

SPRING BREAK NOTICE

OFFICES REMAIN OPEN

HALLS REMAIN OPEN
VISITATION RESTRICTED TO
LOBBY AREAS



DINING HALL CLOSED
MARCH 10-15

DINING HALL REOPENS
MARCH 16

***SEE BELOW FOR DETAILS**

**** Reminders for Spring Break 2024 ****

Monday, March 11 through Friday, March 15, 2024

Campus Residents -

Please review below for some important reminders for the upcoming Spring Break period.

**** During Spring Break, residents are free to come and go as they wish. There is no application and no cost. IDs will remain active. ****

Campus Services/Dining Hours

- While there are no classes during Spring Break, University offices remain open Monday to Friday with regular hours.
- The Dining Hall will have reduced hours March 8th, 9th, and 16th, will be closed entirely March 10th to 15th, returning to normal hours on March 17th. During most of the period the Dining Hall is closed, the Buc Mart will be open limited hours.
 - Click [here](#) for further dining info for the break, including Buc Mart hours, plans for retail locations and how to request food assistance.

Visitation Restricted

- Visitation is restricted to hall lobbies from 6:00pm, Friday, March 8th and will return to normal on Sunday, March 17th at 9:00am.

Health & Safety Checks/Facilities/Room Entry Notice

- **Housing Staff will conduct Health & Safety Checks in ALL rooms Friday, March 8th.** Specific hours are posted in each building. Failure to have your room/apartment in good condition can result in disciplinary action.
- **Per the communication from the Office of Administration received on 3/7, be advised that all buildings on the main campus (all residence halls) will be without air conditioning during the break. Buc Ridge is unaffected by this outage.**
- Please be aware that unscheduled outages in power, steam (hot water), or communications may occur without notice during the break.

- During the break, staff may need to enter your room without prior notice to perform needed repairs/inspections. Housing Facilities staff will be conducting regular maintenance in all facilities, so please report all work requests needed in your room.

If you are leaving for any part of the break, please do the following:

- Leave room/hall clean, i.e. take trash to the dumpster, wash dishes, store food properly, and vacuum.
- Unplug any unnecessary electrical items, including cell phone or other chargers.
- Lock door, close windows, turn off lights and close blinds.
- Report any emergency repairs along with all work requests using this link also found on the DHRL website: [Submit a Work Request \(etsu.edu\)](https://etsu.edu/dhrl/work-request)

If you need to stay any or all of spring break, please do the following:

- Clean your room/apartment, take out trash.
- Be aware of limited staff coverage in the building (see notices posted for staff on-duty and emergency contact).
- For everyone's safety and due to the small number of students left on campus and in your hall, be alert and report any suspicious behavior or persons to hall staff or Public Safety.
- All outside entrance doors are to remain closed and locked at all times.
- Keep ID and room key with you at all times.

For assistance, Monday to Friday, 8:00am to 4:30pm, contact the Department of Housing and Residence Life at 423-439-4446. After 4:30pm, contact the staff on-call at the numbers posted on each hall entrance and at each hall office. Please report emergencies to Public Safety at 423-439-4480.

The ETSU Department of Housing and Residence Life wishes you a Happy, Restful, and Safe Spring Break!