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Fall Workshop October 2, 2008

9 a.m. – 3:30 p.m.

West Tennessee Research and
Education Center, Jackson, TN

Registration and workshop
information coming soon at

<http://www.etsu.edu/humanres/cupahr/events.html>



TN CUPA-HR is coming back to West Tennessee! Please join us on October 2, 2008 in Jackson for an informative workshop and a great networking opportunity with your human resource peers in Tennessee. For all current information, please visit the TN CUPA-HR website at:

<http://www.etsu.edu/humanres/cupahr/events.html>

For directions visit:

<http://westtennessee.tennessee.edu/location/>

Tennessee Representation at the CUPA-HR Southern Region Conference

The Southern Region Conference was held June 8-11 in North Charleston, South Carolina. Tennessee was well represented by 20 human resource professionals. Our Chapter is proud of the appointment of Alan Chesney as Chair of the Southern Region Board of Directors for 2008-2009. Alan had been serving as the Region's Chair-Elect and the Chair of the Programming Committee. Karen Queener was elected to the Southern Region Board as Secretary. Alan is the Executive Director of Human Resources at the University of Tennessee in Knoxville and Karen is the Director of Human Resources and Affirmative Action

at Pellissippi State Technical Community College also in Knoxville. Both Alan and Karen were instrumental in the establishment of the Tennessee CUPA-HR Chapter.

Brian Roe, UT-Knoxville won 3rd place (men) in the 5K Race and Diana McClay, ETSU, won 1st place (women over 50). Congratulations!

Alan Chesney co-presented a workshop on *HR Metrics: A Progress Report*. Diana McClay and Rich Ashley, East Tennessee State University, co-presented a workshop titled *Preparing for Your Final career: Developing a Retirement Planning Series*.



Alan Chesney



Karen Queener



Diana McClay, 1st Place (women over 50) 5K



Brian Roe, 3rd Place (men) 5K

TN CUPA-HR Chapter Officers

Dan Trentham, President
Director, Retirement Services
The University of Tennessee

Ann McElrath, President-Elect
Director of Human Resources
Lee University

Sandra Keith, Secretary
Director of EO/AA
Tennessee State University

Richard Ashley, Treasurer
Training Manager
East Tennessee State University

TN CUPA-HR Chapter Committee Chairpersons

Communications Committee
Diana McClay
East Tennessee State University

Programming Committee
Patricia Burks-Jelks
The University of Tennessee Space Institute

Legislative Committee
Donna Gwaltney
Belmont University

Membership Committee
Russell Epperson
Freed-Hardemann

Coming Events – Save These Dates!

August 25, 2008 – The Executive Committee of TN CUPA-HR will meet at 3:30 p.m. in the CUPA-HR headquarters in Knoxville. To learn more about the Tennessee Chapter, visit the website at:

<http://www.etsu.edu/humanres/cupahr>

October 2, 2008 – Fall Chapter Conference, West Tennessee Research and Education Center, Jackson, TN; 9 a.m. – 3:30 p.m. For more information, visit the website at: <http://www.etsu.edu/humanres/cupahr/events.html>

October 12-14, 2008 – CUPA-HR National Conference in St. Louis, Missouri. For details on the conference, visit: <http://www.cupahr.org/conference2008/index.asp>

March 31 or April 14, 2009 – Spring Chapter conference at UT-Knoxville or Lee University, watch the website for more details: <http://www.etsu.edu/humanres/cupahr>

May 17-20, 2009 – CUPA-HR Southern Region Conference in Louisville, KY. For details at the conference visit: <http://www.cupahr.org/regions/conferences/southern/index.asp>

September 21-23, 2009 – Fall Chapter Conference in Nashville, TN, Vanderbilt Marriott, West End Avenue.

It Works for East Tennessee State University

At the June 8-11, 2008 CUPA-HR Southern Conference in Charleston, two TN CUPA-HR members presented the concurrent session titled: *Preparing for Your Final Career: Developing a Retirement Planning Workshop Series*. Diana McClay, Associate Director, and Rich Ashley, Training Manager, Office of Human Resources, East Tennessee State University (ETSU), shared information on the successful retirement planning workshop developed at ETSU.

