



**Minutes
TN CUPA-HR
November 27, 2006
CUPA-HR National Office, Knoxville, Tennessee**

Attendance: Diana McClay, ETSU (phone); Jennifer Hunt, Maryville (phone), Marva Rudolph, UT; Pat Coverdale, Southern Adventist (phone); Alan Chesney, UT; Cindi Reynolds, UT; and Claire Shapiro, Rhodes (phone).

The meeting was called to order at 3 p.m. by Jennifer Hunt, Co-President.

The minutes from the October 30, 2006 meeting had been previously emailed to all Board members. Marva Rudolph moved and Claire Shapiro seconded to approve the minutes as mailed. The motion carried unanimously.

Dan Trentham was out of town. No Treasurer's Report was presented.

Committee Reports:

Membership Committee: Claire Shapiro, Chairperson. No official report. Alan Chesney, Marva Rudolph and Pat Coverdale will contact Claire for an orientation/discussion of committee responsibilities.

Programming Committee: Connie Baskette, Chairperson. No official report. Jennifer thanked the committee for an excellent conference. Discussion followed concerning the Chapter's intent to hold two conferences per year. The committee noted its reservation on trying to accomplish too much too quickly. Further discussion was tabled until next meeting.

Old Business:

Diana noted that a thank-you card, travel reimbursement and honorarium were forwarded to Dr. Sarrubi, conference key-note speaker. Dr. Sarrubi's response: *"I received your card and the checks. I certainly enjoyed having the opportunity to join you and many of your colleagues at the TN – CUPA meeting in October. I hope that the audience found the presentation to be useful and we look forward to receiving input from the organization regarding various HR issues pertaining to pandemic influenza on college campuses. Again, thank you for the invitation."*

New Business:

Jennifer read the recent CUPA-HR email concerning corporate sponsorships. The Board unanimously agreed that TN CUPA is interested in pursuing sponsorship opportunities. Jennifer will email CUPA-HR with our affirmative response.

Additional Comments and/or Reports: None noted.

The next Board meeting will be held December 18, 3 p.m. (Eastern) at the CUPA-HR office in Knoxville. The call-in number will be the same: 800-531-3250; when prompted, the caller will need to enter the conference ID 1717119.

The meeting adjourned at 3:20 p.m.

Respectfully submitted,

Diana McClay, Secretary