**East Tennessee State University**

**2011 – 2012 Online Undergraduate Catalog**

**Production Calendar**

October 18, 2010 Begin review of catalog and faculty listing.

December 6, 2010 Send corrections to the catalog and faculty listing to the Registrar’s Office, room 102A, B.E. Dossett Hall or email to lancastb@etsu.edu.

January 10, 2011 First proof distributed.

\* February 7, 2011 Deadline to have curriculum changes approved including TBR and/or THEC approval, if required.

March 7, 2011 Send corrections to the Registrar’s Office.

March 21 – 25, 2011 Review final proof. Changes made for errors only.

April 4 - 8, 2011 Undergraduate catalog to Printing and Publications for overall editing. Due back to Registrar by April 11, 2011.

April 29, 2011 Undergraduate catalog posted online.

\* All curriculum changes (program requirements, hours, etc.) MUST go through the curriculum change process and be approved before being included in the catalog.