ETSU Door Locking Security Systems

September 28, 2005

The ETSU campus has three door locking security plans. They are:

1. **Key System** – This door lock and key system is managed by the Key Control Shop in the University Physical Plant. These keys are issued to individuals only after they have been specifically authorized to have the key. This authorization is requested in writing, on the proper Key Control form, with signatures by the appropriate Dean or Director.

2. **Onity Interior Door System** – This system of stand-alone, electronic interior door locks uses the Campus ID System card to gain access to the door. The locks are individually programmed to accept certain encodings on individual ID cards. These types of locks are easily recognized by the fact that they require the actual insertion of the card into the actual door handle mechanism. These are similar to the locks commonly found in hotels.

   Each card must be specifically encoded at the Campus ID System Office. This encoding is done only after it has been specifically requested and authorized with the appropriate Dean/Director/Designee or campus Department of Housing official. These forms are available on this web site or from the Campus ID System Office. [Note: this system is also in use on a few exterior doors but is primarily for interior doors.]

3. **CBORD Exterior Door System** – This system of networked, on-line electronic exterior door locks use the Campus ID System card to gain access to the door. This system was formally called the Diebold Access Control System. The locks are programmed and managed through a campus networked computer system by the Campus ID System Office and the Department of Housing and Residence Life. These types of locks are easily recognized by the fact that they are accessed by a separate card reader placed on the wall near the door.

   The system uses the campus ID number encoded on the card when it was issued to allow entrance to those locations where the number has been approved for entrance. Access to these system locks is granted only after it has been specifically requested and authorized with the appropriate Dean or Director (or Designee). These forms are available on this web site or from the Campus ID System Office.

In using these three systems it is important to understand that they are three independent systems with no relationship or connectivity between them. Door access using any of the three systems will require separate authorizations for each door on each system.

If you have questions about the systems or how to gain access to a door locked by one of the systems, please contact either the Physical Plant Key Control Office or the Campus ID System Office.