
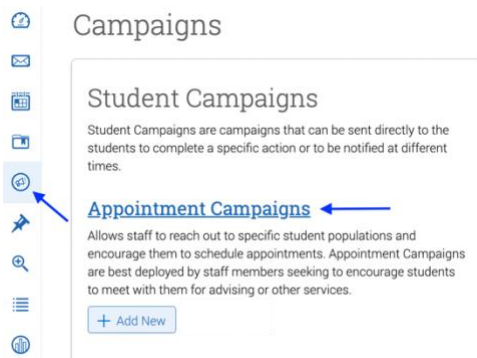


# Navigate - Associate an Appointment with an Appointment Campaign

Connect an appointment with an appointment campaign for improved metrics data review.

## 1. To open the current appointment campaign

- Click the Campaigns  icon from the navigation menu on the left side of the screen.
- Click the *Appointment Campaigns* tab at the top of the page.



- Click the title of the campaign.
- NOTE: If you are looking to associate an appointment with someone else's campaign, uncheck the "View only my campaigns" box.

## Appointment Campaigns

[View All Campaign Types](#)

Filter by care unit:

View only my campaigns + Add New

NAME	STATUS	RECIPIENTS	APPTS SCHEDULED	APPTS ATTENDED	SUMMARIES CREATED
<a href="#">Freshman Spring 2023 Registration</a> ADVISING 10/24/2022 - 11/03/2022	Active	121	<div style="width: 8%;"><div style="width: 8%;"></div></div> 8%	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%
<a href="#">SP23 Freshman Advisement</a> ADVISING 10/24/2022 - 11/03/2022	Active	101	<div style="width: 4%;"><div style="width: 4%;"></div></div> 4%	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%

- NOTE: To associate an eligible appointment with the campaign after clicking on your campaign:
  - Click the *Eligible Appointments* tab at the top of the page.
  - Click the checkbox next to the student name to be associated with the campaign.
  - Click the *Actions* menu and click *Associate Appointments*.

Appointments Scheduled	Appointments Not Yet Scheduled	Summaries Created	<b>Eligible Appointments</b>
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This grid will display all eligible appointments that have been scheduled outside of the campaign link. Eligible appointments only include appointments containing the same care unit, location, service, and students selected when creating the campaign.

Actions		INDEX	DATE	STUDENT	ORGANIZER	SERVICES / COURSE
<input type="checkbox"/>	Associate Appointments	1	10/27/2022 2:00pm ET	James Smith	<a href="#">Stout, Jan</a>	02 Plan Courses for Next Semester/Term

