

**EAST TENNESSEE STATE UNIVERSITY  
COLLEGE OF NURSING  
STUDENT HANDBOOK  
DOCTOR OF PHILOSOPHY IN NURSING**

Approved by PhD Faculty (May 2008)  
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## **College of Nursing Mission Statement**

The mission of the College of Nursing is to facilitate the health of the community through excellence and innovation in nursing education, leadership, research scholarship and practice.

## **PhD Program Mission Statement**

The mission of the doctoral program at East Tennessee State University College of Nursing is to prepare nurse scientists who will conduct research in nursing and engage in scholarship that will improve health care and health care delivery systems.

## **PhD Outcomes**

**Upon completion of the PhD program the graduate of the College of Nursing will be able to:**

1. Evaluate specialized knowledge, theories, and research from nursing science and related disciplines for application to nursing practice;
2. Collaborate with communities and other disciplines in research, practice, and service;
3. Assume leadership roles as nurse researchers, advanced clinicians, nurse educators, and/or administrators;
4. Use applied research to evaluate outcomes of health promotion strategies among diverse cultures to improve the health of a community;
5. Contribute to nursing science and nursing practice through the research process; and
6. Initiate change in health care delivery systems, health policy, and the nursing profession.

Approved C & I Committee 4/5/04; Faculty Council 12/6/04; Amended Faculty Council 3/20/06

## **Program of Study**

### **I. Core Knowledge**

Doctoral education has two primary foci: core knowledge and individual knowledge related to an area of research interest. Core knowledge includes theory, research and related subjects that provide a broad foundation for scholarship. For example, the core knowledge area of theory includes Philosophy of Nursing Science, Theoretical Foundations of Nursing Practice, and Conceptual Development in Nursing Practice I and II. The research core includes: Qualitative Methods in Nursing Research, Quantitative Methods in Nursing Research, Advanced Data Analysis and Measurement of Clinical Outcomes. Theory and research courses must be taken in sequence. Students who are progressing part-time may take related core courses (Health Policy Leadership, Collaborative Approaches to Practice and Interdisciplinary Approaches to Bioethical Issues) in an alternative sequence.

Individual knowledge related to an area of research includes specific topical information, specific methodological approaches to research in the topic of interest, and theoretical knowledge outside of nursing. Of the two foci of doctoral education, individual knowledge encompasses the specificity needed to conduct research in a new area.

### **II. Dissertation Seminar**

The Dissertation Seminar is during the final semester of course work prior to taking the qualifying examination. Upon completion of the Dissertation Seminar, a qualifying examination committee will schedule and oversee the examination process.

### **III. Cognate**

The PhD program includes cognate courses to add breadth to student knowledge and to complement previous academic experience and career goals. The primary thrust of the cognate is to support the student's area of research. Students and their advisors should begin discussing cognate areas upon admission to the program to ensure that all cognate courses can be scheduled appropriately. Students take a minimum of 12 credit hours within the selected cognates. Courses contributing to the cognate must be at the

5000, 6000, or 7000 level. Every student must include four of these courses in her/his program of study.

A minimum of one of the four cognate courses must be taken in the College of Nursing from either an established nursing course or as a three credit hour independent study. Appendix A lists selected choices within and outside the College of Nursing that support the cognate; other courses are available as noted in the [Graduate Catalog](#). Students must take at least one cognate course outside of the College of Nursing.

Advisors may suggest that students take additional courses, seminars, or summer institutes to enhance knowledge necessary to complete their doctoral program. To meet the student's academic goals, advisors may approve/suggest/require course work in other areas of study. These special opportunities may fulfill residency requirements.

Students must consult with their advisor to develop a written rationale for their individualized cognate selection and the courses that comprise their cognate. Students may schedule cognate courses at any time throughout the program of study after identifying a research focus. The advisor may also suggest that students take additional courses to improve academic skills such as writing.

#### **IV. Dissertation**

The final product of the PhD program of study is the dissertation, an independent scholarly work focusing on a specific contribution to the advancement of knowledge in nursing.

