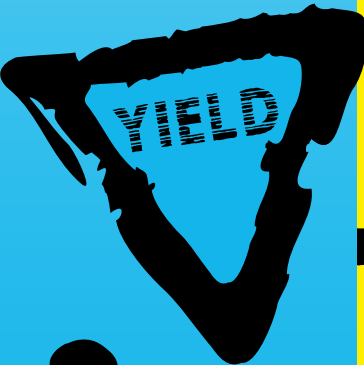
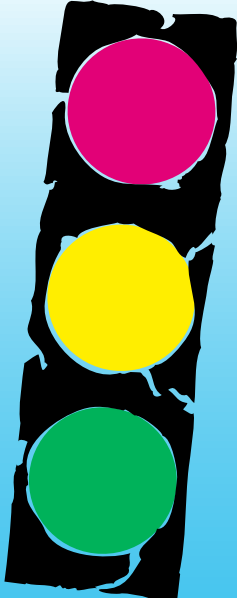


Parking and Traffic Regulations

2009-2010



Parking Services
(423) 439-5650

Public Safety
(423) 439-4480

For Emergency Call – 911



East Tennessee State University is a Tennessee Board of Regents institution and is fully in accord with the belief that educational and employment opportunities should be available to all eligible persons without regard to age, gender, color, race, religion, national origin, disability, veteran status, or sexual orientation. ETSU is a Tobacco-Free Campus, where all use of tobacco is restricted to private vehicles. Designed by ETSU Printing and Publications. TBR 000-000-09 0.0M

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Section 1

Parking Permits and Decals

1.1 Who Must Register

All students (including part-time, full-time, graduate, night, University High, medical and pharmacy schools students) and faculty and staff, who intend to park a motor vehicle on the general academic campus must properly display an appropriate parking permit.

For the purpose of these regulations, "general academic campus" is defined as all property which is under the control of East Tennessee State University, excluding the VA Medical Center Campus. Student parking permits are effective from purchase date to the following August 31. Faculty/staff permits are effective from purchase date to the following September 30.

1.2 Parking Permit Fees

- Students
 - ✓ Parking Permit for 2009-10 academic year is valid September 1, 2009, through August 31, 2010.
 - ✓ Parking Permit fee is included in the Program Service fee.
 - ✓ There is no additional charge for a Carpool parking permit.
- Faculty & Staff
 - ✓ Parking Permit for 2009-10 academic year is valid October 1, 2009, through September 30, 2010.
 - ✓ Parking Permit fee is \$50 if purchased before December 31, 2009.
 - ✓ If purchased after January 1, 2010, Parking Permit fee is \$38.
 - ✓ If purchased after July 1, 2010, Parking Permit fee is \$10.
 - ✓ Payroll deduction payment option is available for all Faculty & Staff at \$4.17 a month.

All persons who are employed by ETSU for 6 weeks or longer must purchase a faculty/staff decal.

Faculty and staff must have all parking fines cleared to obtain a new parking permit.

- Medical & Pharmacy Schools Students, contractors, temporary employees, University High School parents, and any other frequent campus visitors may also purchase Parking Permits
 - ✓ Parking Permits purchased before December 31, 2009, are \$50.
 - ✓ If purchased after January 1, 2010, Parking Permit fee is \$38.
 - ✓ If purchased after July 1, 2010, Parking Permit fee is \$10.

All defective decals may be exchanged at the Parking Services office at no cost.

Any lost or stolen decals may be replaced in the Parking Services office for \$10.

1.3 Display of Parking Permit

For the 2009-10 academic year, two types of permits are available to both students and faculty/staff. One is a transferable static cling permit, and the other is a self-adhesive permit for permanent placement on the vehicle. In either case, the permit must be displayed on the lower left side of the back window of the vehicle directly behind the driver and plainly visible from the back of the vehicle. For vehicles that do not have a glass back window—i.e., Jeeps, convertibles, and similar vehicles (and only such

vehicles), permits are allowed to be attached to the back bumper directly behind the driver. Owners of vehicles that have tinted windows or any other condition that might hinder clear visibility of the parking permit are strongly recommended to select the adhesive sticker for exterior display.

