

# ETSU CAREER DISCOVERY WEEK

Career & Internship Services, ARC Center, 2nd Level D. P. Culp Center Campus Box 70718, Johnson City, Tennessee 37614

"Which road do I take?" Alice asked the Cheshire cat. "Where are you going?" the cat replied. "I don't know," said Alice. "Then," said the cat, "it doesn't matter."

Lewis Carroll, Alice in Wonderland

Which road will you take to begin your career? Gather the information you will need to make good personal decisions during Career Discovery Week at ETSU.

welcome to  
**CAREER & INTERNSHIP SERVICES**  
Division of Student Affairs

## February 16 to 20, 2009

### Mon. Feb. 16 Preparing for Graduate School

Dr. Cecilia McIntosh - Dean of Graduate Studies  
East Tennessee Room, Culp University Center  
12:00 pm - 1:00 pm

The basic information you will need to complete your best application for admission to graduate or professional school will be covered in this program. Selecting the program(s) that best meet your needs, writing an application essay, and preparing for graduate admissions exams are among the topics to be explored.

*This program is designed for all students and alumni who want to learn about the graduate/professional school application process. Junior year students are particularly encouraged to attend. It will also be informative for seniors making a last minute application and adults considering graduate study. Light snacks will be served.*

### Graduate School Information Mixer

The Graduate and Professional School Student Association and members of the Arts & Sciences Faculty  
East Tennessee Room, Culp University Center  
1:00 pm - 2:00 pm

*If you want the "inside story" on life in graduate school, join this casual conversation with current graduate students and faculty volunteers to get your questions answered. Light snacks will be served.*

### Marketing your Arts & Sciences Degree in a Job Search

Dr. David Magee - Director of Career and Internship Services and members of the Arts & Sciences Faculty  
East Tennessee Room, Culp University Center  
2:00 pm - 3:00 pm

Attend this program if you want to know what employers are really looking for when they make interview and hiring decisions. Learn strategies for marketing your personal strengths, education, and life experiences.

*Appropriate for all students and alumni, this program will be of particular value to seniors graduating with degrees that do not lead to specific career choices. In other words, you will find this helpful if you are among the great majority of university graduates. Light snacks will be served.*

### Life after ETSU: Handling Personal Finances in the Real World

Dr. Deborah Harley, Asst. Vice President for Community Engagement, Learning and Leadership  
The Cell Training Room, Culp University Center  
4:30 pm - 5:30 pm

Designed to help new graduates plan and live with a personal budget in the "real world," the Reality Store program is an interactive, hands-on exercise where you can try out your budgeting skills by making decisions about what you will purchase.

*This program will be of value to all students in planning a more financially independent lifestyle.*

### Tue. Feb. 17 Computer Skills You Need to Succeed in Any Job

Dr. Terry Counterme, Chair, Computer and Information Sciences; Faculty members Todd Franklin and Sam Burke  
Room 455, Nicks Hall  
12:45 pm - 2:00 pm

Almost every significant job requires computer skills. This presentation will provide an interactive opportunity to learn what those skills are, regardless of your major.

*Students in all class years and majors will gain important information about computer applications in the workplace, and how specific computer science classes can benefit non-majors. The presentation will also be highly informative for students considering a major or minor in computer science and alumni who want to improve their computer skills.*

### Staying Physically Active for Life

John Kroll, Associate Director, Campus Recreation  
Basler Center for Physical Activity, Conference Room  
2:00 pm - 3:00 pm

A healthy lifestyle is an important outcome of attending college. This program will encourage participants to actively discuss fears and expectations of maintaining an active lifestyle after graduation. Topics may include activity options, time management, and goal setting.

*Anyone interested in becoming more physically active or maintaining a healthy lifestyle in the future will enjoy this program, and leave with important information to help them succeed.*

### Growth Businesses and Careers in Northeast Tennessee

Dr. Jon Smith, Director, ETSU Bureau of Business and Economic Research and Don Hurst, Director, Carter County Economic Development Board  
Meeting Room 6, Culp University Center  
4:30 pm - 5:30 pm

Everyone knows that the nation is in a prolonged recession, with a negative impact on economic activity and employment. This program will focus on segments of the Northeast Tennessee economy that have experienced recent growth or remained relatively healthy.

