STAFF SENATE MEETING
MINUTES
June 11, 2012

Note to Senators: Please share the senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to all staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at http://www.etsu.edu/stsenate/default.asp

PRESENT: James Batchelder, Lisa Bell, Brian Bennett, Carolyn Bond, Queen Brown, Christy Buckles, Kathy Carder, Phyllis Cooper, Linda Greenwell, Carshonda Harris, Kathy Hawks, Thomas Hill, Helen Jones, Janet Keener, Leigh Lewis, Candy Massey, Mary Maupin, Donna Miller, Joe Miller, Stephanie Nave, Margaret Pate, Chuck Patton, Betty Ann Proffitt, David Robinson, Carla Warner, and Josh Whitlock


I. Call to Order
President James Batchelder called the meeting to order at 2:45 pm.

II. Approval of Minutes
The minutes from May 14, 2012 were approved and will be posted on the Staff Senate website.

III. President’s Report – President James Batchelder
No report.

IV. Treasurer’s Report – Senator Carolyn Bond
In the Staff Senate account, the balance is $4, 281.28. In the CBC account, there was $4,966.87. The Holiday Drive account remains the same at $3.79.

V. Report on Standing Committees
A. Committee on Committees: All committee assignments have been filled at this time.

B. Committee of Elections: The committee is preparing for elections. There will be 12 senators that will need to be replaced, mostly in categories 5, 6, and 7.

C. Communications and Website Committee: No report.

D. Community Benevolence Committee (CBC): No report.

E. Liaison Committee: No report.

F. Staff Awards Committee: A meeting will be scheduled soon to discuss who will replace Senator Leigh Lewis as Chair.

G. Staff Concerns Committee: Two letters of termination have been sent out due to excessive number of unexcused absences. It is believed that one of the Senators has left ETSU and the other Senators term was ending in August. The Senator that left ETSU was an appointed position. Senator Linda Greenwell will contact the Dean so that a replacement can be appointed. The Senate will look into removing the word “consecutive” for Article III, E of the Constitution. Please review this for the next meeting.

H. Staff Development and Evaluation Committee: No report.

I. Visibility Committee: No report.

VI. Report on Project Committees
A. **Blood Drive Committee:** The Blood Drive will be held on June 26, 2012 from 11:00am to 3:30pm with the Red Cross. An email asking for volunteers will be sent out soon.

B. **Staff Picnic Committee:** No report.

VII. **Old Business**

There was no old business.

VIII. **New Business**

A. **Job Audit Pool:** Motion was made and seconded to approve the resolution for a Job Audit Pool for staff with an annual funding of $200,000. Motion passed with unanimous approval.

B. **Vote for New Staff Secretary:** Senator Leigh Lewis will be leaving the College of Pharmacy for a new position with the College of Arts and Sciences starting July 1. Therefore, a new secretary will need to take her place for the remaining three months of the term year. Senator Helen Jones expressed her interest in serving in this role. Notification of her nomination and a vote will be held via email.

IX. **Open Floor for New Agenda Items/Concerns**

No new agenda items/concerns.

X. **Announcements**

No announcements.

XI. **Adjournment**

There being no other business to discuss, the meeting was adjourned at approximately 3:00pm.