ETSU Off-Site Facilities
CBORD Door Access Authorization Form

Please grant access to:

<table>
<thead>
<tr>
<th>Name</th>
<th>ID #</th>
<th>Expiration Date (optional)</th>
<th>Department (if Faculty or Staff)</th>
</tr>
</thead>
</table>

**NOTE: This access will remain in effect until the individual is no longer an active ETSU faculty, staff, or student within the ID System, unless an expiration date has been requested. If the access granted here needs to be removed, please contact the ID office.**

Please list all areas this individual will need access to:

**Child Study Center**
- Staff
- Family/Student Staff

**Community Health Clinic**
- CHC Administrative Staff
- CHC Allied Clinical Staff
- CHC Clinical Staff
- CHC Clerical Staff
- CHC Pharmacy Staff
- CHC Facility Management Staff
- CHC OIT Staff

**Innovation Lab**
- Lab Admin (all doors)
- Lab Guests (7 doors)
- Lab Staff (7 doors)
- Lab Board Room (1 door)
- Lab Conference Room (1 door)
- Lab Training Center (1 door)

**Natural History Fossil Museum**
- Staff – Full Access
- Bldg & Lab (4 doors)
- Students (2 doors)
- Limited Collections (1 Door)
- Visiting Researcher (4 Doors)

**Valleybrook Facility**
- Gate Only
- Gate & Front Door

Authorized By (print or type) 
Signature
Phone #

Department 
Job Title 
Date

Please send this form to the ID Services Office, access should be granted within 48 hours.
Campus ID Services Office Campus P.O. Box 70611 Voice: 9-8316 Fax: 9-8305 E-Mail: IDBUCS@etsu.edu