## **Student Plan for Completion of Course Work**

### **I. Introduction**

Doctoral students are part of the Graduate School at ETSU and, as such, subject to the policies and requirements in the Graduate Catalog. Doctoral students, collaborating with an academic advisor, will complete a plan of study for completion of course work upon entering the program and will then complete and submit the form [Program of Study for PhD in Nursing Degree](#) to the Director, PhD in Nursing program. The Executive Aide assisting the Director will provide the Advisor, College of Nursing Academic Programs Office, ETSU Graduate Office, Director, PhD in Nursing program, and the doctoral student with a final signed copy of the [Program of Study for PhD in Nursing Degree](#). Students should complete the initial plan within the first semester of course work and review it again with their advisor at the beginning of each academic year. Should students desire to change their program plan, they must meet with their advisor to prepare an [Application for Change in Approved Program of Study](#) and submit it to the Director, PhD in Nursing program. As students progress through the program, the Director, PhD in Nursing program, is responsible for reviewing the final program of study and ensuring that it fulfills degree requirements.

<b>II. Full-time Suggested Program of Study Doctor of Philosophy in Nursing Degree Program</b>		
<b>Full-time Program of Study</b>		
	Introduction to Graduate Statistics*	
<b>Summer- Semester I</b>		<b>Cr.Hrs.</b>
PMNU 6100	Philosophy of Nursing Science	3
PMNU 6000	Theoretical Foundations of Nursing Practice	3
		<b>6</b>
<b>Fall – Semester II</b>		
PMNU 6040	Qualitative Methods in Nursing Research	3
ALNU 6010	Concept Development in Nursing Practice I	3
	Cognate I	3
		<b>9</b>
<b>Spring – Semester III</b>		
FCNU 6030	Quantitative Methods in Nursing Research	3
ALNU 6012	Concept Development in Nursing Practice II	3
	Cognate II	3
		<b>9</b>
<b>Summer – Semester IV</b>		
FCNU 6014	Measurement of Clinical Outcomes	3
FCNU 6016	Collaborative Approaches to Practice	3
		<b>6</b>
<b>Fall – Semester V</b>		
PMNU 6002	Health Policy Leadership	3
	Cognate III	3
	Cognate IV	3
		<b>9</b>
<b>Spring – Semester VI</b>		
PMNU 6020	Advanced Data Analysis	4
PMNU 6110	Interdisciplinary Approaches to Bioethical Issues	3
	Dissertation Seminar	1
		<b>8</b>
	(Qualifying Exam**)	
<b>Semester VII</b>		
ALNU/FCNU/PMNU 6960	Doctoral Dissertation (hours vary per semester)	<b>12</b>
	<b>TOTAL HOURS</b>	<b>59</b>
<p>*Any appropriate 5000/6000/7000 level three credit hour course taken at ETSU or another university may be acceptable. Please submit syllabus to the Office of Academic Programs and Student Services prior to registration for approval. The statistics course must be completed within ten years of enrollment within the first research course.</p> <p>**All students must be registered for a minimum of one semester hour of coursework in the semester in which they take or re-take the qualifying examination. If all coursework is completed, students must register (until they are admitted to candidacy) for at least one semester hour of ALNU/FCNU/PMNU 6990 Readings and Research each semester.</p>		

<b>III. Part-time Suggested Program of Study</b>		
<b>Doctor of Philosophy in Nursing Degree Program</b>		
<b>Part-time Program of Study</b>		
	Introduction to Graduate Statistics*	
<b>Summer- Semester I</b>		<b>Cr Hrs</b>
PMNU 6100	Philosophy of Nursing Science	3
PMNU 6000	Theoretical Foundations of Nursing Practice	3
		<b>6</b>
<b>Fall – Semester II</b>		
PMNU 6040	Qualitative Methods in Nursing Research	3
ALNU 6010	Concept Development in Nursing Practice I	3
		<b>6</b>
<b>Spring – Semester III</b>		
FCNU 6030	Quantitative Methods in Nursing Research	3
ALNU 6010	Concept Development in Nursing Practice II	3
		<b>6</b>
<b>Summer – Semester IV</b>		
FCNU 6014	Measurement of Clinical Outcomes	3
FCNU 6016	Collaborative Approaches to Practice	3
		<b>6</b>
<b>Fall – Semester V</b>		
PMNU 6002	Health Policy and Leadership	3
	Cognate I	3
		<b>6</b>
<b>Spring – Semester VI</b>		
PMNU 6110	Interdisciplinary Approaches to Bioethical Issues	3
PMNU 6020	Advanced Data Analysis	4
		<b>7</b>
<b>Summer – Semester VII</b>		
	Cognate II	3
	Cognate III	3
		<b>6</b>
<b>Fall – Semester VIII</b>		
	Cognate IV	3
		<b>3</b>
<b>Spring – Semester IX</b>		
ALNU 6900	Dissertation Seminar	1
		<b>1</b>
	(Qualifying Exam**)	
<b>Summer– Semester X-</b>		
ALNU/FCNU/PMNU 6960	Doctoral Dissertation (hours vary per semester)	<b>12</b>
	<b>TOTAL HOURS</b>	<b>59</b>

