East Tennessee State University

Staff Senate

Minutes

September 10, 2001


Absent: Sharon Chandler, Kim Denton (excused), Mary Duncan (excused), Charles Forester (excused), Pam Murray, Pat Myrick, Steve Shupe, and Reed Sturdivant.

Guests: President Paul Stanton, Dr. Wayne Andrews

I. President Tim Dills called the meeting to order at 2:35 p.m.

II. President Dills introduced ETSU President Paul Stanton. Dr. Stanton expressed appreciation to Staff Senate Senators for services that they provide to the university in connection to Senate duties and day-to-day responsibilities. He stated that the university is in good shape with regard to available resources. Dr. Stanton gave a brief recap of the university’s budget history of the past few months and explained the financing for the Sports Center and the Bucs Sports Center. He informed the Senators of a “town hall meeting” being held in the Martha Culp Auditorium on Thursday, September 13 from 6:00 – 8:00 p.m. in response to a request by the State Legislators made to TBR for suggestions on how to use tax money more efficiently. He reported that there would be fifty talking points on which comments will be solicited of the public. He explained that there will be a series of five meetings and the results of these meetings will be presented in January. Dr. Stanton then invited questions/comments from the Senators.

III. President Dills welcomed Dr. Wayne Andrews the new advisor for the Staff Senate. President Dills presented certificates of appreciation to each Senator who had completed their term. He then thanked the Staff Senate officers for their assistance during the past year and turned the gavel over to the new Staff Senate President, Carolyn Hopson.

President Hopson thanked Senator Dills for his service and presented him with a plaque in appreciation of that service. She then introduced each new Senator and welcomed them to the Staff Senate.

IV. Election of Officers

A. President-Elect – Senators Kathy Thacker and Steve Honaker were nominated for the office of President-elect. The candidates left the room and the Senators elected Kathy Thacker as President-elect by a majority of the vote.

B. Secretary – Senator Sue Taylor was nominated Secretary. There being no further nominations Senator Taylor was elected Secretary.

C. Treasurer - Senator Charles Forrester was nominated Treasurer. There being no further nominations Senator Forrester was elected Treasurer.

D. Member-at-Large – Senators Jane Jones and Linda Fore were nominated as Member-at-Large. The candidates left the room and the Senators elected Senator Jane Jones by a majority of the vote.

A meeting schedule for the 2001/2002 Staff Senate year was distributed.

V. The August 13, 2001 minutes were approved as presented.

VI. Treasurer’s Report - Senator Hauk reported that the budget for the new year is $4,260.00 with one expenditure of $27.00 thus far. The membership approved the treasurer’s report as presented.
VII. Committee Reports

A. Staff Development and Evaluations – Senator Burchette expressed concern that no feedback had been received concerning the new evaluations and suggested the committee address this issue.

B. Staff Concerns and Grievances – No report

C. Committee on Committees – A Senator is requested to fill a vacancy on the Student Health Services Committee a one-year term. Senators interested in serving on the committee are asked to contact Senator David Jones

D. Elections Committee – Senator Warner thanked the committee for their hard work during the recent special election. President Hopson expressed her appreciation to the committee.

VIII. Unfinished Business

2002 Staff Appreciation Picnic – It was announced that there is a conflict with the proposed June 14, 2002 date. As the date can not be added to President Stanton’s calendar until November, this issue has been tabled until the November meeting.

VI. New Business

A. Web Page Update - Senators Kathy Smith and David Jones volunteered to update the Staff Senate web site and to include adding the 2000/2001 minutes. A motion was made, seconded and approved to remove the Staff Senate attendance records from the web site.

B. President Hopson informed new Senators that some “staff senate” shirts are available and to see Senator David Jones if they were interested in obtaining one.

C. President Hopson reviewed Article II of the Staff Senate Constitution and Bylaws which deals with the purpose and function of the Staff Senate. She also cited the Staff Senate attendance policy and the requirement to notify the Secretary of any absences prior to the meeting.

D. President Hopson distributed new membership rosters and circulated a membership roster so that Senators could add their email addresses to it.

E. Thanksgiving Basket Committee – President Hopson called for volunteers to serve on this committee. The following Senators volunteered: Betty Proffitt, Sue Speer, Judy Lawson, Mar Duncan, Betty Grice, and Cindy Proffitt.

F. It was announced that Senator Gary Sparks has resigned from the Staff Senate because he is leaving the university. No one was nominated for the EO7 position therefore there is not an alternate to fill this vacancy. President Hopson requested that the Elections Committee meet to determine what recommendation should be made regarding filling the two vacant EO7 slots.

IX. Announcements-

President Hopson announced that Mr. Bowman and his associates are scheduled to attend the October meeting.

VIII. Meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Linda Fore, Secretary