Services.

have an appointment for treatment or PHI to correct or remove records that you may use your
Appointments Reminders. We may use your

quality of care that we provide you.
review our services, programs, and the
activities for example, we may use PHI to
manage the Department's programs and
healthcare operations. This is necessary to
disclose your PHI to the Department of
For healthcare Operations. We may use


treatment. Whether your insurance will pay for the
determine or to determine about a treatment you need in order to
your need to tell your health insurance
services that you receive, for example, we
services. We may use or disclose your
For payment. We may use or disclose your

prescribing, supervision, and care.

insured in your medical care such as
outside the health department and may be
your PHI to people who are involved in seeking care
pelvic floor disorders, or other health department
for Treatment. We may use or disclose your PHI.

The following categories describe different

PROTECTED HEALTH INFORMATION

OUR DUTY TO SAFEGUARD YOUR

PROTECTED HEALTH INFORMATION

Please review THIS

INFORMATION

ACCESS TO THIS

YOU MAY BE USED AND

MEDICAL INFORMATION ABOUT

THIS NOTICE DESCRIBES HOW

PRIVACY NOTICE

PRIVACY

PRACTICES

DEPARTMENT OF HEALTH

STATE OF TENNESSEE

Effective Date March 2013

and (c) general information

Department of Health from another source

your care at a health department clinic (2)

healthcare records received by the

notice applies to all of your health

protection this information. This Privacy

you is personal, and we are committed to

we understand that health information about

You’re

the information that we collect and keep about

PHI (Protected Health Information) to safeguard your Protected Health

Insurance Privacy Act and confidentiality Act

required by the federal law and health

Healthcare Professionals and staff are required to give you a

healthcare center. We are required to give you a

provision of health care to you or payment for

Department of Health’s workforce is

For Treatment, Payment and Operations

How we may use and disclose your PHI.

Notice. and follow the terms of the current Privacy

conditions (2) above this Privacy Notice.

We are required by law to (1) keep your PHI

For your care at a health department clinic (2)

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We are required by law to (1) keep your PHI
Your rights regarding health information

Your rights regarding health information are defined by law. You have the following rights to access, inspect, and receive a copy of your health information, as well as to request and receive an accounting of disclosures of your health information.

Right to Access

You have the right to access your health information. You must submit a written request for access to your health information. Your request should be made to the entity that maintains your health information.

Right to Inspect and Copy

You have the right to inspect and copy your health information. If you request a copy of your health information, you will be charged a fee for the cost of copying your records.

Right to Request a Correction

You have the right to request a correction to your health information. If you request to correct your health information, you must make the request in writing. You will be charged a fee for the cost of correcting your records.

Right to Request a Restriction

You have the right to request a restriction on the use and disclosure of your health information. If you request a restriction, you must make the request in writing. You will be charged a fee for the cost of requesting a restriction.

Right to Request a Notice

You have the right to request a statement of your rights to access, inspect, and receive a copy of your health information, as well as to request and receive an accounting of disclosures of your health information. If you request a statement, you will be charged a fee for the cost of preparing the statement.

Right to Request an Accounting of Disclosures

You have the right to request an accounting of disclosures of your health information. If you request an accounting, you will be charged a fee for the cost of preparing the accounting.

Right to Complain

You have the right to file a complaint if you believe your rights have been violated by the entity that maintains your health information.

Right to Appeal

You have the right to appeal any denial of your rights to access, inspect, and receive a copy of your health information, as well as to request and receive an accounting of disclosures of your health information.

For Specific Government Functions

You have the right to request that your health information not be used or disclosed for any government functions, except as otherwise required by law.

Right to Be Notified of a Breach

You have the right to be notified of a breach of your health information. If a breach occurs, you will be notified in writing.

Right to Be Notified of a Breach of Minimum Necessary PHI

You have the right to be notified of a breach of your health information when the breach involves PHI that was not used or disclosed in a manner that was not permitted by law.

Right to Be Notified of a Breach of Unsecured PHI

You have the right to be notified of a breach of your health information when the breach involves PHI that was not used or disclosed in a manner that was not permitted by law, and the PHI was not properly protected against unauthorized access.

Right to Be Notified of a Breach of Unsecured PHI

You have the right to be notified of a breach of your health information when the breach involves PHI that was not used or disclosed in a manner that was not permitted by law, and the PHI was not properly protected against unauthorized access.

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HOW TO GET MORE INFORMATION OR COMPLAIN ABOUT OUR PRIVACY PRACTICES

Department's Website:

Department at all our offices and at the notice in all our offices and at the time we will post a copy of the current notice. We reserve the right to change our privacy practices and this notice at any time. Please contact the HIPAA Privacy Officer if you have any questions about this notice.