East Tennessee State University

Budget Redesign Committee Meeting

August 4, 2016

Attendees: Gordon Anderson, Margaret Pate, David Collins, Larry Calhoun, Randolph Wykoff, Wallace Dixon, Randy Byington, James Batchelder, Kimberly Hale, Joe Sherlin, Mike Smith, Katherine Weiss, Dennis Depew, and Wendy Nehring

Absentees: Mira Gerard

**Minutes**

President Noland was in attendance for the meeting and provided his observations and reflections on the budget redesign process. Some points he made were:

* The budget process and the strategic plan must be in alignment across campus.
* The new budget model should be decentralized, inclusive, open, and transparent.
* We should have a new budget model to present to the new Board rather than wait for a new Board to define a new process.
* Ownership of the budget should reside with the Deans of the Colleges.
* All revenue should be created equally.
* The committee was ask to deliver a model to the university by the end of October.
* Colleges will have the ability to carry forward funds.
* Some of the carry-over will go back to administration (e.g. 50/50 or other appropriate distribution as approved by the committee).
* A technical committee will be identified to develop the base-to-base model detail

The next steps for the committee:

* Create a list of guiding principles to be used as a new model is developed.
* Review starting budgets (base-to-base) as developed by the technical committee.
* Create a process for handling exceptions.
* Determine how to communicate the message to the university community.

*Note Taker: Carrie Guy, Office Manager for the Vice President for Finance and Administration at ETSU*