1.4 Visitor Parking Pass & Temporary Parking Permits

Temporary parking permits are available from 7:30 a.m. until 4:30 p.m. from the Parking Services office. Any employee or student who parks a new vehicle on campus (i.e., any vehicle without a student or faculty decal affixed) is required to obtain a temporary parking permit. Each temporary parking permit is valid for a maximum of one (1) to fourteen (14) days after the date of issuance. The permits are to be placed on the front dashboard on the driver's side. The expiration date is indicated on the permit.

Anyone visiting campus may request a Visitor Parking Pass in advance via email at parking@etsu.edu.

Any employee or student who becomes temporarily disabled may apply for a temporary disability parking permit at Disability Services. Temporary disability permits are available for up to a six-week duration with proper medical documentation. Those applying for a temporary disability parking permit must have a doctor's statement to verify the disability.

1.5 Disability Parking Permits and Procedures

All vehicles displaying a disability parking permit or license plate may park in any legal parking space on ETSU property. These vehicles are also required to display a current ETSU parking permit or visitor's pass. However, vehicles displaying a parking permit or license plate will not be authorized to park in the following locations and the offender will be cited: fire lanes, driveways, roadways that block or impede the flow of traffic, no parking zone or an illegal parking space, block or impede sidewalk traffic, reserved spaces for service vehicles, metered (coin operated) parking spaces, 5-minute parking spaces, and clinic reserved spaces.

Persons operating a properly registered van may back into a disability parking space to provide access or egress from the van.

Parking Attendants will honor all valid state and municipal disability parking permits. Parking Attendants closely monitor the use of disability spaces and use of disability placards and/or license plates by unauthorized persons in accordance with TCA 55-21-108.

Applications for the State of Tennessee disability parking permits are available at Disability Services (423-439-8346), County Clerks, and local municipal offices. For temporary disability permits please refer to section 1.4.

1.6 Carpool & Little Bucs Parking & Permits

Those students who wish to carpool must apply at the ARC or Little Bucs if they have children registered there. There must be at least two students named on the application, and both students must be in a vehicle when it enters the carpool lot. The carpool parking permit must be displayed clearly on the dash of the vehicle.

All carpool vehicles must also display an ETSU parking permit.

Carpool Parking Lot – Carpool parking is available on the west side of campus in Lot 21 and on the east side of campus in Lot 4. Carpool parking spaces are designated by green markings. Little Bucs Passes authorize parking in Carpool areas and Carpool passes authorize parking in Little Bucs areas. Time restricted Carpool & Little Bucs spaces will be monitored and enforced. Carpool permits are available at Adult, Commuter & Transfer

Services (423) 439-5641. For more information about Carpool permits, please refer to <http://www.etsu.edu/students/acts/>

1.7 Retiree Parking & Permits

A retiree parking permit, valid for the academic school year, is available free of charge from Parking Services. The permit allows parking in Faculty/Staff parking lots. All parking regulations must be observed. Retirees returning to post-retirement employment on campus must purchase a regular employee parking decal at full price.

1.8 Changing of Parking Category

Anyone changing his/her parking category is required to contact the Parking Office within 10 days to obtain the proper parking permit. Individuals are responsible for any increase in cost.

1.9 Selling or Trading of Vehicles

Registrants who are selling or trading a vehicle are responsible for removing the parking decal from the old vehicle. If the decal is not removed, any citation(s) issued to that decal is charged to the individual to whom the decal was originally issued.

1.10 Replacement of Damaged Decals

If the decal becomes damaged or not legible during the year, the remnants should be turned in at 908 West Maple Street and a replacement will be issued at no cost.

1.11 Replacement of Lost/Stolen Decals

Any lost or stolen decal may be replaced at the Parking Services office for \$10.

1.12 Registrant Responsibility

The registrant is responsible for ensuring that the parking permit is prominently and appropriately displayed on the vehicle, and clearly visible to enforcement personnel. Those with tinted windows or any other condition that would hinder clear visibility of the permit are strongly encouraged to use the outside sticker. The registrant is held responsible for all parking citations issued to the parking permit regardless of who parked the vehicle at the time of the violation. The acceptance by any person of a parking permit, temporary or permanent, shall constitute acceptance of the responsibility to observe and abide by all regulations, ordinances, and/or laws that govern the parking of vehicles on the campus of East Tennessee State University.

