At **University Career Services**, our central goal is to prepare students and alumni for success in your job search, with a focus on careers that match your personal skills, interests and work values.

To do that, we begin with your personal story to assist in finding the information needed to make informed career decisions AND provide educational programs and personal training in the skills that are required to land interviews and job offers.

- Personal appointments with staff members that focus on career related questions at any time in your journey through ETSU (understanding increases personal confidence)
- Review common career choices by major (know more about personal job options)
- Discover Job market and salary trends (insight into growth areas in our economy)
- Get critiques of resumes, CV’s, and cover letters (understand your accomplishments and get interviews)
- Understand appropriate etiquette and dress
- Obtain interview practice by appointment (understand questions, why they are asked and how to respond)
- Find full-time, part-time, and seasonal positions listed on **BucLink** powered by College Central Network (know what jobs are being offered for ETSU students and alumni, right now)
- Get internships and focused work opportunities (position yourself for success)
- Attend presentations and workshops (to focus on the job search in a group setting)
- Attend Career Fairs (meet employers and contacts or ask career related advice from professionals)
- Sign up for interviews with recruiters in our office (you may get hired here – before the graduation ceremony)
- **Know how to NETWORK – the 80% job solution**

Many will spend months looking for a good job with future growth potential – it takes relatively little time with career services to prepare for success.