Title 1. Finance

Section 1. Fiscal Year: The fiscal year of the East Tennessee State University Panhellenic Association shall be January to December.

Section 2. Contracts: The signature of the President and Advisor to the Panhellenic Association shall be required to bind the Panhellenic Association at East Tennessee State University.

Section 3. Vouchers/Checks: All vouchers and checks issued on behalf of the Panhellenic Association at East Tennessee State University shall be signed by the Vice President of Finance and President of Panhellenic Association.

Section 4. Payments: All payments due to the Panhellenic Association at East Tennessee State University shall be made to the Vice President of Finance, who shall record them.

A. All payments billed to the chapters shall be invoiced in writing with a due date by the Vice President of Finance.

B. Checks for payment shall be made payable to the Panhellenic Council.

C. A fine of $25 per week will be assessed for payment after the announced due date.

Section 5. Reimbursements: Reimbursements shall not be given without a receipt and prior approval of the expense by the President and Vice President of Finance.

Section 6. Membership Dues:

A. The dues of each Panhellenic Association regular active chapter member shall be an assessment per member and new member.

B. Dues shall be $15 per member, both new and initiated, and shall be established by the Panhellenic Council the semester beforehand.

C. The dues of each Panhellenic Association regular member sorority shall be paid prior to or by the third regular Panhellenic meeting of each semester.

Section 8. Fines:

A. Any member sorority who fails to be represented by both a delegate
and chapter President or President appointee at a regularly scheduled Panhellenic meeting shall be assessed a $25 fine payable by the next regularly scheduled Panhellenic meeting.

B. Forms that are turned in late, such as initiation dates and other items requested by executive officers, will be assessed a $25 per week fine. The due date will be announced at the time of request. Forms not submitted as requested by the Student Organization Resource Center will result in services refused or delayed.

C. All late payments due to the Panhellenic Association will be assessed a fine of $25 per week.

D. The Council has the power to impose other fines by majority vote of the Panhellenic Executive Council.

Title II. Selection and Replacement of Officers

Section 1. The offices of President, Executive Vice President, Vice President of Membership, Vice President of External Communications, Vice President of Chapter Unity, Vice President of Programming, Vice President of Finance, Vice President of Internal Communications, and Lead Recruitment Counselor shall be elected by the voting members of Panhellenic Council at the end of each fall semester.

Section 2. Slate Committee: There should be a slate committee composed of the Coordinator for Leadership and Greek Life, Panhellenic President (if she is not running for an office) and one representative from each chapter (required to be a former member or current member of Executive Board not running for office). If a member cannot be found who meets these requirements, the Panhellenic President may grant permission for a member to sit on the slate committee.

Section 3. Election process: The process for election will be as follows:

A. Submit an application by the deadline established by the current Panhellenic Executive Board.

B. Interview with the Slate Committee (committee members being those previously mentioned in Title II Section 2, the “Slate Committee”).

C. Provide a recommendation from the candidate’s chapter President and Advisor prior to application for the office if applying for President, Executive Vice President, Vice President of Membership, Vice President of External Communications, Vice President of Chapter Unity, Vice President of Programming, Vice President of Finance, Vice President of Internal Communications, and Lead Recruitment
Section 4. **Slate:** The Slate for Panhellenic officers shall be determined by members of the Slate Committee utilizing the applications and results of the interview process. The most highly qualified candidate for each office shall be placed on the Slate.

Section 5. **Presentation of Slate and Nominations:** The Slate shall be presented at the regular Panhellenic Council meeting one week prior to elections being held. Nominations may be made from the floor one week prior to elections. If a person who is selected by Slate wishes to run from the floor, she is not required to give up her Slate office. If a position is contested, both candidates should give a two-minute presentation or explanation reflecting their desire for the office and their qualifications and ideas.

A. All candidates considered for nominations must have and maintain a minimum cumulative grade point average of 2.5. If an Officer’s grades drop below a 2.5 GPA, she shall go under review from the Executive Board and Greek Advisor. She may be forced to step down.

B. If a tie happens to occur between the Slated candidate and the nominated candidate, then Slate overrules the tie.

C. All nominations must be made by the Delegate.

Section 6. **President Selection:**

A. The office of President may not be held by a member of the same sorority in consecutive years.

B. The office of President shall be on a rotational basis in order to provide successful leadership and fair representation of the member sorority groups. Rotation will be based according to the member sorority’s founding date on East Tennessee State University campus. If the member sorority is unable to provide a qualified representative, the member sorority next in rotation shall assume the responsibility for the office. The member sorority that relinquishes their regular order will be responsible for filling the office the following year. The regular order of rotation will then resume.