Willful misrepresentation in applying for a parking permit may subject one to severe penalties.

Students will be held responsible for advising parents and guests of parking regulations. When visiting campus, parents and guests should obtain a visitor's parking permit from the Parking Services office. This prevents the students from being encumbered for their guest's parking violations. Dependents of staff and faculty members who are students at the university are required to display their student permit if using a vehicle registered to a parent or guardian. Dependent students are not permitted to park in faculty/staff lots. The sale or loan of any ETSU parking permit is strictly prohibited. Violators face loss of on-campus parking privileges.

1.13 Disclaimer of Responsibility

East Tennessee State University assumes no responsibility for damage or loss to a vehicle or their contents while parked or operated on the campus, nor when vehicles have to be towed.

Section 2

Parking

2.1 Designated Parking

At the entrance to the parking lots are signs that designate the type of reserved parking. There are also curb markings to designate the type of parking. The signs and curb markings are displayed as follows:

- ✓ Faculty/staff – blue sign labeled **“Faculty/Staff Parking”** or a blue curb marking
- ✓ Student parking – gold sign labeled **“Student Parking”** or a gold curb marking
- ✓ Carpool parking – green sign labeled **“Carpool Parking”** or a green curb marking

24-hour reserved designated spaces are displayed as follows:

- ✓ Disability parking - labeled with a blue **“Disability Sign”**
- ✓ Service Vehicles parking - labeled with a sign or a marking on the pavement **“Service Vehicles Only”**
- ✓ Resident Director parking - labeled with a sign or marking on the pavement **“24-hour reserved”**

Time-limited parking spaces are marked as follows:

- ✓ Sign and/or marking on the pavement **“5 minute parking”**, **“10 minute parking”** and **“20 minute parking”**

Drivers should be aware that within these parking areas are 24-hour reserved spaces, loading zones, and disability spaces. Parking within the area and lots shall be in designated spaces only (between two parallel white lines). Parking in any other area not specifically designated for parking is a “No Parking Zone” violation.

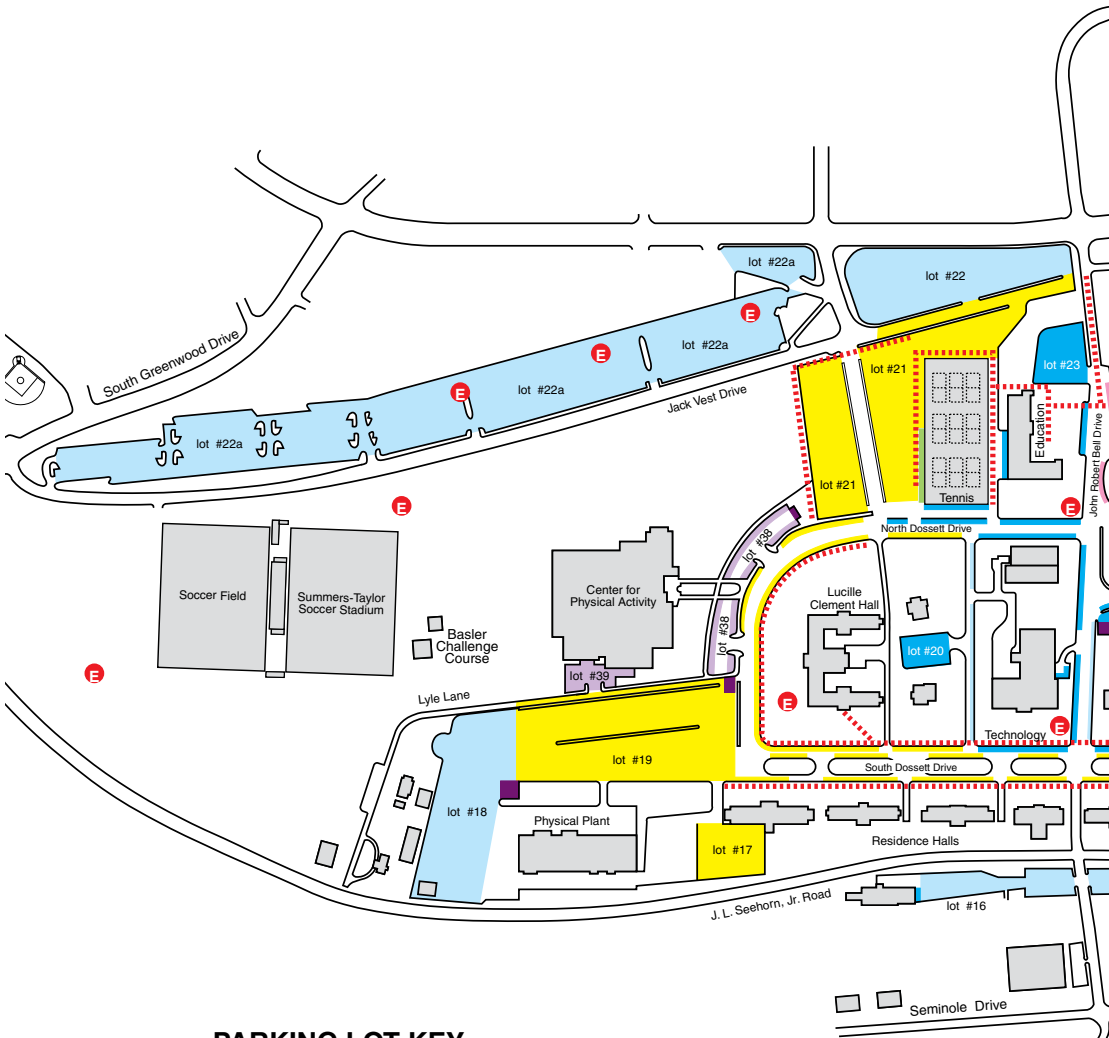
Some “NO PARKING” areas are:

