**East Tennessee State University**

**Ad Hoc Committee on Budgeting Process**

**Wednesday, May 13, 2015**

**MINUTES**

**Report on TBR Meeting:**

* BJ King, Greg Wilgocki, David Collins and Dr. Calhoun attended the TBR Budgeting Meeting in Nashville. Many universities are looking at a new budgeting process and TBR is looking at a new state-wide process. Memphis and Tennessee Tech have implemented a new process, but there is not enough data to see if it has been successful yet.
* Dr. Calhoun presented a review of the town hall meeting and feedback from the meeting. Also a current snapshot of where the committee is now. He reported that the committee is in agreement that strategic planning must be aligned with the budgeting process and a dedicated senior leader champion is needed, with more responsibility and flexibility at college level.
* Recommendations were requested from schools that have changed their budgeting process. It was suggested to invite representatives from schools who have made a budgeting change to talk to senior leadership. Be prepared for training of those who have never had budgeting experience so they have an understanding of what will be expected.

**Follow-up to President’s Retreat (5/11):**

* The budgeting process was discussed. Dr. Bishop, Dr. Bach and Dr. Collins expressed their commitment to a decentralized budgeting model. Committees will be formed as temporary transitional groups to implement the new process.
* The president is forming the group that will lead the planning process, being focused on strategic planning with budgeting changes to follow. The report of our committee will go to the president and then to the new committee for implementation.

**Review Draft Report:**

* Recommendation document was written and changes were made. Wording of the document was discussed.

**“Final” Steps:**

* A meeting with Dr. Noland will be scheduled in June to discuss the final recommendations of the committee.

Meeting attended by: Larry Calhoun, Gordon Anderson, Michael Smith, Randy Byington, David Linville, Randy Wykoff , Wallace Dixon, James Batchelder, Raven Moody, Wendy Nehring.

Minutes by: Katie Jeter