



**Minutes
TN CUPA-HR
June 18, 2007
CUPA-HR National Office, Knoxville, Tennessee**

Attendance: Dan Trentham, UT (phone); Diana McClay, ETSU (phone); Jennifer Hunt, Maryville (phone); and Karen Queener, Pellissippi (phone).

The meeting was called to order at 3 p.m. by Jennifer Hunt, Co-President.

The minutes from the April 2007 meeting had been previously emailed to all Board members. Karen Queener moved and Jennifer Hunt seconded to approve the minutes as mailed. The motion carried unanimously.

The minutes from the May 8, 2007 Spring Conference business meeting had also been previously emailed to all Board members. Dan Trentham moved and Jennifer Hunt seconded to approve the minutes as mailed. The motion carried unanimously.

Dan Trentham presented the Treasurer's Report:

Current Checking Account Balance	\$ 9,975.09
Current Credit Balance with Southern CUPA:	<u>\$ 164.12</u>
Total Funds Available:	\$10,139.21

There are no outstanding accounts receivable/accounts payable.

Committee Reports:

Membership Committee: No Report.

Programming Committee: Dan reported for Connie Baskette, Chair, concerning the May 8 Spring Conference. The presentation evaluations were wonderful. The conference had a total of 53 attendees and four vendors. Participants commented that they appreciated the basic information provided and would like more time for the workshops. Belmont has proposed to host an upcoming Conference. It was noted that the Board had agreed to sponsor the Fall conference in East Tennessee in 2007; Spring 2008 in Middle Tennessee; and Fall 2008 in West Tennessee. The new Programming Chair, Pat Burks-Jelks, will be asked to follow-up on the proposal.

Old Business: None.

New Business: Discussion followed concerning reviewing the Chapter By-laws for any possible changes including but limited to: Lifetime national CUPA members being afforded free lifetime membership to TN CUPA; and Chapter fee structure. Dan will check with the national CUPA office concerning the requirements for lifetime membership. He will forward the TN Board a national CUPA survey on Chapter fee structures. Jennifer, Dan, Diana and Karen will review the TN Bylaws and all pertinent documentation before the July Board meeting. The Chapter Presidents' listserve was suggested for use in gathering information.

The July 2007 structure of Committees was discussed. The Executive Committee will consist of the four new officers, two past-presidents, and committee chairpersons: Dan Trentham, President; Ann McElrath, President-Elect; Sandra Keith, Secretary; Rosalynn Martin, Treasurer; Diana McClay, Communications Chair; Jennifer Hunt, Past-President; Karen Queener, Past-President; Patricia Burks-Jelks, Programming Chair; Donna Gwaltney, Legislative Chair; and Russell Epperson, Membership Chair.

The Programming will consist of Patricia Burks-Jelks, Chair; Connie Baskette; and Leah Gray.

The Membership Committee will include Russell Epperson, Chair and West TN Representative; and Libby Whitaker, East TN Representative. An additional Middle TN Representative will be appointed.

The Legislative Committee will include Donna Gwaltney, Chair; and Richard Stokes.

The Publications Committee will include Diana McClay, Chair; Richard Ashley; and Susan Saunders.

Additional Comments and/or Reports:

Dan will send membership renewal/reminder notices for the new fiscal year.

A dinner was discussed to thank outgoing Chapter officers and those key personnel involved with the development of the TN Chapter.

The next Board meeting will be held July 30, 2007 3 p.m. (Eastern) at the CUPA-HR office in Knoxville. The call-in number will be the same: 800-531-3250; when prompted, the caller will need to enter the conference ID 1717119.

The meeting adjourned at 3:50 p.m.

Respectfully submitted,

Diana McClay, Secretary

NOTE: The May 29, 2007 TN CUPA-HR Board Meeting was cancelled due to the lack of a quorum.