- A. Any area specified by a yellow curb or intermittent yellow or white markings with the words “NO PARKING” in black lettering
- B. Areas where sidewalks intersect streets
- C. Sidewalks, lawns, or grassy areas
- D. Within 20 feet of a fire hydrant
- E. Fire lanes marked with a solid red curb or intermittent red markings
- F. Any other area where signs indicate “NO PARKING” or special parking
- G. Parking across or outside designated lines of parking spaces
- H. Parking in spaces reserved for Motorcycles

2.2 Back In or Pull Through Parking

Vehicles are not to be backed into parking spaces and must be headed into the closed end of the designated parking space.

Persons operating a properly registered van may back into a disability parking space to provide access or egress from the van.

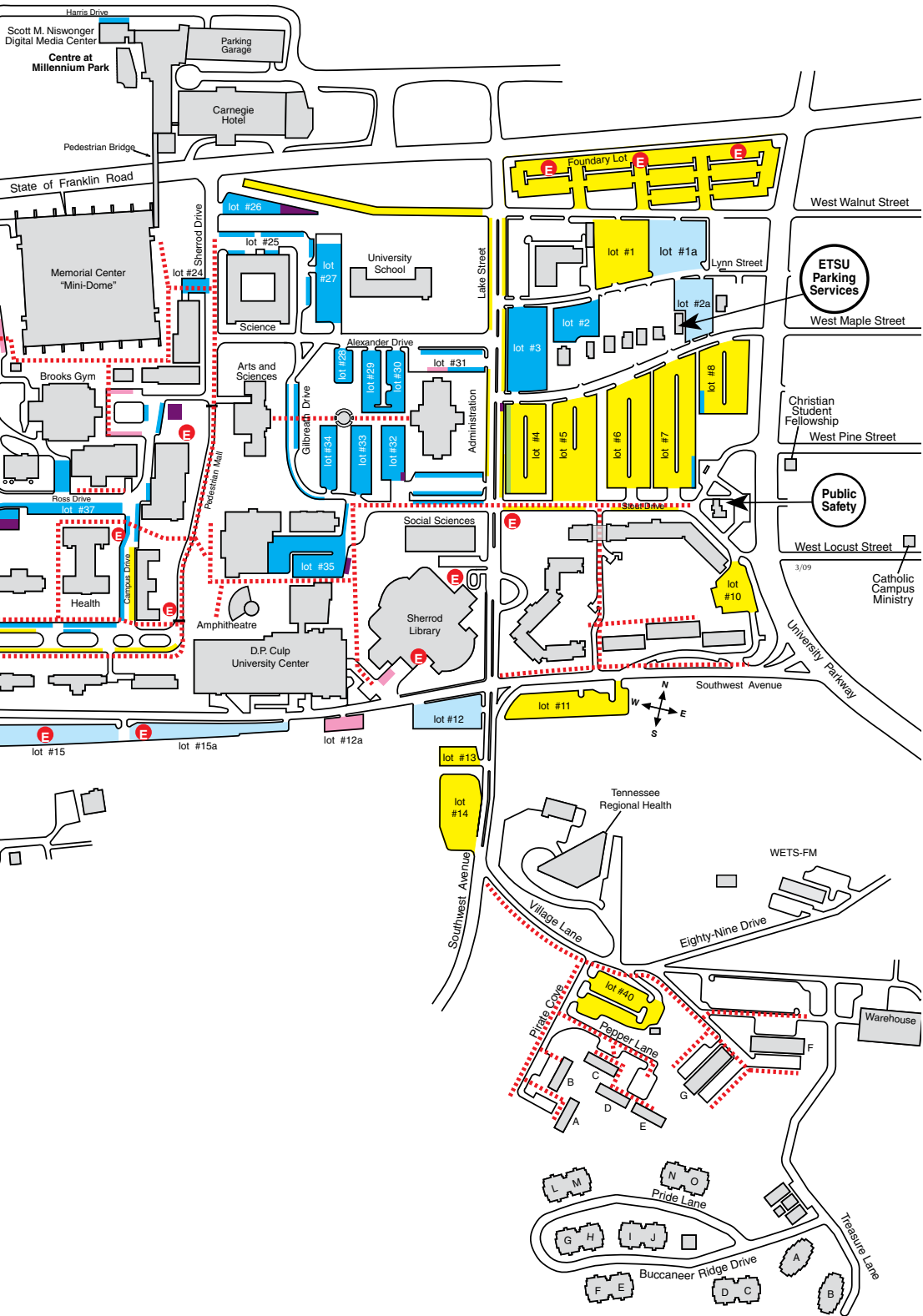


PARKING LOT KEY

- Faculty/Staff Parking
- Student Parking
- Undesignated Parking: (Faculty/Staff/Student)
- Carpool Parking
- Center for Physical Activity Parking
- Motorcycle Parking
- Time Restricted Parking: 1 hour, 20 minutes, or five minute parking. Each parking area is marked indicating the amount of time allowed before citations are issued. Lot 12A contains parking meters.
- E** Emergency Phones: These ring directly to the Public Safety dispatcher. The dispatcher knows the caller location at the time of the call.
- Building

..... Bright Light Pathway: For your convenience, the Bright Light Pathway has been added to this map to aid our students, staff and faculty for late night travel. The million dollar project was implemented to improve safety and security for everyone.