\*Any appropriate 5000/6000/7000 level three credit hour course taken at ETSU or another university will be considered. Please submit syllabus to the Office of Academic Programs and Student Services prior to registration for approval. Statistics courses completed within ten years are acceptable and should be taken prior to the research courses.

\*\*ALNU/FCNU/PMNU 6990 Readings and Research: All students must be registered for a minimum of one semester hour of coursework in the semester in which they take or re-take the qualifying examination. If all coursework is completed, students must register (until they are admitted to candidacy) for at least one semester hour of ALNU/FCNU/PMNU 6990 Readings and Research each semester.

## **Advisement/Guidance within the PhD Program**

### **I. Introduction**

In addition to the traditional faculty-student relationship in the classroom, PhD students will also interact with an academic advisor, qualifying examination committee, and the dissertation committee. The advisor assists students in planning a program of study; the qualifying examination committee evaluates the student's ability to synthesize prior course material; and the dissertation committee guides the student through the dissertation process.

### **II. Role of Academic Advisor**

The Director, PhD in Nursing program, in collaboration with the department chairs and faculty, will assign a graduate faculty member to each incoming student upon admission to the program. The Director and department chairs select an advisor whose research focus area is generally compatible with the student's interests. The role of the advisor is to:

1. Assist students in planning their program of study;
2. Guide students in planning and selecting appropriate residency activities;
3. Refer students to other faculty and resources as needed to enhance the depth and breadth of doctoral study;
4. Monitor and evaluate student progression in consultation with course faculty; and
5. Facilitate student's selection of Qualifying Examination Committee.

The academic advisor will continue in this role until students complete their course work and qualifying examinations and are ready to select their dissertation chair and committee. At this point the role of the academic advisor has concluded. Students may request a change in advisor at any point in their program of study by consulting with the Director, PhD in Nursing program, to submit an [Application for Change in Academic Advisor](#) form.

Students may invite their academic advisor to continue as a member of the qualifying examination committee and/or to become a dissertation committee chair/member; whereupon, the advisor assumes additional responsibilities and roles. The advisor role is further described in the [ETSU Spectrum](#) in the section on Academic Advisement Policy and Procedures.

### **III. Role of Qualifying Examination Committee**

After completing all required courses, students take written and oral qualifying examinations. The Qualifying Examination Committee includes four faculty members who have taught core course content within the student's program of study. The Director, PhD in Nursing program, selects the chair from the membership. Two members of the Qualifying Examination Committee will be suggested by the student, and two will be appointed by the Director, PhD in Nursing program. The committee selects questions, evaluates the student's written and oral responses, and recommends the student for Candidacy. Refer to Section on Qualifying Examination Guidelines for further information.

### **IV. Role of Dissertation Committee**

A dissertation committee consists of a dissertation chair and a minimum of three faculty members, one of whom must be from outside the College of Nursing. The dissertation chair assumes the primary responsibility of working with the student to develop the dissertation proposal and the dissertation, which the entire committee then evaluates. Refer to Section on Dissertation for more detailed information. Please note that the [ETSU Graduate Catalog](#) refers to the dissertation committee as the Advisory Committee.

