East Tennessee State University

Budget Redesign Committee Meeting

June 22, 2016 – 8:30 AM

Attendees: Gordon Anderson, Margaret Pate, David Collins, Larry Calhoun, Randolph Wykoff, Mira Gerard, Wallace Dixon, Randy Byington, James Batchelder, Kimberly Hale, Joe Sherlin, Mike Smith and Katherine Weiss

Absentees: Dennis Depew and Wendy Nehring

**Minutes**

1. After much discussion it was agreed upon that a subcommittee would provide a base to base model along with an additional hybrid model for the committee to review on July 7th. The draft “base to base model” would include the following caveats: "
* A college/school budget will increase or decrease depending on undergraduate or graduate credit hours produced.
* A maximum amount of increase or decrease that a school/college will experience will be determined.
* An appropriate pool for strategic initiative will be determined.
* Dedicated fees will be distributed to the generating school/college, as in the past.
1. Questions to be answered as a part of model development:
* How will growth be determined?
* How will colleges or revenue centers operate?
* How do we cover administrative and strategic initiative costs?
* How do we cover deficits?
* How will the program be rolled out?
* What will the oversight process be in the future?
1. Next steps:
* Subcommittee (Collins, Pate, Anderson, Batchelder) will identify a draft model.
* Model to be presented to the Budget Redesign Committee on July 7th.
* President Noland will meet with the committee (after July 7th).
* Discuss communications plan to the university at large.
* Continue to develop rollout strategies
* Presentations to the Executive Team and IUC to be scheduled.

*Note Taker: Carrie Guy, Office Manager for the Vice President for Finance and Administration at ETSU*