

ETSU

Important Tips

• JANUARY 1

Complete FAFSA as soon as possible with accurate income and tax information

• FEBRUARY 15

Priority date to apply for TSAA using the FAFSA form

Deadline for new freshmen to apply for the ETSU APS Scholarship

• MARCH 1

Follow up with Office of Financial Aid on FAFSA status

Deadline to apply for ETSU Scholarships

• APRIL 15

Priority date to have aid file complete to be ready for Fall term

• MAY 15

Deadline for new transfers to apply for the ETSU APS Scholarship

• NOVEMBER 15

Priority date to have aid file complete to be ready for Spring term

Deadline to have FAFSA processed to be considered for the TN Lottery Scholarships:

Sept 1—Fall

February 1—Spring

Office of Financial Aid

P.O. Box 70722

Johnson City, TN 37614-1710

(423) 439-4300 * 1-800-704-ETSU (3878)

FAX: (423) 439-5855

[HTTP://WWW.ETSU.EDU/FINAID](http://www.etsu.edu/financialaid)

FINAID@ETSU.EDU

Helpful References

FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)

<http://www.fafsa.ed.gov>

1-800-433-3243

U.S. DEPARTMENT OF EDUCATION PIN

<http://pin.ed.gov>

THE SMART STUDENT GUIDE TO FINANCIAL AID

<http://www.finaid.org>

TENNESSEE EDUCATIONAL LOTTERY SCHOLARSHIP

<http://www.collegepaystn.com>

1-800-342-1663



NATIONAL STUDENT LOAN DATA SYSTEM

<http://www.nsls.ed.gov>

ENTRANCE AND EXIT LOAN COUNSELING

<http://www.mappingyourfuture.org>

FREE SCHOLARSHIP SEARCH

<http://www.fastweb.com>

FEDERAL STUDENT AID INFO

<http://www.studentaid.ed.gov>

Addresses

Office of Admissions (Undergraduate)

Burgin Dossett Hall, Rm. 102
P.O. Box 70731
Johnson City, TN 37614-1710
(423) 439-4213
1-800 GO2-ETSU
www.etsu.edu/admissions
GO2ETSU@etsu.edu

School of Graduate Studies

Burgin Dossett Hall, Rm. 309-B
P.O. Box 70720
Johnson City, TN 37614
(423) 439-4221
www.etsu.edu/gradstud
gradsch@etsu.edu

ETSU Scholarship Office

Welcome Center
D.P. Culp Center, Second Level
P.O. Box 70557
Johnson City, TN 37614-1710
(423) 439-7094
www.etsu.edu/scholarships
scholarshipoffice@etsu.edu

Office of Housing & Residence Life

Burgin Dossett Hall Rm. 108
P.O. Box 70723
Johnson City, TN 37614
(423) 439-4690
www.etsu.edu/students/housing/housing.htm
housing@etsu.edu

Bursar/Financial Services

Burgin Dossett Hall Rm. 202
P.O. Box 70719
Johnson City, TN 37614
(423) 439-4212
www.etsu.edu/comptrol/bursar.htm
bursar@etsu.edu

Office of the Registrar

Burgin Dossett Hall Rm. 101
P.O. Box 70561
Johnson City, TN 37614
(423) 439-4230
www.etsu.edu/reg/
registra@etsu.edu

ETSU FINANCIAL AID CHECKLIST

1. _____ My parent and I applied for a Federal Student Aid Personal Identification Number (PIN) at <http://www.pin.ed.gov> to electronically sign my Free Application for Federal Student Aid (FAFSA).
2. _____ I completed the FAFSA using accurate tax information at <http://www.fafsa.ed.gov> or mailed the completed paper version and listed ETSU Main Campus Title IV Code 003487.
3. _____ For FAFSA online filers: My parent and I reviewed and signed my FAFSA using our PINs and printed a copy of the confirmation page for our records. I understand that if I entered my email address on the FAFSA, I will receive an email notification containing a link to the FAFSA results called a Student Aid Report (SAR) within 3 –5 business days. **I have accessed my SAR and checked it for accuracy and responded to the information in the “Comments” section of the SAR.**
4. _____ If corrections to the Student Aid Report (SAR) were required, I asked the ETSU Office of Financial Aid to assist me.
5. _____ If I was selected for **Verification**, I contacted the ETSU Office of Financial Aid for further instructions.
6. _____ I have received, reviewed, signed, if required, and returned my financial aid award letter within two weeks of receipt to the ETSU Office of Financial Aid.
7. _____ I have returned the **Financial Aid and Prior Balances Authorization Form** to the ETSU Office of Financial Aid (required if any grants, loans, or scholarships are to be received).
8. _____ If I accepted the Stafford Loan, I completed the Stafford Lender Selection Form and returned it with my award letter. If I am a first-time borrower, changed lenders, transferred schools, have taken a leave of absence for one or more major semesters, or have graduated since my last Stafford loan, I have completed a Master Promissory Note (MPN) for my lender through <http://www.etsu.edu/finaid/loans> and have completed Stafford Entrance Loan Counseling online at <http://www.mappingyourfuture.org>.
9. _____ If I accepted the Perkins Loan for the first time, I completed, signed, and returned the MPN and the Borrower’s Information Sheet to the ETSU Office of Bursar/Financial Services. I completed Perkins Entrance Loan Counseling online at <http://www.mappingyourfuture.org>.
10. _____ If my parents requested a PLUS Loan, they completed the PLUS pre-approval process online or by phone with their lender, signed the PLUS MPN with their lender, and completed/submitted the Parent PLUS Loan Refund Authorization Form, available on the ETSU financial aid web site at <http://www.etsu.edu/finaid> under “Loan Forms”.
11. _____ If I qualified for Federal Work Study (FWS) or an Academic Performance Scholarship (APS), I checked the job listings at <http://www.etsu.edu/finaid/jobsads/default.asp>. Students enrolled at least half-time (6 hrs.) who do not qualify for FWS or APS may work on the Regular Student Work Program (RSWP) and locate a position on the same website.
12. _____ I notified the Office of Financial Aid of other scholarships, loans, or assistance that I received which were not listed on my award letter. I understand that I will be required to repay any financial aid funds received in error.
13. _____ I notified the Office of Financial Aid at other schools where I applied for assistance that I will attend ETSU.
14. _____ For TN Residents: I have confirmed that ETSU Main Campus is my designated first institution of choice for any state grant or scholarship fund and I have made any necessary corrections on my SAR.
15. _____ I have logged onto my Goldlink account at <https://goldlink.etsu.edu> and checked my financial aid status (financial aid tab), and I have confirmed my registration or paid my outstanding university charges to the Office of Bursar/Financial Services by the fee payment deadline.

Contact the Office of Financial Aid with any questions

(423)439-4300 or 1-800-704-ETSU (3878)

finaid@etsu.edu