## Residency Guidelines

### I. Introduction

The College of Nursing considers the nursing residency as the foundation for establishing a research agenda. Every doctoral student will complete 300 hours of residency activities. The goals of the residency are: to enhance professional development and to enhance socialization to the professional role of researcher and nurse scholar. Students and advisors work together to develop a residency plan. The Director, PhD in Nursing program, will critically evaluate, approve and sign the plan prior to implementation. Documentation of residency activities should be in a portfolio format; the completed residency portfolio must be submitted no later than the semester in which the Qualifying Examinations are taken. Students should write a synopsis of each residency activity as a reflective critical analysis and not merely as a list of activities with descriptions. Residency activities fall into the categories of research and professional development, with the majority of the hours in research. Students complete a [Residency Activity Approval](#) form for each residency activity. Once students complete residencies, they must also fill out and submit a [Results of Examination, Report, and/or Culminating Experience](#) form to the Director, PhD in Nursing program, who will then submit it to the School of Graduate Studies.

### II. Residency Activities

Examples of activities that may fulfill residency requirements include, but are not limited to:

- Assisting nursing faculty with research projects;
- Attending seminars/conferences that are research based and/or related to the student's area of interest (no more than 60 hours of conferences to fulfill the 300 hour requirement);
- Participating in interdisciplinary research with faculty;
- Participating on a grant writing team;
- Serving as author or co-author of a published peer reviewed article or book chapter;
- Actively participating as a leader in political issues related to nursing, health care, community service, cultural diversity and research.

## Qualifying Examination Guidelines

### I. Process

Qualifying examinations assess the student's ability to synthesize knowledge accrued in the doctoral core courses prior to being admitted to doctoral candidacy. Four written examinations, representative of the content taught in the core and cognate courses, precede the oral examination. Students should schedule qualifying examinations within one year after completing all course work and residency requirements, at the beginning of either the fall (August) or spring (January) semesters, to allow adequate time for reflection and study. Students must be continually enrolled in ALNU/FCNU/PMNU 6990 for a minimum of 1 credit hour each semester prior to and during qualifying exams.

Students must demonstrate a depth of understanding of core content as well as an ability to synthesize ideas through writing. The goal of the comprehensive examination is to integrate knowledge students have acquired during their course work. Students answer questions posed for each core area, integrating knowledge from all courses.

The written examination is "open book," and is completed in an assigned room in the College of Nursing using a computer (without internet access) and computer materials provided by the College. The examination consists of four questions selected from the PhD test question bank, one from each of the core areas:

- Research
- Theory, Concepts and Philosophy of Science
- Policy, Ethics and Collaboration
- Research Cognate area

Students have four hours to complete each area of the examination and may choose to take the test over a two day or four day period. Students receive a copy of their examination answers at the end of each day. Designated staff will forward the completed exam to the respective faculty. Students have seven days to submit their references for their exams.

Upon completion of the written examination, the student's Qualifying Examination Committee will meet to evaluate the papers and determine whether the student has passed or failed the written exam. If a unanimous decision cannot be reached by the

committee, the Director, PhD in Nursing program, will assign additional readers to review the Qualifying Exam papers and contribute their findings to a majority decision.

If the student fails any portion of the written examination, the Qualifying Examination Committee will prepare additional questions in the failed area(s) and the student will write those portions of the exam again. The second testing will be completed as scheduled by the student and committee, with completion required at or before the next formal comprehensive exam sitting. A failure on any part of the second written examination will result in dismissal from the PhD Program.

The committee will schedule the oral segment of the examination within two weeks after the student has completed the written portion. During the oral examination students elaborate on written answers with a focus on applying concepts to their area of research.

At the close of the oral examination, the student will be excused from the room for committee deliberation. Committee members must reach majority agreement regarding the passing or failing status of students on the oral portion of the qualifying examination. Students who fail the oral examination must repeat the entire process of the qualifying examination beginning with the written exam. Those who fail the oral examination two times (or fail the second written exam after previously having passed the first written exam) will be dismissed from the program.

## **II. Questions**

Nursing faculty who teach core knowledge and other graduate faculty from cognate courses prepare questions that are representative of the content for each of the four core areas and place them in the Qualifying Examination test bank. Nursing faculty specifically design questions for the cognate area for the student to demonstrate synthesis of content. Questions for each exam are drawn from the test bank by the committee. Test bank questions are to be reviewed each May by PhD faculty and revised as necessary to assure their currency.

