**East Tennessee State University**

**Ad Hoc Committee on Budgeting Process**

**Wednesday, August 12, 2014**

**MINUTES**

**Begin Development of Consensus Response to Dr. Noland’s Memo:**

* Draft documents were be prepared by the following:
	+ Strategic Planning – Randy Wykoff
	+ RCM – Gordon Anderson
	+ Personnel – Randy Byington
	+ Financial Impact – BJ King
	+ General Observation – David Linville
* Strategic Planning, RCM, Financial Impact and General Observations documents were discussed, with proposed changes to the wording. Each author will edit the documents and send to Dr. Calhoun for inclusion in the document that will be sent to Dr. Noland.

**Discuss “Next Step”:**

* It was agreed that the webinar on August 19th at 1:00pm that will discuss Shared Services Models would be valuable. Katie will register and send a calendar invitation.
* After the response to the memo is completed, a meeting will be requested with the President to discuss the response.
* Travel to other universities was discussed.

**Discuss Meeting Dates:**

* August 26 was set for the next meeting.
* Additional meeting dates will be decided once the response document is finished and the meeting with the President requested.

Meeting attended by: Larry Calhoun, BJ King, Gordon Anderson, Michael Smith, Amal Khoury, Randy Byington, Bill Duncan, David Linville, Randy Wykoff , Wallace Dixon, James Batchelder, Raven Moody, Wendy Nehring.

Minutes by: Katie Jeter