



Withdrawal from the University	
Responsible Official: Provost	Responsible Office: Registrar

Policy Purpose

The purpose of this policy is to provide students with the opportunity to withdraw from the university for a particular term of enrollment.

Policy Statement

- I. Students may withdraw from all classes through the published last day to withdraw from the university for the part of term in which the course(s) have been scheduled.
- II. Students who withdraw from the university after the part of term census reporting date for the course will receive a grade of 'W' for the course.
- III. Students may not withdraw from courses in which they have already been assigned a final grade.
- IV. All requests for withdrawal from the university must be received in the Office of the Registrar no later than the close of business two days before the last day of class.
- V. Students who withdraw from the university will not be permitted to re-enroll during the same academic term.

Authority: N/A

Definitions

N/A

Policy History

Effective Date:

Procedure (s)

1. The student completes the withdrawal from the university form.
2. The student presents the withdrawal from the university form to the Office of the Registrar before the deadline.

Procedure History

Effective Date:

Related Form(s)

N/A

Scope and Applicability

Primary: Students
Secondary: Academics