## **III. Qualifying Examination Committee**

Each doctoral student has a qualifying examination committee composed of one faculty member selected from each of the four core areas. The student may propose

two of the members of the committee to the Director, PhD in Nursing program. The Director will assign two additional members (from the other two core areas).

The four members of the qualifying examination committee will:

- A. Convene at the request of the Director, who will appoint the chair of the committee;
- B. Select the four questions for the examination from the test pool;
- C. Advise the student regarding the general area of focus for the questions;
- D. Read and evaluate the written examinations;
- E. Meet to discuss the written examinations and plan strategies for the oral examination;
- F. Request a second reading of written questions by other core area faculty, if needed;
- G. Determine if students pass the written portion of the exam. (Refer to the Qualifying Examination Check List).

The chair of the qualifying examination committee will:

- A. Oversee the return of the examination with faculty comments to the student in a timely manner;
- B. Inform the student as to committee expectations for the orals;
- C. Set the tentative date for the oral examination within two weeks after the written exam is successfully completed;
- D. Moderate the oral examination;
- E. Oversee signing of the forms; and
- F. Submit the original form to the Director, PhD in Nursing program. The Director will forward the form to the School of Graduate Studies and copies to committee members.

#### **IV. Student Outcomes**

When the student passes both the written and oral components of the qualifying examination, he/she is admitted to candidacy. The committee chair will complete the [Application for Candidacy for the Degree of Doctor of Philosophy in Nursing](#) and the [Results of Examination, Report, and/or Culminating Experience](#) at the close of the oral examination. She/he will submit the paperwork to the Director, PhD in Nursing program, who will then submit it to the School of Graduate Studies.

#### **V. Candidacy**

Candidacy is a benchmark signifying that students have met the minimum qualifications for progression to the dissertation phase of the doctoral program. This milestone occurs upon successful completion of the qualifying examinations. The [Application for Candidacy for Degree of Doctor of Philosophy in Nursing](#), which includes the [Program of Study](#), must be completed and submitted to the School of Graduate Studies. The candidate is entitled to use the designation “PhD(c)” in their academic credentials at this point.

## Dissertation

### I. Introduction

Students who pass the qualifying examination are eligible to develop and defend the dissertation proposal before a dissertation committee. Approval of the dissertation proposal requires a unanimous, decision of the dissertation committee, which will then approve it. Students and dissertation committee members are expected to schedule the dissertation proposal defense within one year following completion of the qualifying exam.

### II. Role of the Dissertation Chair

Upon successful completion of the qualifying examination, The PhD candidate officially selects a dissertation chair for approval by the Director, PhD in Nursing program. It is advantageous that the dissertation chair shares compatible interests, professional values, and/or research foci with the candidate. The dissertation chair and the student plan the composition of the dissertation committee together.

The role of the dissertation chair is to help the candidate:

1. Identify and recruit potential committee members;
2. Complete the form entitled [Appointment of an Advisory Committee for the Doctor of Philosophy in Nursing](#) and submit it to the Director, PhD in Nursing program, who will then submit it to the School of Graduate Studies;
3. Define/ refine the dissertation topic;
4. Design a manageable research project;
5. Develop a time table for completion;
6. Develop her/his academic socialization by mentoring and sponsoring;
7. Facilitate the candidate's abilities in scientific writing;
8. Guide the candidate's completion of the dissertation.

### **III. Role of the Dissertation Committee**

The dissertation committee must consist of a chair and three eligible committee faculty members. The chair of the dissertation committee must be an ETSU College of Nursing graduate faculty member with full or associate status; one dissertation committee member must be a graduate faculty member from another academic unit within this or another university.

Faculty outside of ETSU will need to have temporary graduate faculty status from ETSU School of Graduate Studies. Dissertation committee composition includes a content expert, theoretical expert, and a methodologist. Committee members must hold current IRB Certification.

The candidate will select the dissertation topic, and the committee will approve, administer, evaluate, and facilitate dissertation preparation, giving prompt feedback to the candidate. The dissertation chair should meet formally with the candidate at least once each semester to review the candidate's research progress. The candidate has the option to change the dissertation committee members if necessary by filling out the [Application for Change in Advisory Committee form](#).

