

**The Ned H. Brown & Ted H Maxwell Graduate Travel Award Endowment
Graduate Presenter Application for Funding**

Eligibility

The purpose of the Ned H. Brown & Ted H. Maxwell Graduate Travel Award Endowment is to provide travel funding for a graduate student enrolled in a Teacher Education Program in the Clemmer College who is presenting research at a national or international conference.

Therefore, applicants must:

- Be a current graduate student in a Teacher Education Program in Clemmer College
- Be presenting research at a national or international college

If you meet the above eligibility criteria, initial here: _____

Contact Information

Name: _____ E#: _____ Date: _____

Program of Study: _____ Month/Year of Graduation: _____

Email: _____

Conference Information

Name of Event: _____

City and State of Event: _____

Dates of Event: _____

Presentation Title:

Departing on: _____ Returning on: _____

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Presentation components (check all that apply)

- PowerPoint or other form of Slideshow Presentation
- Poster Presentation
- Paper or research summary
- Other –Please specify _____

Are checked components listed above available for the committee to review?

Yes No

Funding Information

Transportation funds requested: _____

Mode of transportation: Flying Driving Other: _____

Expected transportation costs: _____

Expected lodging expenses: _____

Expected meals and incidentals: _____

Expected registration cost: _____

Type and amount of other funding you've received for the event (e.g., department, grant):

Please attach any receipts or confirmations you have related to your travel expenses to this application. Also, if you have any additional information that would be useful to the budget committee, please detail below.

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Faculty Recommendation Form

This form is to be completed by the graduate coordinator or advisor.

Name of Student: _____

Conference: _____

Regarding the applicant attending the above event would you:

Recommend Strongly

Recommend

Recommend with Reservations

Do Not Recommend

Are there sources of funding for students in your department to attend conferences?

Yes No

If so, has the applicant pursued these sources of funding?

Yes No

Please use this space to write any additional comments that might assist the committee in making a judgment of approval of Ned H. Brown & Ted H. Maxwell Graduate Travel Award Endowment funds:

Signature of Graduate Coordinator or Advisor: _____ Date: _____