C. The candidate must meet the criteria of being a member of good standing within her chapter, a member of good standing with Panhellenic Association, and she must have served at least one year on the Panhellenic Executive Board or be approved by special vote.
Section 7: Vice-President of Membership Selection:

A. Must have at least one year experience with formal recruitment at East Tennessee State University within their chapter and at least one year as a Pi Rho Chi and/or have served as Recruitment Chair for her chapter.

B. May not be a member of the same sorority as the President, without a special vote of the Panhellenic Council voting members. When Slate is presented, this motion should be made and must be approved before Slate can actually be voted on.

C. Be available for regular meetings on campus during the summer prior to formal recruitment.

Section 8. Removal of an Officer: An officer may be removed from office by a three-fourths vote of the Panhellenic Council, after a recommendation is received by the Executive Board.

A. Recommendation for removal is to be considered when officers fail to uphold the duties, standards, attendance requirements, and ethical requirements of this constitution and bylaws of the Panhellenic Council.

Section 9. Replacing an Officer: Should an officer or committee chair other than the Panhellenic President step down or be removed from office, the member sorority of that officer shall have one week to fill the vacant office. The member sorority is to recommend one or two members as replacement candidates. If neither of these members is selected for the office, then the office shall be opened to all member sororities and the replacement will be chosen through an application process.

A. The application form should be written by the Panhellenic President with review by the Executive Board.

B. The applicant should be interviewed by the Executive Board, who should recommend the replacement through this process and bring the decision back to the Panhellenic Council for approval.

C. Approval of the selected replacement must be by majority of the Panhellenic Council.

Section 10. In the event the office of President becomes vacant, the Executive Vice President shall fill the vacancy. If the EVP does not meet the requirements, all other qualified candidates will be asked to apply. The new President will be chosen using the normal election process.
Title III. Officer Duties and Qualifications

Section 1. President: The President shall:

A. Have an overall responsibility of the operations of the council.

B. Preside at all regular meetings of the Panhellenic Council and call and preside at its special meetings.

C. Call and preside at all meetings of the Panhellenic Council Executive Board.

D. Represent the Panhellenic Association at University and community events.

E. Disassociate at the beginning of summer semester for formal recruitment.

F. Plan officer transitions, implement goal-setting, and ensure officers follow through with their roles throughout the year.

G. Assist the Vice President of Finance in preparing the Panhellenic budget.

Section 2. Executive Vice President: The Executive Vice President shall:

A. Perform the President’s duties when the President is absent.

B. Chair the Judicial Board for East Tennessee State University representing Panhellenic Council.


D. Serve as the Panhellenic liaison to the Homecoming committee and represent Panhellenic on the Greek Week Planning Committee.

E. Review the bylaws and constitution each fall, and submit all changes to the Student Organization Resource Center.

F. Compile an overall sorority calendar each semester and distribute it to chapters.

Section 3. Vice President of Membership: The Vice President of Membership shall:
A. Organize and supervise Formal Recruitment.

B. Establish Recruitment Guidelines for formal recruitment and, if needed, Spring Continuous Open Recruitment (COR).

C. Review chapter total within three weeks of recruitment.

D. Assist the Lead Recruitment Counselor in the appointing and training of the Pi Rho Chis.

E. Disassociate from her chapter at the beginning of the summer semester for formal recruitment, and serve as a member of the Recruitment Executive Team with the President and VP External Communications.

F. Brainstorm and execute ways to recruit women to our organization 365 days a year.

Section 4. Vice President of Programming: The Vice-President of Programming and Leadership shall:

A. Serve as a liaison to the Women’s Resource Center.

B. Plan for a speaker/leadership/programming opportunity a minimum of once per semester, with at least one of the events as a campus-wide event, focusing on leadership, scholarship, health, the workforce, and anything else relevant to ETSU students and sorority members.

C. Help chapters maintain a reasonable Programming calendar and keep those up-to-date with Panhellenic and the Executive Vice President.

D. Serve on Greek Awards Committee and assist in planning a chapter recognition event.

E. Work with chapters and coordinate their monthly programming events in Lucille Clement, while serving as the main liaison to ETSU Housing in conjunction with the President.

