

Tennessee CUPA-HR Board Meeting (amended)

June 22, 2009

CUPA-HR Headquarters

Present: Ann McElrath, Karen Queener, Joan Bates, Rich Ashley, Judie Martin, Patricia Burks-Jelks, and Jessica Savage (Chapter Coordinator for CUPA-HR).

Ann opened the meeting and moderated in place of Dan Trentham. The minutes of May 26 were introduced and there were no corrections or changes. A motion was made to accept the minutes by Karen Queener, seconded by Rich Ashley, and motion was approved.

Rich Ashley gave the treasurer's report. There is a balance of \$10,980.86. Under the comments section, Rich added that he had been in contact with the state for the tax exemption form and it has been submitted and should be received shortly. He also passed on the treasurer's records to Joan. There has only been one membership paid and the invoice for dues will be going out with information on the next conference. They will be due August 1. A motion was made by Karen Queener to accept the report, seconded by Patricia Burks-Jelks, and motion approved.

Communications Committee report: Diana McClay was not present but Rich Ashley stated that she will be sending out information on the fall conference as soon as the board makes a determination of location and dates. Karen asked about a list-serve for members. Jessica Savage will check with the IT person at CUPA-HR to get more information on how to set one up, costs, and what it can do.

Membership Committee report: Russell Epperson was not present but Ann suggested that some of the board members hold a conference call to call members to talk about the advantages of belonging to TN-CUPA-HR to try to increase membership. The membership was down in 2008-2009 from the previous year and invoices have not been sent out yet for 2009-2110. It was expressed that maybe the dues were keeping some people from joining. Patricia Burks-Jelks stated that she would help with the UT system and getting people back into TN CUPA-HR. Rich Ashley made a motion that Patricia be named as co-chair of the membership committee with Patricia to assist with the state schools and Russell to continue working the private colleges. The motion was seconded by Karen Queener and motion was approved.

Rich Ashley presented materials on the fall workshop/conference. He has been in contact with Henry Horton State Park and distributed the layout, costs, availability, etc. It was decided to go with a two day conference with Oct 1&2 as the first choice and Sept. 30-Oct.1 as the second choice and to begin with registration at 3:00 with a panel discussion on HR issues, adjourn for dinner and the next day, begin around 8:00-3:00. Aon Consulting is willing to sponsor some activity for the workshop. They can do a workshop on financial retirement plans. It was suggested that the Tennessee CUPA Board meet with the Kentucky Board, at the workshop, for development of a spring joint conference.

Ann asked everyone to prepare a job description and get it to her by next month.

Rich Ashley asked about adding a historian position to the board. This was tabled for a later meeting.

The meeting was adjourned 3:40 pm.

Next meeting: July 27, 2009 at 3:30 pm (EST)