



**Minutes  
TN CUPA-HR  
April 24, 2006  
CUPA-HR National Office, Knoxville, Tennessee**

Attendance: Karen Queener, Pellissippi; Alan Chesney, UT; Diana McClay, ETSU (phone); Leah Burns, CUPA-HR; Debbie Johnson, TBR (phone); and Mike Hamlet, TBR (phone).

The meeting was called to order at 3:10 p.m.

The minutes from the March 27, 2006 meeting had been previously emailed to all Board members. Karen Queener moved and Alan Chesney seconded to approve the minutes as mailed. The motion carried unanimously.

Dan Trentham was out of town. No Treasurer's Report was presented. It was noted that the Southern Region Board will donate to our Chapter \$500 in start-up costs. The donation occurs when we incur bills and request reimbursement for up to the \$500. We will be incurring costs for our October annual meeting and may have bills from the Southern Region Conference TN reception and signage. Also, ING donated \$100 for our TN reception during the Southern Region Conference.

**Committee Reports:**

Membership Committee. Freed-Hardeman University, Austin Peay State University and Tusculum College have expressed interest in joining the Chapter. Karen will send an email reminder to all Tennessee attendees regarding membership.

Programming Committee. The fall meeting is scheduled for October 26/27, 2006. Sponsor interest has been expressed by Graystone, TIAA, AIG VALIC, and ING. AIG also has a conference planner who will provide assistance if requested.

Discussion followed concerning possible speakers: (1) TBR legal counsel (Debbie will check availability); (2) a panel discussion with UT's vice chancellor/government relations, TBR vice chancellor, a TBR legal relations liaison, and representative from Vanderbilt (Debbie will check availability); (3) Vanderbilt representative, Dr. Stanton/ETSU President or representative (Diana will check availability), and a state health representative to discuss the pandemic. Speaker honorariums from a sponsor will be pursued.

**Old Business:**

Regional Conference:

Karen noted the following: all volunteers (approximately 28) are thanked for their efforts; our information table got some traffic and interest and our reception went well; the Southern Board was pleased with the participation (254 attended the Tuesday lunch); and Andy's leadership workshop

offered several good ideas for the Chapter including scheduling a joint state conference with Kentucky or other neighboring state.

**New Business:** The Chapter newsletter is being assembled; and pictures from the Southern Region Conference are on our Chapter website.

Membership needs to be emphasized. An email will be sent to all Tennessee institutions with the newsletter and a reminder of the annual meeting in October.

A president-elect needs to be identified prior to the October annual meeting. Several possible nominees were discussed.

Keni Lanagan, Maryville, and Rich Ashley, ETSU, are functioning as the Communications Committee. The Legislative Committee has not yet been identified.

**Additional Comments/Reports:**

Mike Hamlet was congratulated on the birth of his new baby girl!

Debbie Johnson discussed the recent tornado destruction to the Nashville area.

A bylaws template has been developed by CUPA-HR. We will be asked to make minor changes to our Chapter's bylaws to be in compliance.

Leah relayed Andy's expression of gratitude for a wonderful Southern Region Conference, which included good representation from Tennessee institutions.

The Southern Region Conference moves to New Orleans, LA, in 2007 and Charleston, SC, in 2008.

Because of the Memorial Day holiday, the next meeting will be held May 22, 3 p.m. (Eastern) at the CUPA-HR office in Knoxville. The call-in number will be the same: 800-531-3250; when prompted, the caller will need to enter the conference ID 5601790.

The meeting adjourned at 3:50 p.m.

Respectfully submitted,

Diana McClay, Secretary