Instructions for Viewing and Printing a Transcript

1. Go to http://www.etsu.edu and click the GoldLink link.

2. Log into GoldLink using your ETSU User Name and Password.

3. From the My Student Info tab:
   a. Find the Registration Tools channel and
   b. Select Transcripts

4. From the Transcript Type drop down menu:
   a. Select Student Unofficial Transcript and
   b. Click on Submit

5. Scroll down to view information on the most current term, including your academic standing

6. If you wish to have a printed copy of your Transcript, just click the printer icon on your screen.