F. Promote good scholarship and plan scholarship activities such as Month of the Scholar.

G. She should consistently brainstorm ways to use ETSU sorority housing for programming with all chapters.

H. Fill out the Academic Challenge Report.
Section 5. **Vice President of Internal Communications:** The Vice President of Internal Communications shall:

A. Keep updated records of attendance at Council Meetings.

B. Keep full records of Minutes.

C. Be responsible for the official correspondence of Panhellenic Council.

D. Have an updated roster of council officers and chapter leadership.

E. Create a Panhellenic newsletter with the assistance of the VP External Communications, a minimum of twice per semester, to be handed out to all chapter members.

F. Obtain the chapter rosters each semester and assist in grade collection with the Greek Advisor when necessary.

G. Create an agenda prior to each Panhellenic meeting with the assistance of the President and be in charge of placing upcoming dates on the Agenda each week prior to Panhellenic meetings as part of her weekly report.

H. Send minutes each week to chapter delegates and presidents as well as the Executive Council.

Section 6. **Vice President of External Communications:** The Vice President of External Communications shall be able to:

A. Handle all Publicity and Public Relations for the Panhellenic Council including all recruitment publicity, maintaining the Panhellenic website, and press releases.

B. Meet regularly with the Vice President of Membership and the Greek Advisor to develop publicity ideas for formal recruitment throughout the spring semester.

C. Work with the Vice President of Programming and the Vice President of Membership on educating chapter members from a social networking standpoint.

D. Disassociate during formal recruitment.

E. Assist the Vice President of Internal Communications in completing the Panhellenic newsletter to be distributed at least twice per semester.
F. Be responsible for advertising and marketing all Panhellenic-sponsored events

Section 7. **Vice President of Chapter Unity:** The Vice President of Chapter Unity shall:

A. Plan all Panhellenic sisterhood events; must have one per semester. This minimum does not include the new member celebration following fall formal recruitment each year which the Vice President of Chapter Unity is also responsible for.

B. Brainstorm and execute events and ideas to promote positive Panhellenic Relations, including the smaller sisterhood activities that occur during Panhellenic meetings.

C. Keep chapters updated on campus and community service opportunities, including MGC, IFC, and NPHC philanthropic events.

D. Serve as the Panhellenic Coordinator for all Panhellenic Pride Week Activities.

E. Serve as liaison between the member sororities, the Office of Campus Recreation, Women’s Resource Center, Volunteer ETSU, and the Girls on the Run Planning Committee.

F. Plan and coordinate Panhellenic’s involvement in the Girls on the Run race each semester for all chapters.

G. Plan and execute the Junior Panhellenic Program and submit a schedule/agenda of these plans each April.

Section 8: **Vice President of Finance:** The Vice President of Finance shall:

A. Assist the President and Executive Vice President in filling out any forms regarding travel, budget, or financial.

B. Supervise Panhellenic finances; prepare a budget for the calendar year with the President and Greek Advisor.

C. Invoice chapters each semester for chapter dues, collect dues, and give receipts to chapters.

D. Apply for and act as the liaison to any BUC Fund requests.

Section 9: **Lead Recruitment Counselor:** The Lead Recruitment Counselor serves as an ex-officio member of executive council. She shall:
A. Act as the assistant to the Vice President of Membership and serve on the Executive Recruitment team. She is expected to disaffiliate for formal recruitment.

B. Must have served as a recruitment counselor the previous year, or be elected by special vote.

C. Plan all recruitment counselor training meetings, using the input from the Recruitment Executive Team when necessary, focusing on team building, communication skills, and any other skills to be used during the recruitment process by Pi Rho Chi’s.

D. Plan a small retreat at the end of the fall semester, and coordinate regular Pi Rho Chi meetings in the spring, followed by a summer training retreat.

E. Attend all recruitment-related events, including orientations, Move-in Day, Recruitment, Welcome Back events, the Convocation, etc, and serve as the liaison between the Pi Rho Chi’s and the recruitment executive team.

Title IV. The Executive Board

Section 1. The Executive Board shall appoint all Special Committees and their Chairs, and in making these appointments, recognize representation from all member sororities.

Section 2. The Executive Board will administer routine business meetings of the Panhellenic Council when advisable and such other business as has been approved for action by the Panhellenic Council vote.

Section 3. Attend all regular, special, and executive meetings of the Panhellenic Council.

Section 4. Call special meetings of the Council, as required by Delegates or the President.

Section 5. The Panhellenic President and Vice Presidents shall compose the Executive Committee for the purpose of formal recruitment and mediation, and other disciplinary boards.