### **IV. Dissertation Process**

Each doctoral candidate must complete a dissertation as a major requirement for the PhD degree. Candidates will enroll in ALNU/FCNU/PMNU 6960, Doctoral Dissertation, for as many semesters as required. (Use the department name where the Dissertation Chair resides.) Candidates require a total of 12 credit hours by the time they complete their dissertation. Six credit hours are the maximum number students can take per semester. The dissertation chair will work with the candidate to determine the appropriate number of credit hours to take per semester, not to exceed six, until completion of the dissertation. Candidates who do not complete dissertation in the amount of credit hours planned in the last semester take ALNU/FCNU/PMNU 6990, Readings and Research at a minimum of 1 credit hour each semester until the dissertation is complete. Continuous enrollment must be maintained.

Candidates have seven years to complete the PhD degree from the date of enrollment in the earliest course applied toward the degree. If candidates are not continuously enrolled, their time toward completion of degree requirements remains

seven years. Under extenuating circumstances candidates may request an extension through the School of Graduate Studies by filing an [Application for Extension of Time form](#). Candidates who have not been active in a graduate program for more than a year must file a [Readmission Admit form](#) and the Dean of the School of Graduate Studies must approve it prior to re-enrollment.

## **V. Developing the Proposal**

Candidates should consult dissertation committee members on those areas of the research related to their areas of special competence. Candidates may consult with additional faculty or resource persons as needed. It is a shared responsibility of the candidate and dissertation chairperson to make the final decision on research problems and methodology. The committee members' responsibilities include acting in an advisory capacity and perhaps directing the candidate to seek outside help as indicated where particular specialized help is needed or useful. It is the candidate's responsibility to recognize useful advice and integrate the study into a coherent whole.

The proposal should identify the major substantive and methodological issues of the research problem and be in excellent written format. The proposal may vary from fairly short and succinct (15-20 pages) to the first three chapters of the dissertation, depending on the nature of the research problem and determination by the dissertation chairperson, the committee members, and the candidate. Proposal drafts may be sent to committee members as desired according to committee member preference and chairperson decision. Candidates may initiate the IRB process while developing the proposal. However, candidates must attain ETSU IRB approval prior to seeking another agency's approval.

## **VI. Defending the Proposal**

The proposal defense is viewed as a working session where issues can be resolved prior to the conduct of the research. Committee members' suggestions are intended to ensure study quality and feasibility. Candidates distribute the proposal to committee members two weeks prior to the scheduled proposal defense date. On the defense date, candidates orally present the proposal to committee members and elicit feedback and suggestions. The role of the chairperson is to conduct the meeting, facilitate

discussion, and record suggestions and decisions reached during the meeting. After the committee accepts the proposal, the committee chair submits a signed copy of the [Results of Examination, Report, and/or Culminating Experience](#) to the Director, PhD in Nursing program, who files the form with the School of Graduate Studies. All committee members retain copies of the form.

## **VII. Conducting Dissertation Research and Final Defense**

After the committee approves the dissertation proposal, candidates must have all IRB approvals from all participating agencies before data collection can begin. After data collection, the next steps in the process are data analysis and the writing of chapters four and five. Candidates consult committee members as needed. After completing all chapters, the committee reconvenes and provides feedback and suggests revisions as needed. When the revisions meet the unanimous satisfaction of the committee, candidates are to complete all of the requirements listed in the [Checklist for Manuscript Submission](#) as set by the School of Graduate Studies. Candidates schedule the oral defense date with the chairperson and committee. Candidates complete these steps by the middle of the semester in which they plan to graduate. Chair and candidate complete [Notification of Oral Defense](#) to be submitted to the School of Graduate Studies a minimum of ten working days before the defense. Once the oral defense is successfully completed, candidates will make any revisions necessary and submit the dissertation to the School of Graduate Studies. Candidates complete the [Manuscript Review form](#) and the [ETSU ETD Release form](#) for the electronic submission of the dissertation.

## Graduation

The process for graduation follows the guidelines set forth by the School of Graduate Studies at ETSU. The form to be completed next is the [Notice of Intention to Graduate form](#), which candidates submit to the School of Graduate Studies no later than the end of the second week of the semester in which they expect to complete the requirements for a graduate degree. Advisors and advisees should review the graduation process and forms at the beginning of the candidate's final semester and create a timeline for completion of the degree. All of the names of the forms and directions for their use are included in Appendix B. Links to forms are provided in the text and Appendix B.

