Staff Senate Minutes

October 11, 2004

PRESENT: Constance Alexander, Pat Barnett, Amy Bower, Kathy Brooks, Robert Calkins, Jeanine Carroll, Sharon Chandler, Renee Couch, Tim Dills, Marcia Donnelson, Mary Duncan, Charles Forester, Linda Greenwell, Betty Grice, Thomas Hill, Clifford Hudson, Diana McClay, Donna Murphy, Judy Oaks, Betty Ann Proffitt, Sherri Renfro, Karen Sullivan

ABSENT: Wayne Andrews, Mark Bragg, Laura Cooper (excused), Kim Denton, Corintha Duncan (excused), Joy Fulkerson, David Jones (excused), Darcy Martin, Trillis McKee, Pat Myrick (excused), Terry Nelson, Gail Powers (excused) Cindy Profitt (excused), Andre Stevens, Rita Taylor (excused), Carla Warner (excused), Cindy Weaver, Joe Webb (excused).

1. President Kathy Smith called the meeting to order at 2:35 p.m.

2. President Smith introduced Mr. Bill Coleman who gave a presentation and distributed a handout about the Consolidated Retirement Plan. He explained that employees now have the option to transfer into the State Plan. Patsy Leach addressed the Senate with the why and why not to transfer.

3. President Smith introduced Kim Blevins, Chair, Employee Giving Campaign. She stated there is an urgency and need to consider donating to United Way. The goal for the University United Way is $85,000. Kim asked that each employee donate $12.00 per year. She explained that a certain amount goes to charity and only a percentage is used for administrative cost. Kim acknowledged Donna Williams for her hard work.

4. Senator Tim Dills made a motion to approve the September 13, 2004 minutes with one correction that Constance Alexander’s absent was excused. Senator Betty Proffitt seconded. Motion carried.

5. President Smith presented a proposal for a Nominating Committee for the election of officers. Senator Kathy Brooks made a motion to add to the Election Committee and Senator Tim Dills was asked to draft a new proposal to create a Nominating Committee for the Executive Committee.

A handout of a Proposed Amendment to Article III, Section D was presented with changes by the Committee on Committee (Senators Renee Couch, Kathy Brooks, and Sherri Renfro) to the Senate.

6. Treasurer Report - Senator Tom Hill reported a balance in the operating account of $2708.32; staff senate shirt account balance of $634.77; and $7000 balance in the staff awards account.

7. Committee Reports

A. Staff Development and Evaluations Committee - No Report

B. Staff Concerns and Grievances - No Report
C. Committee on Committee - No Report

D. Elections - No Report - Senator Dills stated that members are needed for the Standing Committee.

8. President Smith stated that committee chairs and members should be selected.

9. Old Business

   A. Staff Convocation - Senators voted it successful.

   B. Homecoming - Senator Karen Sullivan reported on the status of Homecoming. She stated that the canned food castles go to First Harvest.

10. New Business

    A. ETSU Standing Committee Vacancy - Senator Karen Sullivan volunteered to represent Staff Senate.

    B. Food Drive - Considering combining all groups collecting food for food drives.

Meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Constance Alexander, Secretary