### RINGCENTRAL FALL 2023 INTRO ROB NELSON

## DO NOT CREATE A FREE RINGCENTRAL ACCOUNT

- 1. Physical phone or RingCentral App decision
- 2. Training (usually on Thursday)
  - Training recording link can be sent to users.
- 3. Welcome Email
  - 48 hours to respond.
  - Sign in with SSO
  - Set Voicemail Pin and Security question.
- 4. Physical phones deployed.

### RINGCENTRAL WELCOME EMAIL

### RingCentral

Welcome

Dear Rob Nelson,

RC Admin has added you as a user to the RingCentral business phone system.

Your company number is: (865) 326-6610

· Your extension number is: 98365

Your direct line is: (218) 963-5861

Your email address for login is: <u>NELSONR@etsu.edu</u>

You can set up your account online in just a matter of minutes.

**Set Up Account** 

Or copy-and-paste this link into your browser:

https://service.ringcentral.com/api/handle-action?

at=ebc6dd142e16c3179dc365a2eb59822b2f3050f6b5ff1eab088f35dd3b75ae15&action=2&mid=63082266023

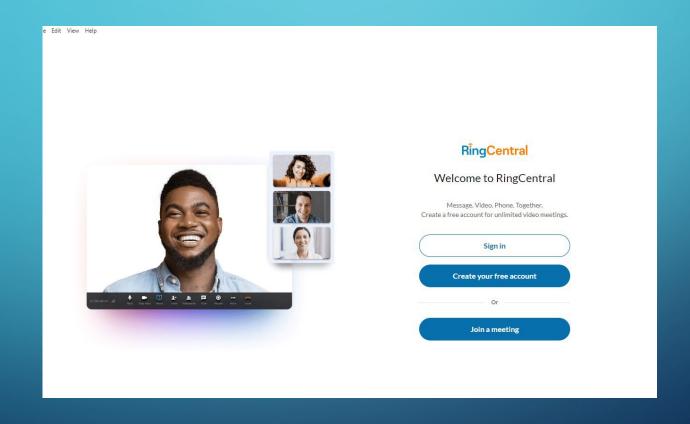
Please log in with your email NELSONR@etsu.edu or phone number.

Thank you for using RingCentral.

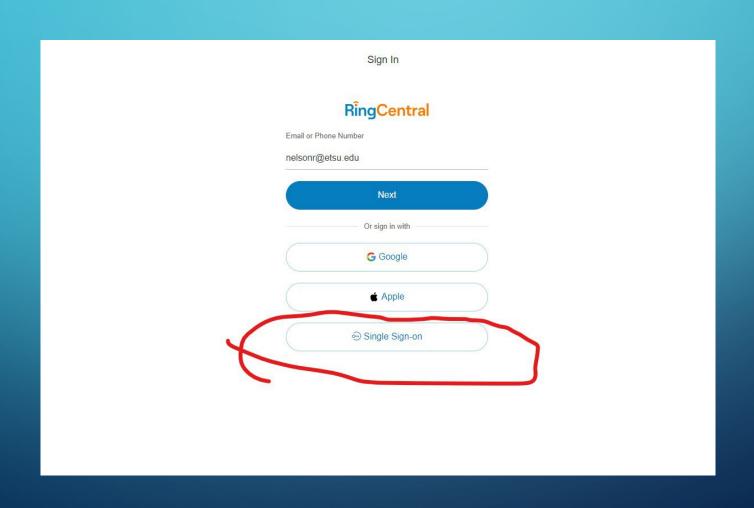
### DOWNLOAD THE RINGCENTRAL APP

• https://support.ringcentral.com/download.html

### RINGCENTRAL APP HOMEPAGE



### SIGN IN WITH SINGLE SIGN-ON (SSO)



# DEMO APP AND QUESTIONS?