Graduation is a time for celebration! Congratulations to all those candidates who have accomplished this milestone in their lives and to the faculty who mentored them.

### Appendix A- Potential Cognate Selections- College of Nursing

<b>Course Number</b>	<b>Title</b>	<b>Credit Hrs</b>
FCNU 5002	Writing in Nursing	3
PMNU 5003	Theories & Concepts in Professional Role Development	1
PMNU 5017	Health Care Informatics	3
ALNU 5021	Case Management	2
PMNU 5050	Health Care Accounting & Finance	3
PMNU 5510	Organizational Theory: Application to Nursing Administration	3
PMNU 5520	Fiscal Management in Nursing Administration	3
PMNU 5525	Health Services Organization and Development	3
PMNU 5530	Health Care Organizations Development & Law	3
PMNU 5550	Human Resources Management in Health Organizations	3
PMNU 5590	Strategic Planning for Health Care	3
PMNU 5610	The Illness Experience	3
ALNU 6570	Nursing Administration Practicum	3
PMNU 6307	Essentials of Nursing Education	3
PMNU 6337	Nursing Education Practicum	3

### Education Courses Available Outside the College of Nursing

<b>Course Number</b>	<b>Title</b>	<b>Credit Hours</b>
ELPA 6563	The Adult Learner	3
ELPA 6874	Current Issues in Distance Education	3
ELPA 6954	Educational Program Evaluation	3
ELPA 6955	Grant & Proposal Development	3
ELPA 6872	Technology Applications for Educational Leaders (individualized)	3
ELPA 7821	Higher Education Law & Finance	3
HDAL 6200	Advanced Educational Psychology	3

### Advanced Practice Courses Available Within the College of Nursing\*

Consult the Graduate Catalog for a list of all of the advanced nursing courses offered by ETSU College of Nursing Johnson City campus and the ETSU Regents Online Degree Program.

Course Number	Title	Credit Hours
ALNU 6016	Advanced Concepts in Pathophysiology**	3
ALNU 5018	Advanced Clinical Pharmacology	3
ALNU 5009	Health Assessment Throughout the Lifespan	3
ALNU 5010	Health Assessment Throughout the Lifespan: Practicum	
FCNU 5023	Lifespan Assessment and Clinical Management: Children and Adolescents	2
FCNU 5024	Lifespan Assessment and Clinical Management: Children and Adolescents Practicum	3
ALNU 5011	Lifespan Assessment and Clinical Management: Young and Middle Adults	2
ALNU 5012	Lifespan Assessment and Clinical Management: Young and Middle Adults Practicum	3
ALNU 5013	Lifespan Assessment and Clinical Management: Older Adults	2
ALNU 5014	Lifespan Assessment and Clinical Management: Older Adults Practicum	3
PMNU 5402	Behavioral Health Concepts for Adults	3
FCNU 5021	Lifespan Assessment and Clinical Management: Women's Health	2
FCNU 5022	Lifespan Assessment and Clinical Management: Women's Health Practicum	3
PMNU 5004	Seminar in Professional Roles	1
FCNU 5950	Internship in Advanced Nursing Practice	4
PMNU 5404	Advanced Psychiatric Nursing Care I	3
PMNU 5405	Advanced Psychiatric Nursing Care I: Practicum	3
PMNU 5303	Psychopharmacology	3
PMNU 5408	Advanced Psychiatric Nursing Care II	2
PMNU 5409	Advanced Psychiatric Nursing Care II: Practicum	2
PMNU 5410	Interpersonal Treatment Modalities	3
PMNU 5411	Interpersonal Treatment Modalities: Practicum	3
FCNU 5950	Internship in Advanced Nursing Practice	4
ALNU 5013	Lifespan Assessment and Clinical Management: Older Adults	2
ALNU 5014	Lifespan Assessment and Clinical Management: Older Adults Practicum	3

\*Permission must be requested from the course faculty prior to enrolling in these courses

\*\*Doctoral level course; permission not required

### **Advanced Practice Courses Available Outside the College of Nursing**

When candidates have defined their advanced practice area, conversations with the advisor must take place to select the most appropriate course(s) consistent with the candidate's goals. Some areas that are available include occupational health, environmental health, forensic courses in criminal justice, and public health courses.

