Studies submitted requesting exempt status will be reviewed by the Chair or Vice Chair to determine whether the research fulfills the organization’s ethical standards. The standards are as follows:

1. The research holds out no more than minimal risk to the participants.
2. The selection of participants is equitable.
3. If the study includes recording of identifiable information, there are adequate provisions to maintain the confidentiality of the data.
4. *When appropriate, if the study includes interactions with participants, there is a consent process that discloses such information as:
   a. that the activity involves research
   b. a description of the procedures
   c. that participation is voluntary
   d. the name and contact information for the investigator
5. The research has adequate provisions to maintain the privacy interests of participants.

If the Chair or Vice Chair identifies ethical concerns in the research submitted for exemption, the study will not be exempted.

*The IRB Chair has the authority, in limited circumstances, to determine if this requirement is not appropriate. Consult the IRB Staff if you have questions about this requirement.