The unique approach gathered the ETSU Retirees Association, the Office of Human Resources, Faculty and Staff Senates and the University's Employee and Retiree Benefits Committee to develop and offer a series of retirement planning seminars to help employees avoid pitfalls along their way to retirement. The opening "kickoff" panel discussion included a panel of ETSU retirees discussing issues in planning your "retirement career." The retirees shared their experiences and answered questions. Following

the kickoff a series of additional workshops were offered throughout the semester that addressed specific retirement planning topics.

To view their power point presentation visit: <http://www.etsu.edu/humanres/etsura.htm>. The power point presentation specifically focuses on:

- (1) why a retirement planning series is important;
- (2) the involvement of the Retirees Association and other stake holders;
- (3) series content;
- (4) identification of presenters;
- (5) marketing and presentation;
- (6) ETSU website resources; and
- (7) feedback and evaluation.

The goal of the presentation was to provide the audience with the tools to return to their own institution and organize a retirement planning series of classes.



Diana McClay and Rich Ashley co-presented a workshop titled Preparing for Your Final career: Developing a Retirement Planning Series.



CUPA-HR Links

CUPA-HR National Website
www.cupahr.org

CUPA-HR Southern Region
<http://www.cupahrregions.org/southern/>

TN CUPA-HR
www.etsu.edu/humanres/cupahr

The TN CUPA-HR Newsletter is published quarterly. The newsletter is written by Diana McClay, Associate Director, Office of Human Resources, East Tennessee State University. The newsletter is designed by Tara Swiger, Human Resource Assistant, Senior, Office of Human Resources, East Tennessee State University.

To Submit News

Send news items to Diana McClay, Associate Director, Office of Human Resources, East Tennessee State University, at mcclayd@etsu.edu. The newsletter is published quarterly. Digital photos are encouraged to go with news items.

Chapter Membership – NEW LOW RATES!

The Chapter is eager to welcome new members. There are numerous advantages to membership in TN CUPA-HR among them tremendous networking opportunities with HR professionals working in colleges and universities throughout the state. We encourage you to participate at our NEW LOW RATES of \$100 for an Institutional Membership; or if your institution elects not to participate you may join for \$25 with an Individual Membership!

For information on membership to the Tennessee Chapter see the website at <http://www.etsu.edu/humanres/cupahr> or contact the Tennessee Chapter Membership Committee:

Russell Epperson, Freed-Hardemann, repperson@fhu.edu, (West Tennessee)
 Libby Whitaker, Lincoln Memorial, libby.whitaker@lmunet.edu. (East Tennessee)
 They would be happy to answer any questions regarding CUPA-HR.

A membership form is attached (page 5) for your convenience.

TN CUPA-HR Chapter Membership currently includes the following institutional and corporate members:

Bethel College, East Tennessee State University, Freed-Hardemann University, Jackson State Community College, Maryville College, Memphis Theological Seminary, Pellissippi State Technical Community College, Rhodes College, Southern Adventist University.

APPLICATION FOR MEMBERSHIP
Tennessee College and University Professional Association for Human Resources
TN CUPA-HR

Membership Period July 1, 2008 – June 30, 2009

Dues for the membership year are payable on July 1, but not later than December 31. Dues for joining during the second half of the membership year shall be one-half of the regular annual amount.

Person(s) desiring membership should complete this application and submit payment of dues to the Treasurer (address below). Make checks payable to TN CUPA-HR. This form serves as an invoice.

Please complete this section for each member (use additional sheets as necessary). Each institution may designate an unlimited number of institutional representatives to participate in Chapter activities but must designate on the form below one person as a key representative to vote on official Chapter business matters.

Name _____ Position _____
Institution _____
Address _____
Telephone _____ Fax _____
E-Mail Address _____
Key Representative? Yes No

Dues rates for membership (please check one):

\$100 Institutional Membership (up to 5 members; each additional member is \$25 each)

OR

\$25 Individual Membership (when institutions elect not to participate)

\$100 Corporate membership (additional members: \$25 each)

Please send to:
TN CUPA-HR Treasurer, c/o Richard Ashley, Training Manager
East Tennessee State University
Box 70564
Johnson City, TN 37614-1707

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Email: ashleyrc@etsu.edu