## Appendix B- Forms

- I. Program of Study for the Doctor of Philosophy in Nursing Degree**

Students submit [this form](#) after meeting with their academic advisor (ideally this is completed within one month after beginning the first semester) and will review it again at the beginning of each academic year. The final form should be submitted no later than the deadline published in the course schedule. This is a map of study that should be accurate and demonstrate that requirements have been met for the calendar year in which the student was admitted.
- II. Application for Change in Approved Program of Study**

Students use [this form](#) when courses are added to, deleted from or substituted in the student's approved program of study.
- III. Application for Change in Academic Advisor**

[This form](#) is used to request a change in an academic advisor and is submitted to the Director, PhD in Nursing program.
- IV. Residency Approval Form**

The student completes one of [these forms](#) for each residency.
- V. The Appointment of an Advisory Committee for the Doctor of Philosophy in Nursing**

The student is responsible for obtaining the faculty signatures of those who have agreed to serve on their dissertation committee. [This form](#) is then submitted to the Director, PhD in Nursing program, who will make a copy for the files and forward the document to the School of Graduate Studies.
- VI. Application for Change in Graduate Advisory Committee (Dissertation Committee for College of Nursing)**

Students use [this form](#) whenever there are changes in the dissertation committee members and submit the form to the Director, PhD in Nursing program.
- VII. Application for Candidacy for the Degree of Doctor of Philosophy in Nursing**

[This form](#) is submitted with the Program of Study Form to the Director, PhD in Nursing program.

**VIII. Application for Extension of Time Form**

If the student is not graduating within seven years, [this request](#) to extend time must be evaluated by the School of Graduate Studies.

**IX. Readmission Admit Form**

[This form](#) is used by the student for readmission to the university if the student has not been enrolled for one year.

**X. Results of Examination, Residency Requirements, and Dissertation Defense for the Doctor of Philosophy in Nursing Degree**

The Graduate Advisory Committee and Academic Advisor sign [these forms](#). A new form with original signatures is needed following the completion of the qualifying examination, the oral defense, and residency requirements. Submit each original form to the School of Graduate Studies. In order to meet the deadlines, schedule the dissertation defense as soon as possible, two weeks prior at least, in order for the outside reviewer to attend.

**XI. Notice of Intention to Graduate Form**

[This form](#) should be completed no later than the end of the second week of the semester in which the student expects to complete the requirements for a graduate degree.

**XII. Graduation in Absentia Form**

[This form](#) should be submitted to the School of Graduate Studies at least two weeks prior to graduation.

**XIII. Memorandum of Oral Defense**

Submit [this form](#) four weeks before the dissertation defense to the School of Graduate Studies. The student's abstract must be sent to the Graduate Faculty Representative at least ten days before the defense. In case of cancellation, the chair of the student's dissertation committee is responsible for notifying the Graduate Faculty Representative and the appropriate Graduate Studies Liaison.

**XIV. Electronic Dissertations**

Once the dissertation defense is completed the candidate sends the dissertation electronically to the School of Graduate Studies. The [checklist of requirements](#) follows the process. The College of Nursing receives a bound copy and the committee members should receive copies as well.

**XV. Manuscript Review Form**

The [manuscript review form](#) should be brought to the dissertation defense by the candidate and must be submitted to the dissertation chair in hard copy. It is completed after the oral defense and corrections are made. Candidates submit this form to the School of Graduate Studies at the same time that they electronically send their dissertation with a cover memorandum.

**XVI. ETSU ETD Release Form**

Candidates will sign the [ETSU ETD release form](#) and submit it to the School of Graduate Studies.

**XVII. Survey of Earned Doctorates**

The National Science Foundation Act of 1950, as amended, provides for the [solicitation of information](#) on earned doctorates.

**XVIII. Publishing Your Dissertation**

Once the School of Graduate Studies approves the manuscript, it is published. The representative at the School of Graduate Studies should be contacted at 439-4898 or 439-6146 if assistance is needed. It is advised that if the dissertation is an original art, original tool or theory that a copyright should be sought. It is recommended that candidates choose the category of unrestricted publishing.