Section 6. The Executive Board shall vote on any Executive Committee review and/or recommendation of officer dismissal. Approval of any review and/or recommendation requires a three-fourths vote by the Executive Board.
Title V. Administration of Membership Selections

Section 1. An early fall recruitment shall be held. The dates of recruitment must be affirmed by a vote of the Panhellenic Council.

Section 2. Quota-System: The National Panhellenic Conference quota-total system shall be followed. Campus total will be reviewed within two weeks following fall formal recruitment in consultation with the NPC Area Advisor and respective inter/national organizations.

Section 3. The preferential bidding system shall be used.

Section 4. Continuous Open Recruitment: Except during the formal recruitment period, continuous open bidding shall be in effect during the college year (fall through spring) for all eligible chapters and students.

A. Except during formal recruitment, Panhellenic recruiting rules shall not deny any chapter the right to continuous open recruitment during the regular school year if the chapter has not reached its total allowable size or fulfilled quota.

B. Panhellenic Council and the Student Organization Resource Center must be notified in writing by those chapters engaged in continuous open recruitment.

Section 5. Chapter Total: Every regular new member, initiate or affiliate of a chapter shall be accounted in the Campus Chapter Total.

A. A list of pledged, initiated, and affiliated members and their individual ETSU Student ID number, phone numbers, post office box numbers, and title of offices held shall be submitted to the VP Internal Communications and filed with the President of Panhellenic Association and with Coordinator for Leadership and Greek Life by the second Panhellenic meeting of each semester.

B. Any depledging, termination, or other change in membership shall be reported to the Coordinator for Leadership and Greek Life no later than one week after it has occurred. Failure to do so will result in a fine of $25 payable to Panhellenic Council.

Section 6. Campus Total: Campus total will be reviewed within two weeks following fall formal recruitment in consultation with the NPC Area Advisor and respective inter/national organizations.

Section 7. Recruitment Committees: The Membership Selection Committee shall
consist of the Vice President of Membership as Chairman, one assistant, the Panhellenic President, and the Recruitment Chairman from each member sorority.

A. This committee shall be responsible for all Panhellenic Council matters related to Membership Selection (this committee), in consultation with the Coordinator for Leadership and Greek Life, shall be responsible for reviewing and developing Membership Selection rule, submitting rule for discussion and approval to the Panhellenic Council, and distributing copies of the approval rule to the delegates of the member sororities.

B. Following each Membership Selection period, the Chairman of this committee shall present a full report, including recommendations, to Panhellenic Council.

Section 7. A Panhellenic Association regular or associate member sorority may not issue an invitation to membership or formally pledge a woman during the summer semester.

Section 8. Associate members may not hold any recruiting event before or during formal recruitment.

**Title VI. Pledging and Initiation**

Section 1. A woman must be a regularly matriculated student to be eligible for recruitment and must be a full time regular student at East Tennessee State University carrying not less than 12 semester hours.

Section 2. A fall semester new member may be initiated whenever she has met requirements of the sorority to which she is pledged and paperwork, such as grade release forms, permission to initiate forms, and anti-hazing forms are completed and submitted to the Center for Student Life and Leadership.

Section 3. A spring semester new member may be pledged and initiated on the grades she achieved during the fall semester, when she meets the requirements of the sorority to which she is a new member. Forms must be completed and submitted to the Center for Student Life and Leadership.

Section 4. Transfers of the sorority may be affiliated at the chapter’s discretion regardless of quota or total.

Section 5. Chapter members of Alumnae status that are still undergraduates at the university and shall be included on chapter rosters.

Section 6. Questions regarding inactive status shall be decided in accordance with National Chapter policies and NPC policies.
Title VII. Extension

Section 1. Raising Total. When all NPC Chapters at East Tennessee State University are close to Total or over Total, and have been for some time, the Panhellenic Council shall consider raising Total or adding another chapter.

Section 2. Colonizing. A chapter shall be organized through colonization by an NPC sorority or through organization of a local sorority who may petition a NPC sorority for an affiliation.

Section 3. Consideration may be given, by the voting members of the Panhellenic Council, to NPC sororities that have previously had chapters on the campus, and to those NPC sororities who have filed letters expressing an interest in the campus.

Title VIII. Extension of Associate Member Sororities

Section 1. The Panhellenic Council is empowered to establish additional criteria to which an association must conform in order to obtain an associate status.

Section 2. The Panhellenic Council is empowered to establish criteria to which an associate must conform in order to receive the opportunity to petition the Panhellenic Council for regular status.

