Senate Minutes

November 10, 2003


ABSENT: Constance Alexander, Kim Denton, Tim Dills (excused), Charles Forrester (excused), Thomas Hill, Suzy Hooven, David Jones (excused), Jane Jones (excused), Judy Lawson (excused), Chris Loveday, Bobbie Lewis (excused), Judy Oaks (excused), Andre Stevens, Sue Taylor (excused), Kathy Thacker (excused), and Carla Warner.

1. President Elect Kathy Smith called the meeting to order.

2. Senator Donna Murphy made a motion to approve October 13, 2003 minutes and Senator Carolyn Bond seconded the motion.

3. Treasurer’s report - not available due to Senator Forrester attending an out of town meeting.

4. Committee Reports:

   - Staff Dev. & Eval.-Kathy Smith has updated the website.
   - Staff Concerns and Grievances-no report
   - Committee on Committee-no report
   - Elections-no report
   - Thanksgiving Basket Committee-given by Senator Cindy Proffitt

Coordinators have agreed to help in campus buildings. Boxes are out.

E-mail transmission to all staff and faculty from Dr. Stanton and the Staff and Faculty Senates has been sent out.

Boxes are being donated from all across campus. OIT Computer Services has donated 50 boxes. To date we have approximately 75 boxes. Kathy Smith sent out an e-mail transmission that we need copy paper boxes.

Groups have all been contacted.

Food City will provide certificates to purchase a turkey or a ham. Certificates may be ordered the night before they are needed, then shipped to the Food City location for pick-up.

Dr. Terry Tollefson, President, Faculty Senate, has committed to agreed to ask speak with faculty and ask for their help.

Thanks to Mr. John Walker, the equipment room at the Center for Physical Activity is reserved for us to collect food and fill the boxes. A Thanksgiving Basket Committee Member will be in charge throughout the day. Coordinators have been asked to make every attempt to identify someone in their areas willing to deliver donated food items to the CPA, and if it is not possible, they have been given numbers to call for assistance. The senate contact person is Terry Nelson.

Kristi Smith at University High has asked students to donate some time to help separate donated articles and pack boxes.

The dates are as follows:

November 21 is the last day to drop off food at CPA

November 24 is the last day to sort food at the CPA. We will sort from 9:00 a.m. to 12:00 p.m.

November 25 food will be distributed at the CPA. We will distribute from 9:00 a.m. to 12:00 p.m.
5. Old Business - None

6. New Business – President Elect Kathy Smith-I have notified the elections committee of two resignations (Linda Fore and Deb...

Dr. Wayne Andrews reminded senators of the flu shots given on November 18th for $10 here in the Culp Center Ballroom. Also, tomorrow is the Veterans Memorial celebration at 11:00 a.m. Senator Terry Nelson said that a lot of work has gone into this project something that ETSU can be proud of. There will be family members in attendance at the dedication of the ETSU ROTC member honored tomorrow. You may consider wearing your staff senate shirts. Dr Andrews said the governor has asked higher education of a 5%/more or less reduction, at the least that will mean 3 million dollars and at the most 5.3 million dollars. Also, since ETSU has computer services back from Collegis in March we have saved money, which will be used for new computers. We are working on list. We will probably work on getting rid of the lease computers first then replace the oldest computers. This will help the department somewhat because they will not have to buy all of the computers and hopefully we can replace computers over a four-year period.

Meeting adjourned at 2:50 p.m.

Respectfully submitted, Betty Ann Proffitt for Sue Taylor, Secretary