————— This line represents an approximate walking distance in five minutes.



2.3 On Street Parallel Parking

Vehicles are not to be parked against the flow of traffic; vehicles must park with their right wheels next to the curb on a two-way street. Every vehicle stopped or parked must have the wheels of the vehicle parallel to within eighteen (18) inches of the curb.

2.4 Visitor Parking

All campus visitors are required to obtain a temporary visitor parking pass from the Parking Services office. This temporary pass should be placed on the front dashboard of your vehicle. It authorizes visitors to park in any Faculty/Staff or Student lot. It does not authorize visitors to park in time restricted spaces or metered spaces unless they honor the time limit or pay the meter. It also does not authorize visitors to park in fire lanes, yellow zones, carpool reserved spaces, service vehicle spaces, disability spaces (unless hang tag or placard is displayed), health clinic reserved, BucSports reserved, or any other reserved spaces.

2.5 Reserved Parking

The following spaces are reserved as noted:

- A. Disability – reserved 24 hours a day.
- B. Service vehicles – reserved 24 hours a day.
- C. Buc Village Parking – reserved 24 hours a day (Section 2.11).
- D. Resident Directors' spaces – reserved 24 hours a day.
- E. President's space – reserved 24 hours a day.
- F. Motorcycle Parking - reserved 24 hours a day.
- G. Parking in clinic reserved areas is open only to patients in the student health clinic, BucSports, dental hygiene clinic, and the speech and hearing clinic.
- H. At times, certain areas are reserved for parking for special events.

