



**Minutes
TN CUPA-HR
April 16, 2007
CUPA-HR National Office, Knoxville, Tennessee**

Attendance: Dan Trentham, UT (phone); Diana McClay, ETSU (phone); Russell Epperson, Freed-Hardemann (phone); Jennifer Hunt, Maryville (phone); Marva Rudolph, UT (phone) and Karen Queener, Pellissippi (phone) .

The meeting was called to order at 3 p.m. by Karen Queener, Co-President.

The minutes from the March 26, 2007 meeting had been previously emailed to all Board members. Jennifer Hunt moved and Dan Trentham seconded to approve the minutes as mailed. The motion carried unanimously.

Dan Trentham presented the Treasurer's Report:

Current Checking Account Balance	\$10,299.39
Current Credit Balance with Southern CUPA:	<u>\$ 164.12</u>
Total Funds Available:	\$10,463.51

Dan noted that a new member joined last month.

Committee Reports:

Membership Committee: Russell Epperson and Libby Whitaker, Lincoln Memorial, will begin making recruitment calls next week. They will advertise the May 8 Spring Conference during their conversations. A third committee member to assist with middle Tennessee recruitment will be pursued. Russell requested a list of Tennessee schools and telephone numbers (Jennifer and Dan will provide).

The Chapter recruitment letter has been partially distributed. The mailing list continues to be updated and letters to be mailed.

The newsletter will be mailed this week. It will contain a link to the Chapter website with updated Spring Conference information.

Programming Committee: Dan reported for Connie with an update on the Spring Conference. Vendors are being identified. Jennifer will notify CUPA National that we did not currently need assistance with identifying sponsors. A roundtable discussion will be used as the workshop format on CUPA Surveys. Registration is slow. Debbie Johnson, TBR, sent an email reminder to TBR personnel contacts concerning the conference. Russell will promote the conference at a local HR group. The ballot was discussed. Candidates will be pursued through telephone calls and mass emails.

Old Business: None.

New Business: None.

Additional Comments and/or Reports:

None noted.

The next Board meeting was not scheduled but the Board decided to have a called conference call prior to the May 8, 2007 Spring Conference. Board members will be notified. The call-in number will be the same: 800-531-3250; when prompted, the caller will need to enter the conference ID 1717119.

The meeting adjourned at 3:40 p.m.

Respectfully submitted,

Diana McClay, Secretary