**East Tennessee State University**

**Ad Hoc Committee on Budgeting Process**

**Wednesday, August 6, 2014**

**MINUTES**

**Review Comments from Committee Members:**

* The committee each reviewed the memo from Dr. Noland and made comments on each of the categories. These were put in a document and distributed to all.
* The Strategic Planning and RCM categories were reviewed, with the comments of all committee members discussed. Many areas had agreement from all members. The areas with conflicting views were discueed further. Barriers to the RCM model were identified. The remaining categories will be discussed in detail at the next meeting.

**Develop Plan for Consensus Document to Present the President:**

* It was decided that a response would be written for each area of the President’s memo, using the group’s individual comments as a guide. A consensus statement will be written in response to each of the points of the five categories. Draft documents will be prepared by the following:
  + Strategic Planning – Randy Wykoff
  + RCM – Gordon Anderson
  + Personnel – Randy Byington
  + Financial Impact – BJ King
  + General Observation – David Linville

**Follow-up Issues:**

* **Travel** – Dr. Calhoun will explore the possibility of funding travel to other colleges in the area that have similar budgeting changes.
* **Inviting Dr. Noland to Meeting** – Dr. Noland will be invited to a future meeting after the response document is written and the main points of discussion are identified.
* **Involvement of Other Committees** – The timeline of the other committees was discussed and it was decided that communication would be made at a later date.

**Next Steps:**

* There is a webinar on August 19th at 1:00pm that will discuss Shared Services Models. Dr. Calhoun will send an email to see who will be available to attend.

**Future Meetings:**

* The group decided the next meeting should be in one week. Katie will check calendars to identify a time that most can attend.

Meeting attended by: Larry Calhoun, BJ King, Gordon Anderson, Mike Smith, Amal Khoury, Randy Byington, Bill Duncan, David Linville, Randy Wykoff , Wallace Dixon, James Batchelder, Raven Moody.

Minutes by: Katie Jeter