2.6 Motorcycle & Scooter Parking

All motorcycles, motor scooters and mopeds are categorized and referred to as motorcycles.

Please, refer to the map to see all authorized parking locations for all motorcycles, scooters and mopeds.

- ✓ Motorcycles parking on campus are NOT required to have an ETSU parking permit, but they are required to park in designated motorcycle lots only.
- ✓ Motorcycles are NOT authorized to park in automobile parking spaces or in fire lanes, disability spaces, loading zones, construction areas, driveways, lawns, sidewalks, or bicycle racks.
- ✓ Motorcycles may NOT be chained to or parked at utility poles, trees, railings, signposts, meter posts or any other obstacle.

2.7 Veterans Affairs Medical Center Parking

Parking of motor vehicles belonging to employees or students stationed at the Mountain Home Veterans Affairs Medical Center shall be designated by the director of the V.A. Medical Center. Federal regulations regarding the operation of motor vehicles on federal property is strictly observed. Permits are issued by the Veterans Affairs to qualified personnel on a limited basis and enforced 24 hours a day/7 days a week.

Any ETSU student or employee stationed at the V.A. must have an ETSU Parking Permit or a Visitor's Pass when visiting the main campus.

2.8 Center for Physical Activity Parking

CPA members that are not affiliated with ETSU (Plus One Members), College of Medicine and College of Pharmacy Employees and Students that do not have a valid ETSU parking permit must obtain a CPA hang-tag at the CPA equipment desk. CPA hang tags allow parking in Lots #38, #39, and #19.

2.9 Loading Zones

Loading zones are limited to 20 minutes. These zones may be occupied only long enough to conduct the actual loading or unloading. This policy is strictly enforced. Citations will be issued every 21 minutes. These spaces are reserved 24 hours per day.

2.10 Timed Parking

Lot 12A has been provided for your convenience at the Sherrod Library and D.P. Culp University Center. The parking meters provide the customer with a one-hour time limit. A citation is issued to violators every sixty-one minutes. Five minute parking spaces are provided near the Post Office. A citation is issued to violators every six minutes. Hours of enforcement are from 7:30 a.m. to 3:30 p.m.

2.11 Buc Village Parking

The parking areas within Buc Village are reserved 24 hours per day for the residents and their guests only. Residents who intend to park a vehicle within these areas are required to purchase a parking permit. In addition to the display of an appropriate campus parking permit, residents of Buc Village are required to obtain an additional permit from the Housing Office for the vehicle that is to be parked in the Buc Village parking area. Residents are permitted one vehicle at a time in the residence parking area. Any additional vehicles must be parked at designated locations and have an appropriate ETSU parking pass. The Parking Office or the Housing Office will advise of these locations.

2.12 Availability of Parking Spaces

Issuance of a parking permit does not assure a parking space.

2.13 Service Vehicle Parking

Designated parking, "Service Vehicle Only," is provided for official ETSU vehicles and commercial vehicles driven by non-ETSU personnel providing contracted service to the university. Service vehicles may also park in any legitimate parking space except those reserved for disabled individuals. Non-ETSU Service vehicles must obtain a temporary Service Vehicle permit from the Parking Services office.

2.14 Disabled Vehicles

When a vehicle becomes disabled on campus the owner/driver must notify the Parking Services office or Department of Public Safety immediately. All information is recorded. Twenty-four hours will be granted to repair or remove the vehicle before citations are issued.

2.15 Special Event Parking

Individuals and/or groups scheduling an event on campus which attracts visitors, especially those utilizing buses, vans, and private automobiles should notify the Parking Services office in order to secure their assistance and a plan for providing proper and safe parking.

The Parking Services Office will supply the individuals and/or groups a map of the campus with special instructions regarding parking in designated areas. Organizers of large events should work with Parking Services to arrange for traffic control, loading and unloading of passengers, and parking away from heavily used areas of campus.

