

How to Check Variable Credit Hours

1. A course can be built in the inventory as a variable credit course (meaning it can range between 0 and x amount of credit hours).
2. If a course is listed as variable credit on SSASECT, then it needs to have a particular credit hour assigned in the "credit hour" **AND** "billing hour" boxes.
3. On the first screen in SSASECT on the right is where the variable credit hours are listed (highlighted).

Oracle Developer Forms Runtime - Web: Open > SSASECT

File Edit Options Block Item Record Query Tools Help

Schedule SSASECT 8.2 (PROD)

Term: 201180 CRN: 83124 Create CRN: Copy CRN: Subject: PEXS Course: 7960 Title: Dissertation

Course Section Information Section Enrollment Information Meeting Times and Instructor Section Preferences

Subject: PEXS Physical Educ & Exercise Sci
Course Number: 7960 Title: Dissertation
Section: []
Cross List: []
Campus: 23M ETSU, Main
Status: A Active
Schedule Type: IND Independent Study
Instructional Method: IND Independent Study
Integration Partner: D2L Desire2Learn
Grade Mode: []
Session: []
Special Approval: []
Duration: [] []
Part of Term: 1 27-AUG-2011 15-DEC-2011 15
Registration Dates: [] []
Start Dates: [] []
Maximum Extensions: 0
Long Title Comments Syllabus

Credit Hours: 3.000 None To Or 6.000
Billing Hours: 3.000 None To Or 6.000
Contact Hours: [] None To Or []
Lecture: [] None To Or []
Lab: [] None To Or []
Other: [] None To Or []
Link Identifier: []
Attendance Method: []
Weekly Contact Hours: []
Daily Contact Hours: []
 Print Voice Response and Self-Service Available
 Gradable CAPP Areas for Prerequisites
 Tuition and Fee Waiver

Section number, press LIST for existing sections.
Record: 1/1 <OSC>

4. Put the assigned credit in the blank boxes below "credit hours" **AND** "billing hours". Then hit SAVE or F10. ***if the hours are not set in both the credit and billing hours box, student's financial aid, scholarships, fees, etc. can be heavily impacted.