Section 3. Becoming an Associate Member: The criteria to become an associate member will be set by the Panhellenic Council and must be met to obtain and retain an associate member status.

A. The organization seeking an associate status must approach the Panhellenic Council with the following:

1. Must have a minimum of 10 members;

2. Must have a philanthropic partnership;

3. Members must have an overall grade point average (GPA) of 2.25;

4. And must have intention to petition NPC for a charter within five years.

B. An associate member seeking to retain its status must meet the following criteria:

1. Must maintain consistent membership and strive to increase
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membership each semester;

2. Must have a delegate and President or President appointee at every Panhellenic meeting;

3. Must participate in Panhellenic, Interfraternity Council and National Pan- Hellenic events and show support;

4. And must follow the Constitution and By-Laws guidelines.

C. After completion of the mandated criteria, the organization seeking an associate member status will receive that status if there is a three-fourths vote in favor from the quorum of the Panhellenic Council.

D. Following completion of the mandated criteria to progress from a colony to regular member, a petitioning associate must receive a vote of three-fourths vote from the quorum of the Panhellenic Council.

E. The Panhellenic Council may suspend continuous open recruitment (COR) in order to assist the associate members with recruitment.

Title IX. Regular and Associate Status

Section 1. Regular Member Status: The regular membership of the East Tennessee State University Panhellenic Association shall be composed of all chapter members in good standing of National Panhellenic Conference women’s fraternities.

A. Regular members shall have the following privileges:

1. One voice during debate of legislative affairs;

2. One vote concerning legislative affairs;

3. Opportunity to hold an office on the Executive Board of the East Tennessee State Panhellenic Council;

4. And be able to participate in formal recruitment.

B. Regular members shall also have the following privileges in conjunction with the associate members and are subject to all Panhellenic regulations:

1. Participate in Panhellenic sponsored events, programs, and activities;
2. Participate in Interfraternity Council events, programs, and activities;

3. Participate in athletic intramurals as regulated by the Panhellenic Council and Campus Recreation;

4. eligible for awards and recognition sponsored by the Panhellenic Council and Center for Student Life and Leadership

Section 2. Associate Member Status: The associate membership of the East Tennessee State University Panhellenic Association shall be composed of all members in good standing of National Panhellenic Conference colonies or pledged Chapters.

A. Associate member shall have the following privilege of one voice during debate of legislative affairs

B. Associate members shall also have the following privileges in conjunction with the associate members and are subject to all Panhellenic regulations:

1. Participate in Panhellenic sponsored events, programs, and activities;

2. Participate in Interfraternity Council events, programs, and activities;

3. Participate in athletic intramurals as regulated by the Panhellenic Council and Campus Recreation;

4. Eligible for awards and recognition sponsored by the Panhellenic Council and Center for Student Life and Leadership.

Title X. Fraternity Events

Section 1. Rules. The Panhellenic sorority chapters at East Tennessee State University have agreed to participate in competitions sponsored by fraternities if and only if the following rules are met:

A. A representative from the fraternity sponsoring the event will come to the Panhellenic Council meeting a minimum of four weeks prior to the event with the following:

1. Eight copies of the rules and regulations for each part of the
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(event (1 copy for each sorority, 1 copy for the Greek Advisor, 
1 copy for the Vice-President of Administration, and 1 copy for 
the Panhellenic President).

2. A detailed written description of each activity must be included.

3. Point values and distributions must be given.

4. How and by whom the points will be determined must be 
stated.

5. Any fees to be assessed must be included.

6. A list of coaches (if applicable).

7. Each Panhellenic sorority will be assured of at least one brother 
of the fraternity as a coach who has had previous experience in 
the function (if applicable).

B. Panhellenic Council will limit the time commitment involved in 
proposed fraternity events to two hours, with the exception of 
Philanthropy work.

C. Has no alcohol present.

D. Does not include drinking competitions, implied sexual contact, 
mystery events, scavenger hunts, or skits.

E. Banner competitions must provide all materials and supplies.

F. If an event requires dressing up a coach, the clothing selected to use as 
“dress-up” must be considered tasteful (i.e. no undergarments, no 
lingerie, etc.), and all private areas must be completely covered.

G. Events that fail to meet these standards will not be considered-
Exceptions must be approved by the Panhellenic President.

H. Participation points can only be awarded for same day events and the 
winner must be announced after the completion of the two hour events.