2.16 Multiple Citations

Parking violators may receive citations every hour after the initial citation for violation of:

- A. No parking zone
- B. Reserved parking – student, staff, faculty, 24-hour reserved parking, service vehicles reserved parking, and athletic events ticket purchase parking.

Section 3

Operation of Motor Vehicles and Reporting Accidents

3.1 Campus Speed Limit

The speed limit on campus is 15 miles per hour except where a higher speed limit is posted. Speed limits are enforced by radar.

3.2 Traffic Hazards

Vehicles are not to be operated in any manner to constitute vehicular/pedestrian traffic hazards or to impede the flow of vehicular or pedestrian traffic.

3.3 Right-of-Way

Motorists are to yield the right-of-way to all pedestrians on campus. Pedestrians must use designated crosswalks.

3.4 Reporting Accidents

All accidents involving a vehicle must be reported to the Department of Public Safety. The vehicles are not to be moved until an investigating officer instructs the drivers to do so. Failure to comply with the provisions of this paragraph may result in criminal prosecution.

3.5 Obtaining Copies of Accident Reports

A copy of the accident report is furnished to all involved parties free of charge. The copy may be secured at the Department of Public Safety, Monday through Friday, 8 a.m. until 4 p.m.

Section 4

Appeal Procedures

4.1 Appeals

Any person who receives a parking/traffic citation may appeal the citation within thirty (30) calendar days of issuance by filing an appeal at the Parking Services office, 908 West Maple Street. In order to appeal a citation after 30 days, a written explanation and appropriate appeal form must be submitted. The appeal is forwarded to the Traffic Appeals Court for disposition.

Citations must be paid in advance in order to clear a registration hold. Appealing the citation will not temporarily clear encumbrances. If citations are altered on appeal, the appropriate amount will be credited to the appellant's GoldLink account.

4.2 Revocation of Parking Privileges

Payment of fines will, in no way, restrict the Traffic Appeals Court from revoking parking privileges.

4.3 Appeals Court Decisions

All Appeals Court decisions are final and binding.

Section 5

Violation and Fines

All parking citations must be paid prior to registration. A registration hold will be placed on all student accounts with an outstanding balance. Fines are subject to TBR approval.

5.1 Chronic Violators

Chronic violators are defined as those individuals who accumulate five or more citations during a semester (this total of five citations does not reflect multiple citations received in one day at a single location).

Chronic violators, if found illegally parked, will, in addition to being cited for the original violation, be issued a citation as a chronic violator. The chronic violator citation will carry a fine of \$50.00. The vehicle is also subject to being towed. Persons labeled as chronic violators will retain that designation for one calendar year.

5.2 Ten Dollar (\$10) Fines

A fine of \$10 will be imposed for the following violations:

- A. Improper decal display
- B. Littering
- C. Illegally/Facing wrong direction
- D. Backed in or pulled through
- E. Parked on grass/curb
- F. Not parked in lines
- G. No parking zone
- H. Exceeded time limit
- I. Parked in yellow zone

5.3 Twenty Dollar (\$20) Fines

A fine of \$20 will be imposed for the following violations:

- A. Failure to stop at a stop sign or yield right-of-way
- B. Driving wrong way on one-way street
- C. Failure to yield to a pedestrian
- D. Making an unlawful U-turn
- E. No Decal Displayed

F. Parking in designated or reserved spaces. This includes:

- BucSports Reserved
- Carpool Reserved
- Faculty/Staff Reserved
- Health or Dental Clinic Reserved
- Reserved for Resident Director
- Student Reserved
- Service Vehicle Reserved
- Motorcycle Reserved
- Little Bucs Reserved

5.4 Thirty-five Dollar (\$35) Fines

A fine of \$35 will be imposed for the following violation:

- A. Violation of posted speed limit - \$35 fine. An additional fine of \$4.00 will be assessed for each mile over the posted speed limit. The mph must be verified by radar.

