Campus-wide Password Policy Change

As a result of a security audit of our policies, the Tennessee Board of Regents has mandated that we implement a more secure password policy. Beginning Wednesday, February 27, 2008, at 1:00 P.M., we will implement the following policy for Windows domain passwords:

- The password must be at least 8 characters.
- The password must use characters from three of the following four categories:
  - English UPPER CASE characters (ABCDEFGHIJKLMNOPQRSTUVWXYZ)
  - English lower case characters (abcdefghijklmnopqrstuvwxyz)
  - Numerals (0123456789)
  - Non-alphanumeric characters (!@#$%^&*()-_=+{[}\]|;:,<.>/?)
- The password must not contain three or more characters from your domain account name. For example, if your domain account name is “SMITHJJ”, you can use up to two characters from “h,i,j,m,s,t”.
- The password must not contain any portion of your full name that is three or more characters long. For example, if your full name is “John L. Smith”, your password cannot contain “john” or “smith”. If your full name is “John Lawrence Smith”, your password cannot contain “john”, “smith”, or “lawrence”.

Some additional rules:
- Your domain password will expire every 90 days.
- You can change your password sooner, but no more than once per day.
- Your new password cannot be a password that you have used in the past 10 password changes.
- If you fail five times to login within a 30-minute period, your account will be locked for five minutes.

This affects all passwords for logging into campus Windows workstations, Desire2Learn, the Sherrod Library Services, faculty/staff e-mail, and any other services that authenticate against our Windows domain. If you have any questions regarding this change, please contact the OIT Faculty/Staff Help Desk at oithelp@etsu.edu or 423-439-4648. If your question is not urgent, please send it via e-mail.

Thank you for your cooperation.