



## **East Tennessee State University**

### **Department of Music**

#### **Clarification & Weighting of Criteria for Tenure**

Updated April 2015

The Department of Music provides specialized training in music to prepare students for professional work, advanced study, and teaching. The varied functions of music in today's world present many opportunities, such as teaching, performance, conducting, and composing. The Department of Music seeks to provide the best possible environment for music training, one that fosters an understanding of the arts and an attitude of respect for their potential contribution to society. The curriculum of the Department is designed to present the learning of music as an integrated whole. Solo and ensemble performance, theoretical and historical studies, concert attendance, and electives are intended to provide a balanced education.

In addition to preparation for the various professions of music, the department provides general music studies and performing opportunities for the non-music major, for the University, and for the community.

The faculty and students of the Department of Music are active in the musical affairs of the region, state and nation. The faculty share their expertise with local, regional, and state constituencies, as well as contributing to workshops, performances, publications, adjudication, and leadership in professional organizations.

The Department of Music adheres to all university policies for tenure and promotion. The information presented herein represents only those policies for which the Department has specific guidelines. University policy numbers are cited for reference purposes.

#### **2.3.8.2 Teaching** These will all be evaluated through the use of: (ranked in order of importance)

- Peer Review
- Faculty Activities System data
- Student Assessment of Instruction

#### **2.3.8.3** This will be evaluated through the use of: (ranked in order of importance)

- Departmental Document Review committee (this may be the same as the Peer Review committee).
- Faculty Activities System data
- Student Assessment of Instruction

In addition the following items may be considered as appropriate:

#### Direction of projects: (Ranked in order)

- Successful direction of dissertations
- Successful direction of theses

- Successful direction of independent research projects (such as honors theses); successful direction of student recitals; supervision of student teachers; supervision of graduate assistants; membership on student recital committees; membership on dissertation and thesis committees

Development and Revision of Courses (ranked in order, highest first)

- Development of new courses with intensive (oral, writing, technology) designations
- Development of other new courses
- Substantial revision of courses with intensive designation
- Substantial revision of other courses

Number of Courses Taught

- Number of preparations per semester
- Level of difficulty of courses taught
- Number of courses taught with intensive designations
- Number of students per class only as this relates to faculty workload

Miscellaneous

- Participation in Proficiency and Jury exams

#### **2.3.8.4 Professional Service**

This category is split into two groups: group one has a higher weighting than group two.

Group One:

- Participation in University governance
- University Committee leadership role
- University Committee participation
- College committee leadership role
- College Committee participation
- Departmental Committee leadership role
- Departmental Committee participation
- Recruitment activities
- Advisement of students

Group Two:

- Administrative service
- Service to student organizations
- Leadership in professional organizations at
  - International
  - National
  - Regional
  - State level
- Chairing a session at a conference
- Adjudication
- Conducting master classes and workshops
- Membership in professional organization at
  - International
  - National
  - Regional
  - State level
- Making presentations related to one's discipline
- Providing service performances (e.g. playing for the Rotary Club)
- Providing professional advice and counsel to groups or individuals
- Providing other types of service, particularly in the University's service area

### **2.3.8.5 Research, scholarly and creative activity**

Publications: Text (ranked from highest to lowest)

- Book
- Textbooks
- Chapters in books
- Articles in refereed journals
- Articles in non-refereed journals
- Monographs
- Refereed conference proceedings
- Non-refereed conference proceedings
- Book reviews; Performance reviews; Recording reviews; Score reviews - all for refereed journals

Publications: Compositions (ranked from highest to lowest)

- Authenticated publication or recording of a composition
- Inclusion of a composition or part of a composition in an authenticated anthology
- Authenticated publication or recording of an arrangement
- Inclusion of an arrangement or part of an arrangement in an authenticated anthology

Publications: Performance recordings (ranked from highest to lowest)

- Authenticated recording of a performance by the candidate; Authenticated recording of a group conducted by the candidate; Authenticated recording of a group coached by the candidate

Publications: others (ranked from highest to lowest)

- Invited pre-publication reviewer for a textbook or other published document

Authenticated on-line publications (the scope of this may merit it being placed higher in the ranking)

Papers presented. The significance of the content and selection process should be considered in the process of reviewing such presentations (ranked in order, highest to lowest)

- Papers presented at an international professional meeting
- Paper presented at a national professional meeting
- Papers presented at a regional professional meeting
- Papers presented at a state professional meeting
- Papers presented at a local professional meeting
- Research presented at a conference poster session
- Serving as a panelist or moderator for a conference

Performances: Ranked in order, highest first) Performances may be given by the candidate, conducted by the candidate, given by a group coached by the candidate (this includes composers producing performances of their own works). PREMIERES of works (for both composers and performers) are considered more significant than other performances

- Invited by internationally recognized members or groups within the discipline
- Invited by nationally recognized members or groups within the discipline
- Invited by regionally recognized members or groups within the discipline
- Long-term conductorship of a professional ensemble (the scope of the assignment may warrant this category receiving a higher ranking)
- Local performances. In the absence of performances in any of the above categories, at least two local performances must be reviewed by an outside expert selected by the department chair.

Research in progress: Verification of stages of development is mandatory.

Published program notes should be included in this section.