5.5 Fifty Dollar (\$50) Fines

A fine of \$50 will be imposed for the following violations:

- A. Parking in a fire lane (zone)
- B. Blocking a fire hydrant
- C. Reckless driving. If a person drives a motor vehicle with such a lack of ordinary care as to indicate his conscious indifference to the health and safety of himself or others (TCA 55-10-205).
- D. Chronic violator citation

5.6 Seventy-Five Dollar (\$75) Fines

A fine of \$75 will be imposed for the following violations:

- A. Parking in a fire lane (zone), second offense
- B. Blocking a fire hydrant, second offense

5.7 One Hundred Dollar (\$100) Fines

A fine of \$100 will be imposed for the following violations:

- A. Blocking a disability ramp

5.8 Two Hundred Dollar (\$200) Fines

A fine of \$200 will be imposed for the following violations:

- A. Parking in a disabled parking space

5.9 Towing Policy

Vehicles may be towed at the owner's expense and citations will be issued for the following violations:

- ✓ Blocking a fire hydrant
- ✓ Blocking the roadway, walkway, driveways or other access ways
- ✓ Parking in a fire lane
- ✓ Stolen, abandoned, or unregistered vehicle (no tag, switched tag, etc.)
- ✓ Parking in a disability reserved space
- ✓ Blocking a disability access ramp
- ✓ Revocation of parking privileges
- ✓ Violation of closed-lot policy (Lot 12)
- ✓ Parking in "Service Vehicle Only" space
- ✓ Chronic Violator Violation

When a vehicle is towed, the owner of the vehicle must come to Public Safety Headquarters to obtain information on the fine, tow costs, and location of the vehicle.

5.10 Pedestrian Safety Policy

The Department of Public Safety wishes to remind students and staff that bicycles, skateboards, scooters, and other similar vehicles or toys that are used on campus sidewalks or public thoroughfares must be operated in such a manner so as not to jeopardize the safety and well-being of pedestrians. The use of bicycles and other specified play vehicles is governed by state law. Violation of applicable statutes constitutes a Class C misdemeanor.

5.11 General Information

East Tennessee State University reserves the right to regulate the use of motor vehicles, including motorcycles, motor scooters, mopeds, and bicycles on the campus as applicable to the Tennessee State Law and the regulations of the university pertaining to motor vehicles.

All regulations contained within this brochure are enforced 24 hours a day, seven days a week, and whether or not classes are in session.

Parking in color-coded sections and lots is in effect Monday through Friday, 7:30 a.m. to 3:30 p.m., with the exception of Lot 23 which is reserved until 4:30 p.m. After 3:30 p.m. weekdays, during weekends and holidays, students and employees may park in any designated parking space other than disability and 24-hour reserved spaces. Legal holidays recognized by the university include: New Year's Day; Martin Luther King's Birthday; Memorial Day; Independence Day; Labor Day; Thanksgiving holidays; and Christmas holidays (Dec. 25-31).

ETSU Parking Services

<http://www.etsu.edu/fa/fs/parking/>
908 W Maple St
(423) 439-5650
parking@etsu.edu

Parking permits are required for all vehicles on campus and are available at the Parking Services office.

MOST COMMON VIOLATIONS:

- ✓ **Decal Not Displayed** – The decal must be displayed in the back window behind the driver's side. Those students with tinted windows will need to trade their decal for an adhesive permit that sticks on the outside of the back window.
- ✓ **Backed In or Pulled Through** – Vehicles are not to be backed into parking spaces and must be headed into the closed end of the designated parking space.
- ✓ **Health Clinic Reserved** – Students may only park in Health Clinic Reserved spaces if they are patients at the health clinic.
- ✓ **Illegally Facing Wrong Direction** – Vehicles are not to be parked on the wrong side of the road with the left wheel against the curb. Instead, vehicles should be parked with the flow of traffic.
- ✓ **Faculty/Staff Reserved** – Students are not allowed to park in Faculty/Staff Reserved areas.

TIPS TO AVOID TRAFFIC:

- ✓ Arrive for class early to allow time to find a parking space.
- ✓ Use a Carpool Permit offered by the Adult, Commuter and Transfer Services office to park in limited, reserved carpool spaces.
- ✓ Remember to remove your permit if you trade cars or are in an accident.
- ✓ Park in the outer, perimeter lots and Ride the BUCSHOT:

For more information about the routes & schedules, please refer to: <http://www.johnsoncitytransit.org/campus.html>

IN CASE OF EMERGENCY CALL 911