**East Tennessee State University**

**Ad Hoc Committee on Budgeting Process**

**Thursday, February 6, 2014**

**MINUTES**

**Review 1-27-14 Meeting:**

* Changes or additions to the 1-27 minutes should be sent to Dr. Calhoun or Katie Jeter.

**Report on Meeting with President:**

* Dr. Calhoun met with President Noland and reported on the progress of the committee. Discussion covered many points that the committee felt were important for the transition to a new process. Some of the more important items included:
  + Strategic planning and budgeting process need to be linked
  + Rules of engagement need to be clear
  + Need accountability through continuous review of programs
  + With planning comes responsibility
  + Transparency of tax rate calculations
* The conference call with Dr. Broome was discussed.
* Dr. Noland explained that the committee only needs to recommend guidelines that would make the process work, not define the roles of individuals. He suggested looking at University of Kentucky, as they are slightly ahead of us in the same process.
* Dr. Calhoun asked for an extension on the completion date and was given until the end of March.

**Review of Webinar:**

* Discussion regarding the webinar that was attended on February 3rd. The next webinar is scheduled for February 10th.

**Review of Documents:**

* Dr. Garceau and Dr. Anderson have each written documents for discussion regarding Strategic Planning and the RCM model. They each outlined their ideas and discussed further where they feel the committee should focus.

**Future Meetings:**

* Additional meetings will be scheduled based on the availability of the group. It was decided that several half day meetings would be preferable to an all-day retreat.

Meeting attended by: Larry Calhoun, BJ King, Gordon Anderson, Mike Smith, James Batchelder, Wendy Nehring, Randy Byington, Amal Khoury, Bill Duncan, David Linville, Linda Garceau, Randy Wykoff , Wallace Dixon, Raven Moody

Minutes by: Katie Jeter