



Housing and Meal Plan Accommodations	
Responsible Official: Vice President of Student Life and Enrollment	Responsible Office: Disability Services

Policy Purpose

This policy specifies the requirements for a student with a Disability to request a housing or meal plan accommodation.

Policy Statement

ETSU is committed to promoting accessibility and providing Reasonable Accommodations where necessary for students with Disabilities. This policy applies to a student living on campus with a meal plan.

I. Housing Accommodations.

Upon acceptance to ETSU, an individual who has been approved to live on-campus may request Reasonable Accommodations to their housing assignment due to a Disability at any time following acceptance, including before a housing assignment has been made. The Office of Disability Services will review the student's request and documentation of the Disability to make a decision and recommendation to the Office of Housing. The Office of Housing will attempt to accommodate any request approved by the Office of Disability Services if housing options are available. ETSU is not required to provide an accommodation that causes an Undue Burden to the university.

II. Meal Plan Accommodations.

Upon acceptance to ETSU, an individual who intends to live on-campus may request Reasonable Accommodations to their meal plan due to a Disability at any time following acceptance. The individual may be required to meet with the meal plan provider dietician to determine available options. The Office of Disability Services will review the student's request and documentation of the Disability to make a decision and recommendation to the university's meal plan service provider. The meal plan service provider will attempt to accommodate any approved request. ETSU is not

required to provide an accommodation retroactively or one that causes an Undue Burden to the university.

III. Temporary Accommodations.

A student with a Temporary Disability may request Reasonable Accommodations for the duration of the injury or condition.

Authority: Focus Act § 49-8-203, et.seq., Section 504 Rehabilitation Act, Title II of the Americans with Disabilities Act (ADA)

Previous Policy:

Defined Terms

A defined term has a special meaning within the context of this policy.

Disability	A physical or mental impairment that substantially limits one or more major life activities. A person with a Disability has such an impairment currently or is regarded as having an impairment.
Reasonable Accommodation	Adjustments to practices, policies and procedures that enable a student with a Disability to have an equal opportunity to engage in all aspects of university life.
Temporary Disability	A physical or mental impairment that substantially limits one or more life activities and that is expected to last 6 months or less; however, extensions may be justified depending on the disability.
Undue Burden	A significant financial burden that cannot be met by the university or a time period that is too short to meet the request.

Policy History

Effective Date: 12/12/23

Revision Date:

Procedure

I. Requesting an Accommodation.

A student requesting an accommodation for their housing assignment or meal plan:

- A. Contacts the Office of Disability Services for an appointment; and
- B. Provides the information and/or documentation requested by the Office of Disability Services.

II. Review of Requests.

The Office of Disability Services:

- A. Reviews the information provided by the student;
- B. Approves or denies the request for accommodation;
- C. Notifies the student in writing of the decision; and
- D. Notifies the Office of Housing or the university meal services provider, as appropriate, if the accommodation request is approved.

Related Form(s)

Procedure History

Effective Date: 12/12/23

Revision Date:

Scope and Applicability

Primary: Academics
Secondary: Students