I. If money or goods (as a donation) are required for points, a 
representative of each participating sorority must bring the money or 
goods on the same day that is set aside for the two hour events. The 
representative must also be present when counting or weighing the 
monetary or goods donation is being performed.
Section 2. Panhellenic President, or her Vice President designee, has the right and responsibility to stop all activities that are misrepresented, present a danger to the participants, or are degrading to participants.

Section 3. The maximum amount of money and goods that each Panhellenic sorority may raise for points at the fraternity philanthropy events will be proposed at the first meeting of the fall semester.

Section 4. The fraternity, whom sponsored the event, must submit a letter to inform the Panhellenic Council that their monetary donation was sent to their respected philanthropy. With this letter, a copy of the written check must be included, this check must be filled out completely and addresses to the respected philanthropy.

Section 5. At the conclusion of the function, a statement in writing of the amount of money raised and donated by the sponsoring sorority to the philanthropy will be sent to the Coordinator for Leadership and Greek Life and to each participating sorority stating how much money each sorority contributed to the fraternity’s philanthropy.

Title XI. Campus Events

Section 1. Panhellenic may participate in team sports (i.e. basketball, volleyball, soccer, etc.) provided that those events are held on East Tennessee State University campus.

Title XII. Hazing

Section 1. All forms of hazing, new member and / or pre-initiation activities, which are defined as hazing, are banned.

Paragraph 3 (4) of the State Board of Regents policy on Student Organizations (No. 3:01:01:00):

No student organization or individual shall engage in or condone any form of hazing. Hazing shall include, but is not limited to: any action taken, or situation created intentionally, to produce mental or physical discomfort, embarrassment or ridicule; any form of verbal or physical harassment or abuse; and engaging in public stunts, morally degrading or humiliating behavior or games, whether on or off campus. Excessive demands of a student’s time so as to interfere with academic performance are prohibited. Threatening in any manner or form for the purpose of cajoling individuals into secrecy in regard to breaches (planned, threatened, attempted, or perpetrated) of hazing violations also is prohibited.

Hazing activity, which is in violation of any other institution or school
Title XIII. Alcohol Policy

Section 1. Panhellenic sororities must follow the policies set forth in the “Notification Form for Greek Events with Alcohol”, by the Center for Student Life and Leadership, and by East Tennessee State University.

Section 2. In the event of any discrepancies between the Panhellenic Alcohol Policy and the college, city, state, federal laws, or individual sorority policies, the more stringent policies will prevail.

Title XIV. Judicial Procedures

Section 1. The Panhellenic Council shall establish a Judicial Board for the limited purpose of handling member group infractions of NPC UNANIMOUS AGREEMENTS, College Panhellenic Constitution and/or Bylaws, Membership Recruitment rules/guidelines, Panhellenic Code of Ethics and College Panhellenic Standing Rules.

Section 2. The Judicial Board is composed of six collegiate members and the Panhellenic Advisor as an ex-officio member (non-voting). The Chairman of the Judicial Board shall be the Executive Vice President and the Panhellenic VP Internal Communications serving as the Vice Chairman. There shall be one representative from each chapter with regular membership in the College Panhellenic Association serving as the remainder of the Judicial Board members.

A. The Judicial Board members and an alternate shall be selected by the third regular meeting of the fall semester.

B. Judicial Board members must be initiated members in good standing with their chapters, cannot sit on the executive board of their chapter or the Panhellenic Council, and cannot be an officer in recruitment for their chapter or Panhellenic.

C. Members of the Judicial Board must maintain confidentiality, remain impartial, attend all meetings, and attend all required training sessions.

Section 3. The Vice Chairman will assume the duties and responsibilities of the Chairman in cases where the Chairman must be recused because of a conflict of interest. In cases where both the Chairman and Vice Chairman must be recused, the remaining members of the Judicial Board will select a current member of the Judicial Board to serve as chairman. If any of the regular members of the Judicial Board have a conflict of interest then they will be replaced by the chapter alternate.
Title XV. Violations

Section 1. Procedures to address violations referred to the Panhellenic Arbitration Committee are outlined in the NPC Manual of Information. These procedures will be followed. All chapters will be provided a copy of these guidelines at the beginning of recruitment.

Title XVI. Rules of Order


Title XVII. Ratification and Amendments

Section 1. These Bylaws shall be ratified every year by three-fourths vote or the voting members of the Panhellenic Council.

Section 2. These Bylaws may be amended by a three-fourths vote of the voting members of the Panhellenic Council provided notice of the proposed amendment has been given in writing at the Panhellenic regular meeting.

Section 3. The Constitution and By-Laws ratification’s and amendments must be filed with the Student Organization and Resource Center.