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morning</td>
<td>Morning</td>
<td>Morning</td>
</tr>
<tr>
<td>1 Available</td>
<td>N/A</td>
<td>5 Available</td>
</tr>
<tr>
<td>Afternoon</td>
<td>Afternoon</td>
<td>Afternoon</td>
</tr>
<tr>
<td>6 Available</td>
<td>4 Available</td>
<td>N/A</td>
</tr>
</tbody>
</table>

- Click on an available time and click next

<table>
<thead>
<tr>
<th>Fri, Feb 24</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00am</td>
</tr>
<tr>
<td>9:15am</td>
</tr>
</tbody>
</table>
- Enter any comments you would like to add for the advisor.

```
Appointment Details
Who: with Dara Young
Why: Advising
Additional Details
Is there anything specific you would like to discuss with Dara?
Comments for your advisor...

Would you like to set a reminder?
- Send Me an Email
- Send Me a Text

Email will be sent to xxxxxx @etsu.edu
```

- If you would like an email reminder select “send me an email”. An email will be sent to your ETSU email. DO NOT Select “send me a text” - this option is currently not available.

```
Would you like to set a reminder?
- Send Me an Email
- Send Me a Text

Email will be sent to xxxxxx @etsu.edu
```

- Click on Confirm Appointment (you will receive an email with your appointment details)