*This program will provide useful information for graduating students and alumni in career transition who plan to live and work in the Northeast Tennessee region.*

# ETSU CAREER DISCOVERY WEEK

## Wed. Feb. 18 Career Fair Preparation Day in the College of Business and Technology

Melinda LaPrade, Career Coordinator, Business Administration

All ETSU students and alumni are invited to attend these programs, designed to help prepare for career fair and job search success. All programs are on the following schedule:

### Job Search Strategies That Work in a Recession

David Hite, Consultant  
1:00 pm, Room 124, Wilson Hall

### Negotiating Salary and Employment

Clark Phipps, Director of Human Resources, Alcoa  
2:00 pm, Room 124, Wilson Hall

### Networking via New Media

J. Brunson, A Basic Approach  
2:00 pm, Room 130, Wilson Hall

### Interview Preparation: Tips and Tricks

Lisa Summar, Eastman  
3:00 pm, Room 124, Wilson Hall

## Career Opportunities in Health Care

Panel Members Representing all Health Affairs Colleges  
Forum Room, Culp University Center  
4:00 pm - 5:30 pm

*This panel presentation will provide an overview of the many career options available in health care, with time for questions of the panelists. Pre-health students and anyone considering a career in health care will find this program highly informative.*

College of Nursing – Dr. Judy McCook, Family and Community Nursing Faculty

College of Public Health – Dr. Randy Wykoff, Dean

College of Clinical & Rehabilitative Health Sciences – Dr. Don Samples, Assoc. Dean

Medicine – Mr. Doug Taylor, Assistant Dean

Pharmacy – Dr. Jim Thigpen, Faculty

## Professional Etiquette Dinner

Dr. Amelia Brown, Assoc. Dean for Transfer Articulation  
Dining Room 2, Culp University Center  
6:00 pm - 8:00 pm

The professional etiquette dinner, hosted by one of the foremost experts on etiquette at ETSU, will begin with a brief networking event and conclude with a formal dinner. Participants are requested to wear appropriate dress.

*Many interviews include a lunch or dinner with business people involved in the hiring process. This experience will provide participants with the information they need to handle these events with ease.*

*\*Note: Space is limited. Students and alumni wishing to attend must contact the Career and Internship Services Office to make a paid reservation by February 4. The cost will be \$14.50 for meal plan subscribers and \$18.00 for everyone who does not subscribe to a meal plan.*

## Thur. Feb. 19 Dress for Success

Belk at ETSU  
Culp University Center at the Welcome Center  
11:00 am - 1:30 pm

This activity will feature a display of business attire, a makeup booth, and 20% discount coupons for students, faculty and staff.

## Resume Rescue Table

David Magee and Calvin Purvis, Career and Internship Services  
Culp Lobby Area at the Welcome Center  
11:00 am - 1:30 pm

Stop by the table for a review of your resume.

## Preparing for Summer Internships

Wayne Speer, Career and Internship Services  
Room 3, Culp University Center  
1:00 pm - 2:00 pm

If you are considering an Internship for Summer 2009, this program will cover all the details of finding the internship, completing your registration, and meeting requirements for a grade.

## Walk-In Day at Career and Internship Services

February 20, 2009. ARC, 2nd Floor of Culp University Center across from the I.D. Card Office. Stop by any time between 8:00 am and 4:00 pm to visit our office. Get help with your resume and talk with us about your career and job-search questions.

## Major Spring Events

Feb. 10, 2009	Health Professions Career Fair
Feb. 25, 2009	Business & Technology Career Fair
Mar. 18, 2009	Education Career Fair
Mar. 25, 2009	Social Work Career Fair
Apr. 16, 2009	Interstate Career Council Career Fair

## Career Discovery Week - Etiquette Dinner Registration

Wednesday, February 18, 2009, 6:00 pm - 8:00 pm, East Tennessee Room, Culp Center

(REGISTRATION DEADLINE IS FEBRUARY 4)

OFFICE USE

Date Received: \_\_\_\_\_ Check #: \_\_\_\_\_

Name: \_\_\_\_\_

Local Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Year: \_\_\_\_\_

Your Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

COST: \$18.00 (\$14.50 for meal plan subscribers). Make checks payable to ETSU.

RETURN REGISTRATION TO: Career and Internship Services, ARC, 2nd Floor, Culp University Center.

NOTE: There are NO REFUNDS for dinner reservations.