STAFF SENATE MEETING
MINUTES
Forum Room, DP Culp Center
October 12, 2009
2:30 PM

Note to Senators: Please share the Senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to all staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at http://www.etsu.edu/staffsenate/

PRESENT: Constance Alexander, Lisa Blackburn, Carolyn Bond, Sarah Bradford, Angela Brewer, Queen Brown, Deanna Bryant, Cindy Canter, Kathy Carder, Phyllis Cooper, Tim Dills, Joy Folkerson, Linda Greenwell, Angela Haire, Thomas Hill, Myra Jones, Janet Keener, Paul Lavoie, Candy Massey, Joe Miller, Donna Murphy, Margaret Pate, Chuck Patton, Betty Ann Proffitt, Shea Renfro, Wanda Richardson, Sharon Riddle, Billy Robinson, David Robinson, Jamie Simmons, Andre Stevens, Debbie Starnes, Karen Sullivan

ABSENT: James, Batchelder (excused), David Collins (excused), Corinthia Duncan (excused), Charles Forrester (excused), Linda Lett (excused), Susan Lilly (excused), Diana McClay (excused), Stephanie Nave (excused), Sue Russell (excused), Patricia Stafford (excused), Carla Warner (excused)

GUEST: Brittany Jenkins on behalf of a student leadership project.

The meeting was called to order by President Jamie Simmons at 2:30 p.m.

GUEST SPEAKER: President Simmons welcomed Dr. Bill Fisher, Liaison for ETSU Retirees Association and Employee Benefits to the meeting. Dr. Fisher distributed the following handouts for his presentation:

- List of members of Insurance Committees
- Tobacco Surcharge – Effective January 2011
- Retirement Benefits

MINUTES: Senator Constance Alexander made the motion to approve the minutes of September 14, 2009. Motion seconded by Senator David Robinson. The minutes were approved as distributed.

TREASURER’S REPORT: Senator Debbie Starnes reported a balance of $5,574.12 in the operating budget.

COMMITTEE REPORTS:
- Staff Development and Evaluations: No report
- Committee on Committees: No report
- Staff Concerns and Grievances: Senator Keener reported on the fire lane circle behind Gilbreath. Metal posts will be put in but emergency vehicles will have access to that road. Public safety will be notified that if there are cars there, they more than likely belong to custodial staff turning in their keys. The posts can be moved. Event organizers can contact public safety to have the post removed for their specific events.
- Committee on Elections: No report
• **Holiday Food Drive Committee**: It is getting under way and flyers will be sent out in the next few days.

• **Staff Picnic Committee**: No report

• **Blood Drive**: No report

• **Website Committee**: There is a training session on Thursday for the Website Committee on how to use the CMS (Content Mgmt System) to update the website.

**OLD BUSINESS**

• The original date of the Convocation has been moved to November 16 so Dr. Stanton can be in attendance.

**NEW BUSINESS**

• Communications List: Each Senator will be responsible for a specific number of staff employed at ETSU. President Simmons will email each Senator their list of names within the next week. You are to keep ETSU staff updated on what is going on in Staff Senate. Sending them information about the food drive, the convocation, etc. Everyone may have at least 35 names on their list and the list may contain the names of Senators. If you do not have access to email or feel you can not keep in contact with other staff please contact President Simmons.

• Senator Bradford announced Einstein Bagels was scheduled to go in next to the Tree House and that is on hold due to a tree there. Senator Cooper will find out if the tree is an issue. If you would like to support Einstein Bagels you are to contact the Administration. It was also mentioned that Einstein Bagels was supposed to go into the Library as well.

**ANNOUNCEMENTS**

• Senator Patton announced November 11 at 11:11 there will be a Veteran’s Day Ceremony in front of Brooks Gym.

• Senator Fulkerson thanked everyone who publicized and/or participated in the Tim Wise event. There were more than 1100 students, staff and faculty in attendance. Mr. Wise spent a couple of days speaking with different individuals on campus. Senator Fulkerson is also chairing the University Giving Campaign in which they are 25% toward their goal. It raps up on November 15.

• Senator Hill announced Housing is still growing and they are beginning Phase 4 of their plan with the renovation of Lucille Clement.

There being no further business, Senator D. Robinson made a motion to adjourn the meeting; motion seconded by Senator Richardson.

Respectfully submitted,
Angela Brewer
Secretary

The next meeting is Monday, November 9, 2009 @2:30 pm
Forum Room, DP Culp Center

Please send notices of non-attendance to brewera@etsu.edu and agenda items to simmons@etsu.edu